Oversight Monthly Report 06/01/2016

The following table identifies the status of the deliverables associated with a go-live date of 8/22/2016. Critical path deliverables are identified in red, and are those tasks that will impact go-live if they are delayed.

Payment #	Amount	Description
0	N/A	**Previously Completed** • **(1) Project Initiation – Complete** • **(2) Accela Automation Setup - Accela Cloud – Complete** • **(4) To-Be Analysis Sessions – Complete** • **(5) To-Be Analysis Documents – Complete** • **(9) Historical Data Conversion Analysis - Sparks Permits – Complete** • **(11) Historical Data Conversion Analysis - Reno Licensing – Complete** • **(13) Historical Data Conversion Analysis - Sparks Licensing – Complete** • **(29) Report Workshop – Complete**

1	$16,650	**Progress Payment 1 (January)**
		• **(5) To Be Analysis Document(s) – Complete**
		• **(6) Accela Solution Foundation – Complete**
		• **(19) Accela Report Specifications – Complete**
		• **(20) Accela Report Development – 90%** (was 77%)
		    ○ **Approved – 6** (was 3)
		    ○ **Pending Acceptance – 2** (was 5)
		    ○ **Rejected – 2** (was 1)

2	$16,650	**Progress Payment 2 (February)** • **(7) Historical Data Conversion Analysis – Washoe – Complete** • **(15) APO Interface – Complete** • **(16) Admin Enforcement Interface – Deferred to post go-live** • **(21) Accela GIS Configuration – Complete** • **(25) User Experience – Complete** • **(27) Administrative Training – Complete**

3	$16,650	**Progress Payment 3 (March)**
		• **(10) Historical Data Conversion – Sparks Permits**
		    ○ **Round 0 – 100%**
		    ○ **Round 1 – 100%**
		    ○ **Round 2 – 100%**
		    ○ **Round 3 – 50 % ** - Included in UAT**
		• **(14) Historical Data Conversion – Sparks Licensing**
		    ○ **Round 0 – 100%**
		    ○ **Round 1 – 100%**
		    ○ **Round 2 – 100%**
		    ○ **Round 3 – 50 % ** -Included in UAT**
		• **(17) State Business Portal – 85% (+12%) -** available for agencies in AA/ACA – pending updates for ONE
		• **(18) BPVA (Scripting) All – 103 scripts – 85%**
		    ○ **Approved – 79** (was 62)
		    ○ **Pending Acceptance – 8** (was 16)
		    ○ **Rejected – 11** (was 15)
		    ○ **In Development – 1** (was 6)
		    ○ **Documentation and Agency – 4**
		• **(22) ACA Configuration – 80%** (was 73%) – pending art and final approval of wrapper

4	$16,650	**Progress Payment 4 (April)** • **(23) IVR Consulting – Washoe & Reno-** 2 of 3 environments setup; hours to be used as needed

		• (24) EDR Configuration – **94%** pending scheduling of final 1 hour WebEx

5	$16,650	**Progress Payment 5 (May)**
		• **(12) Historical Data Conversion – Reno Licensing**
		    o **Round 0 – 100%**
		    o **Round 1 – 100%**
		    o **Round 2 – 50% - ** - Included in UAT**
		    o **Round 3 – TBD**
		• **(26) Move Reno to the Cloud –** currently on track for 8/22 go live

6	$16,650	**Progress Payment 6 (June)**
		• **(8) Historical Data Conversion – Washoe**
		    o **Round 0 – 100% (Prototype)**
		    o **Round 1 – 100%**
		    o **Round 2 – 100%**
		    o **Round 3 – 25% - ** - Included in UAT**

7	$16,650	**Progress Payment 7 (July)** • **(28) Train the Trainer – **** modified to Accela Basics training for 300 + end users – **critical for implementation**
8	$16,650	**Progress Payment 8 (August)** • **(30) User Acceptance Testing – All – 48%**
	$14,800	**10% Holdback (Existing Contract)** • **(16) Admin Enforcement Interface – Deferred to post go-live** • **(31) Production Support** • **(32) Post go live Support and Transition to CRC**
	$148,000	**Total**

** = will be denoted in the deliverable signoff document as agreed.