

**DATE:** 05/16/2024

**TO:** 911 Emergency Response Advisory Committee

**FROM:** Andy Ancho, Reno Fire Department, Division Chief of Emergency Management,

**SUBJECT:** REQUEST FOR APPROVAL FOR funding the purchase of First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning, and high-risk occupant related data management for Reno Fire Department in the amount of \$38,000.00.

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## **SUMMARY**

Reno Fire Department is requesting continued funding for the purchase of software that will interconnect CAD data to a suite of applications that will enhance the information available to responding resources.

## **BACKGROUND**

The First Due software suite provides several capabilities to Reno Fire Department and Reno Communications Center. This software allows for the department, residents, and occupants throughout the community to create fire pre-plans that will enhance the information available to responders during various emergency incidents. This data is automated through GIS and assessor's data and is customizable. It also allows real-time CAD data to be transmitted to responders including locations, routing, and critical information updates that are entered by dispatchers. Firefighters will be able to access this critical data while responding so that they may more efficiently, accurately, and safely deliver critical services. With the approval of this purchase, the software and systems would continue to be available throughout the region, with data available across jurisdictions to mutual aid agencies. Staff analysis of the functionality of this software and the limited use of 911 surcharge funds has determined that this meets the intended purpose of those funds. The applicable NRS allows for the purchase of "*software necessary to operate the enhanced telephone system*" with the telephone system being defined as "*technology, facilities, or equipment used for transmitting information from an emergency responder to the user or from the user to an emergency responder*". The First Due software will meet that definition by providing mapping, routing and other location information necessary to get responders to the incident. Furthermore, the preplanning software, GIS data, and assessor information will automatically make information available to the responders that would otherwise have to be verbally ascertained from the user. This will clearly enhance the system and the efficacy of the emergency service delivery. This funding for this software has been approved annually since FY20/21 for both Reno Fire Department and Truckee Meadows Fire Protection District.

The attached payment voucher reflects the following:

- RFD payment for First Due Software in FY23 (one-payment): \$38,000.00.

### **NRS APPLICABLE**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

In addition, this funding would also be in compliance with NRS 244A.7645 (3).

### **STAKEHOLDER REVIEW(s)**

Stakeholders are solely the Reno Fire Department.

### **PREVIOUS ACTION**

Reno Fire Department obtained initial approval for reimbursement for this software at the May 20, 2021 meeting of the Washoe County 911 Emergency Response Advisory Committee. Additionally, previous purchases of software to enhance PSAP communications has been approved by the board on various occasions.

### **FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to support the automated size-up, preincident planning and high-risk occupant related data management software subscription. The total cost for the subscription was \$38,000.00.

### **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for an automated size-up, pre-incident planning and high-risk occupant related data management software subscription for Reno Fire Department in the amount of \$38,000.00.

### **POSSIBLE MOTION**

Motion to approve funding the purchase of First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning, and high-risk occupant related data management for Reno Fire Department in the amount of \$38,000.00.

# INVOICE

Accounts Receivable  
 Billing inquiries: 1-775-334-1228

Remit to: City of Reno, Nevada  
 Attn: Central Cashiering  
 P.O. Box 1900  
 Reno, NV 89505

**CITY OF RENO, NEVADA**  
 P.O. BOX 1900  
 RENO, NEVADA  
 89505

Customer #: 14342  
 Washoe County Telecommunications  
 Attn: Accounts Payable, Bldg. D-200  
 1001 E 9th Street  
 RENO, NV 89512

Invoice #: 2023-01000001  
 Billing Date: 08/03/2022  
 Due Date: 09/02/2022

Please remit this portion with your payment →	<b>\$38,000.00</b>
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DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

PLEASE RETAIN BOTTOM PORTION FOR YOUR RECORDS

Washoe County Telecommunications  
 Attn: Accounts Payable, Bldg. D-200  
 1001 E 9th Street  
 RENO, NV 89512

If there are any questions, please call Accounts receivable at 775-334-1228. City of Reno's Federal Tax ID is 88-6000201. PLEASE NOTE -YOUR PAYMENT IS DUE UPON RECEIPT
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Description	Qty	Unit Price	Total Price
Reimbursement First Due Suite (Renewal) - FY23 Invoice No: 2093 For the period of: 7/1/2022- 6/30/2023	1	\$38,000.0000	\$38,000.00

<b>Total Invoice</b>
<b>\$38,000.00</b>

CUSTOMER #	BILLING DATE	DUE DATE	INVOICE #	CHARGES
14342	08/03/2022	09/02/2022	2023-01000001	\$38,000.00
<i>Balance</i> →				<b>\$38,000.00</b>

**PAYMENT IN FULL IS DUE AND PAYABLE ON RECEIPT OF THIS INVOICE.**

ANY BALANCE DUE BEYOND THAT LENGTH OF TIME WILL BE CONSIDERED DELINQUENT, AND INTEREST WILL BE CHARGED AT THE RATE OF 1% PER MONTH ON THE UNPAID BALANCE. RETURN TOP PORTION OF THIS INVOICE WITH YOUR REMITTANCE TO INSURE PROPER CREDIT.



Invoice 2093 ✓
2 Documents ✕

<p><b>Invoice Batch</b></p> <p>Batch Department <b>0400 - Finance</b></p> <p>Batch Date <b>07/07/2022</b></p> <p>Batch Number <b>2023-00000030</b></p> <p>Batch Description <b>PURCHASE ORDERS 6</b></p> <p>Created by User <b>Haney, Victoria</b></p> <p><b>Invoice</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center;">Status</td> <td style="text-align: center;"><b>Paid</b></td> </tr> </table> <p>Invoice Department <b>0400 - Finance</b></p> <p>Invoice Number <b>2093</b></p> <p>Invoice Description <b>EO-FD</b></p> <p>Invoice Date <b>07/06/2022</b></p> <p>Due Date <b>07/15/2022</b></p> <p>G/L Date <b>07/15/2022</b></p> <p>Received Date</p> <p>Terms</p> <p>Hold Payment Reason</p>	Status	<b>Paid</b>	<p><b>Payment Information</b></p> <p>Bank Account <b>General Accounts Payable</b></p> <p>Payment Type <b>Check</b></p> <p>Payment Number <b>50849</b></p> <p>Payment Date <b>07/15/2022</b></p> <p>Confirming EFT</p> <p>Manual Check</p> <p>Check Sort Code</p> <p>Check Code</p> <p><b>Remittance Information</b></p> <p>Vendor <b>8725 - LOCALITY MEDIA INC</b></p> <p>Contact Name <b>LOCALITY MEDIA INC</b></p> <p>Description</p> <p>Address <b>107 7TH ST</b> <b>GARDEN CITY, NY 11530</b></p> <p>Email Address <b>andreas@firstduesizeup.com</b></p>	<p><b>Invoice Net Amount</b></p> <p>Invoice Amount <b>\$38,000.00</b></p> <p>Discount</p> <p>Freight</p> <p>State Tax</p> <p>County Tax</p> <p>City/Local Tax</p> <p>Retainage</p> <p>Invoice Net Amount <b>\$38,000.00</b></p>
Status	<b>Paid</b>			

Ship To

P.O. Box 1900  
One E. First Street, 4th Floor  
Reno, NV 89505

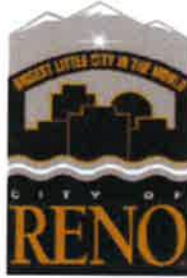
Bill To

P.O. Box 1900  
1 East First Street  
Ninth Floor  
RENO, NV 89505

May 16, 2024, E911 Committee Meeting  
**Purchase Order**  
No. 2023-0000013

DATE 07/05/2022

VENDOR NO. 8725



PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

DELIVER BY 06/30/2023

SHIP VIA  
FREIGHT TERMS

PAGE 1 of 1

ORIGINATOR: Pace, Shannon

Vendor

LOCALITY MEDIA INC  
107 7TH ST  
GARDEN CITY, NY 11530

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	COMPUTERS, SOFTWARE/SUBSCRIPTIONS - First Due Size-Up Subscription; 7/1/22 - 6/30/23 00100-0900-0920-7400-2000 - Outside services-other 38,000.00	38,000.0000	\$38,000.00
<i>Final invoice # 2093</i>				
TOTAL DUE				\$38,000.00

APPROVED BY/TITLE

RECEIVED BY

Special Instructions

Locality Media Inc  
107 Seventh St  
Garden City, NY 11530  
accounting@firstdue.com



# QUOTE

**BILL TO**  
Reno, City of  
P.O Box 1900  
1 East First Street  
Reno, NV 89505

**Quote # RFD2093**  
**DATE** 07/01/2022  
**DUE DATE** 07/31/2022  
**TERMS** Net 30

*E0-FD 182.03*

**TERM (MONTHS)**  
12

*0920-7400-2000*

QTY	DATE	ACTIVITY
1	07/01/2022	<b>First Due Suite (Renewal)</b> First Due Size-Up Subscription - Renewal for the period 7/1/2022 to 6/30/2023

SUBTOTAL	38,000.00
TAX	0.00
<b>TOTAL QUOTE</b>	<b>38,000.00</b>

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Reno, City of  
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**INVOICE # 2093**  
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**DUE DATE 08/5/2022**  
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**TERM (MONTHS)**  
12

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SUBTOTAL	38,000.00
TAX	0.00
TOTAL	38,000.00
<b>BALANCE DUE</b>	<b>\$38,000.00</b>

