

DATE: August 24, 2026
TO: 911 Emergency Response Advisory Committee
FROM: Cody Shadle, Director, Reno Public Safety Dispatch
SUBJECT: REQUEST TO APPROVE FUNDING FOR ONE FULL-TIME EQUIVALENT (FTE) STAFF POSITION AT THE CITY OF RENO, TO SUPPORT THE UPDATE AND MAINTENANCE OF THE 911 DATABASE AND ADMINISTRATION OF PUBLIC SAFETY SYSTEMS INCLUDING THE COMPUTER AIDED DISPATCH (CAD) SYSTEM: [For Possible Action] - A review, discussion and possible action to approve, deny or otherwise modify a request to utilize E911 funds for one additional staff position at the City of Reno, to support the update and maintenance of the 911 database and administration of public safety dispatch systems including the computer aided dispatch (CAD) system, not to exceed \$169,500 for fiscal year 2026-2027.

SUMMARY

A review, discussion and possible action to approve, deny or otherwise modify a request to utilize E911 funds for one additional full-time equivalent (FTE) staff position at the City of Reno, to support the update and maintenance of the 911 database and administration of public safety dispatch systems including the computer aided dispatch (CAD) system, not to exceed \$169,500 annually.

The City of Reno has identified an increased need and demand to provide systems administration and support for technology applications integrated into the 911 system. These systems include Computer Aided Dispatch (CAD), Enhanced and NexGen 911 Telephony, Harris 800MHz trunked radio system, Purvis Fire Station Alerting System, RapidSOS Unite & Harmony and Priority Dispatch ProQA. This position is intended to be physically assigned to the Regional Emergency Communications Center, co-located and operated by the City of Reno and Washoe Sheriff's Office, and will support regional systems for all three primary Public Safety Answering Points (Reno, Sparks and Washoe).

Nevada Revised Statutes (NRS) 244A.7645 3.A.3 authorizes the use of E911 surcharge funds for "Paying the costs for personnel and training associated with the routine maintenance and updating of the database for the system." The CAD system and additional public safety systems identified above are a crucial part of the E911 system and the staff in question will play an important role in the routine maintenance and updating of the databases for the interconnected systems.

NRS APPLICABLE: *NRS 244A.7645* Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholders are primary Public Safety Answering Points (PSAPs) – City of Reno Public Safety Dispatch, Sparks Police Department Dispatch and Washoe County Sheriff's Office Communications Division.

PREVIOUS ACTION

On September 17, 2026, the E911 Emergency Response Advisory Committee approved funding for six and one-half Full-Time Equivalent (FTE) staff positions to support the update and maintenance of the 911 database and system administration of the Computer Aided Dispatch (CAD) system for Fiscal Year 2026-2027 for a total amount not to exceed [\$1,267,473].

On August 31, 2023, the E911 Emergency Response Advisory Committee approved funding for two and one-half Full-Time Equivalent (FTE) staff positions to support the update and maintenance of the 911 database and administration of the Computer Aided Dispatch (CAD) system for Fiscal Year 2023-2024 for a total amount not to exceed [\$390,000].

On November 15, 2022, the E911 Emergency Response Advisory Committee approved requests for reimbursement from the Cities of Reno [\$250,000] and Sparks [\$145,000] and Washoe County [\$214,000] to provide funding for salary and benefits to support E911 GIS Database update and maintenance services for Fiscal Year 2022-2023 for a total amount not to exceed [\$564,000].

BACKGROUND

NRS 244A.7645 provides that 911 surcharge funds may be used to pay for costs associated with maintenance, upgrade and replacement of equipment and software necessary for the operation of the enhanced telephone system.

NRS244A.7645 states: "If a surcharge is imposed in a county pursuant to NRS 244A.7643, the board of county commissions of that county shall create a special revenue fund of the county for the deposit of the money collected pursuant to NRS 244A.7643. The money in the fund must be used only:

- a) To pay the costs of adopting and reviewing the 5-year master plan for the enhancement of the telephone system for reporting emergencies in the county that is required pursuant to NRS 244A.7643.
- b) With respect to the telephone system for reporting an emergency:
 - (1) In a county whose population is 42,000 or more, to enhance the telephone system for reporting an emergency, including only:
 - (I) Paying recurring and nonrecurring charges for telecommunication services necessary for the operation of the enhanced telephone system;
 - (II) Paying costs for personnel and training associated with the routine maintenance and updating of the database for the system;

- (III) Purchasing, leasing or renting the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number or location from which a call is made; and
- (IV) Paying costs associated with any maintenance, upgrade and replacement of equipment and software necessary for the operation of the enhanced telephone system.”

FISCAL IMPACT

Total projected FY 2026-2027 salary and benefits for the one System Administrator or equivalent position is \$169,500.00.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve, the request to utilize E911 funds for one full-time equivalent (FTE) staff position at the City of Reno, to support the update and maintenance of the 911 database and administration of public safety dispatch systems including the computer aided dispatch (CAD) system, not to exceed \$169,500 for fiscal year 2026-2027.

POSSIBLE MOTION

Move that the E911 Emergency Response Advisory Committee approve, the request to utilize E911 funds for one full-time equivalent (FTE) staff position at the City of Reno, to support the update and maintenance of the 911 database and administration of public safety dispatch systems including the computer aided dispatch (CAD) system, not to exceed \$169,500 for fiscal year 2026-2027.