HxGN OnCall Suite Managers Board

Minutes

Meeting held Virtually via Teams
Thursday, April 16, 2026
3:00 p.m.

Members: Kate Thomas, Washoe County
Dion Louthan, City of Sparks
Barry Duplantis, REMSA
Cody Shadle, City of Reno
Jackie Bryant, City of Reno
JW. Hodge, City of Reno, Alternate Board Member
Adam Heinz, REMSA, Alternate Board Member

Staff Present: Dion Louthan, City of Sparks
Barry Duplantis, REMSA
JW Hodge, City of Reno
Cody Shadle, City of Reno
Jennifer Gustafson, Washoe County DDA
Erick Willrich, Washoe County
Quinn Korbulic, Washoe County
Sharon Neville, Washoe County
Chelsea Houston, Washoe County
Kari Estrada, Washoe County
Kenneith Kitts, REMSA
Russ Elder, City of Sparks

A. Introductory Items

A.1 Call to Order and Determination of a Quorum

The meeting was called to order at 3:00 p.m. and confirmed the presence of a quorum was established. Board Members present were; Dion Louthan, City of Sparks; Barry Duplantis, REMSA; and Cody Shadle, City of Reno. Alternate Board Member present was JW Hodge, City of Reno.

A.2 **Instructions for Providing Public Comment via Teams/Telephone (Non-action Item)**

Washoe County Deputy District Attorney Jennifer Gustafson recited the instructions for providing public comment.

A.3. **Public Comment**

None

A.4. **Approval of Agenda (For Possible Action)**

Upon motion from Member Duplantis and a second by Member Hodge, the revised agenda for the April 16, 2026 meeting was approved unanimously.

A.5. **Approval of the February 12, 2026, Meeting Minutes (For Possible Action)**

JW Hodge, City of Reno, moved to approve the February 12, 2025, meeting minutes as written. Barry Duplantis, REMSA, seconded the motion. Upon the call for a vote, the motion carried unanimously.

B. **Business Items**

B.1. **Review, discussion, and possible action to approve Crayon Software Experts LLC quote number 3909247900. The quote adds Microsoft Windows Server Datacenter Core licenses (quantity of 64) to cover the additional servers added through HPE Change Order 3, DL360 GEN 10 Growth (the upgraded servers), at the primary (Washoe County) site. The quote outlines the financial, operational, and contractual implications of this modification, with an annual fiscal impact of [$37,696.64] with a term from 05/01/2026 – 10/31/2026. (For Possible Action)**

Mr. Willrich explained that the item adds licenses to the primary server setup for the CAD/RMS HxGN project, for the term of 5/1/26 – 10/31/26. It was brought to and passed by the Executive Board the week previous. Mr. Duplantis asked about the process after the contract end date, and both Mr. Willrich and Mr. Shadle clarified that a new contract with the additional licenses included would be necessary. There was no response to the call for public comment. It was moved by Mr. Hodge, seconded by Mr. Duplantis, to approve Item B.1 as submitted. Upon a vote, the motion was approved unanimously.

C. Announcements/Reports

C.1. **Possible update on general HxGN Oncall Suite implementation project, including, but not limited to, facility accommodations and technological accommodations, project adjustments (current/future) and the timeline. (Non-action item)**

Mr. Shadle reported that a change order for the Hexagon contract, which included financial concessions and an adjusted go-live date, was tabled by the Executive Board pending an update from the vendor on product readiness. The Executive Board is awaiting a vendor update on the Mobile Field Reporting module, which has been challenging to deliver; the Executive Board

postponed voting on the change order until this information is received. He indicated that after receiving the vendor's update, further discussion will occur among executive stakeholders, and the Manager's Board will be updated accordingly on how to proceed.

D. Public Comment

None.

E. Adjournment (For Possible Action)

Vice-Chair Louthan adjourned the meeting at 3:11 p.m.

Approved as written in session October 29, 2026.