

Regional Business License and Permits Program



AGENDA

Regional Business License and Permits Program Oversight Group Meeting Tuesday, December 2, 2014 - 1:30 PM

**Reno City Hall
One East First Street, 2nd Floor Conference Room
Reno, NV 89501**

Oversight Group

**Reno City Manager - Andrew Clinger
Sparks City Manager - Steve Driscoll
Washoe County Manager - John Slaughter
District Health Officer - Kevin Dick**

Possible Changes to Agenda, Order and Timing: Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed as a block, or removed from the agenda.

Public Comment; Disrupting of Meeting: During the "Public Comment" periods listed below, anyone may speak pertaining to any matter either on or off the agenda. Public comment and presentation times are limited to three minutes for individual speakers. Comments are to be directed to the Regional Business License and Permits Program Oversight Group as a whole and not to one individual.

Pursuant to NRS 241.020, this notice has been posted at the following locations: Washoe County Administrative Office, 1001 East 9th Street, Reno, NV; Reno City Hall, One East First Street, Reno, NV; Sparks City Hall, 431 Prater Way, Sparks, NV; Washoe District Health Department, 1001 East 9th Street, Reno, NV and posted on the following websites: www.washoecounty.us/technology; www.reno.gov; www.cityofsparks.us. This notice may also be found on the State of Nevada Public Notice website: <https://notice.nv.gov>.

Support Materials: Support materials are posted on the respective websites, when they are provided to the governing body or if provided during a meeting, such materials will be posted on the websites within 24 hours after the conclusion of the meeting. Support materials are also available at the Reno City Clerk's office and at the scheduled meeting. The designated contact to obtain support materials is the Acting City Clerk, Beverly Beaty-Benadom, One East First Street, Second Floor, 334-2030.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Oversight Group. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Accommodations: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. If you should require special arrangements for any meeting, please contact our offices at 334-2030, 24 hours prior to the date of the meeting.

A. Roll Call

- B. Public Comment** – Comments heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Each person addressing the Oversight Group shall give his name and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(7).

C. Approval of the Agenda (For Possible Action) – December 2, 2014.

D. Approval of the Minutes (For Possible Action).

D.1 Oversight Committee Meeting - September 2, 2014 1:30 PM

- E. Update, discussion and possible direction on the status, timelines, budget and accomplishments of the Regional Business License and Permits Project (For Possible Action).**

- F. Update, discussion and possible direction to amend Article 12, Section 12.2 of the Cooperative Interlocal Agreement to proceed with the implementation of the regional technology fee prior to the go-live date of the platform (For Possible Action).**

- G. Update, discussion and possible direction to pursue the implementation of a regional 311 call center utilizing the Accela Citizen Access application and, if so directed, integration with existing Customer Relationship Management (CRM) system, such as Reno Direct (For Possible Action).**

H. Identification of future agenda items (For Possible Action).

- I. Public Comment** – Comments heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Each person addressing the Oversight Group shall give his name and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(7).

J. Adjournment (For Possible Action).