



## Intake

A ballot has been delivered via the US Postal Service or via a ballot drop box at a vote center.

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### Sorting

Ballots are fed through an envelope sorting machine. They are checked in, where a picture of the envelope is taken and attached to the voter's record, and then sorted into groups defined by precincts. These ballots are then taken to be inspected during **Signature Verification**.

Once signature verified, ballots may run through the envelope sorter once more to be further sorted into their individual precinct.

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### Signature Verification

The signature signed on the outside of the envelope is compared to any signature available on a voter's record.

A missing signature or signature that does not match the voter's record will be challenged and held separately for **Curing**.

#### Curing

Challenged ballots are removed from the process, and correspondence is sent to the voter to be 'cured.' During the curing process, the voter is asked to confirm their identity through various proofs of identification. Once cured, the ballot returns to the process in **Batching**.

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### Batching

Verified ballots are organized by individual precincts in batches. Ballots will remain in these batches throughout its remaining life. These organized batches of ballots will then be processed in **Extraction**

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### Extraction

Verified ballots can only be separated from their envelope beginning fifteen (15) days prior to Election Day. The ballots are removed from their envelope, examined for damage or identifying marks, and prepared for Scanning. Envelopes are kept separately for storage.

Damaged ballots are sent to **Duplication**.

#### Duplication

Before a damage ballot can be scanned in, the recreation of this ballot must occur. A bi-partisan team will review the votes as marked to ensure all the voter's choices from the damaged ballot are transferred correctly to a new ballot.

The original ballot is kept separately in storage while the replica ballot returns to the process in **Scanning**.

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### Scanning

Ballots are fed through a scanner where each vote is digitized and simultaneously imprinted with its unique batch information. This digital vote will not be tallied until **Tabulation**.

A ballot with stray marks or unclear voter intent must be reviewed in **Adjudication** before the vote can be tabulated.

#### Adjudication

A bi-partisan team will review the unclear ballot to determine voter intent. When clear voter intent is established, the vote will now be counted during **Tabulation**.

## Tabulation

On Election Day all scanned ballots are electronically counted alongside in-person votes. These counts are sent to the Secretary of State's office and released when every vote center has closed across Nevada.