

DATE: March 21, 2024
TO: 911 Emergency Response Advisory Committee
FROM: Connie Shepperd, Sparks Police, Police Service Manager, 775-353-2241 ext. 5550, cshepperd@cityofsparks.us
THROUGH: Chris Crawforth, Chief of Police

SUBJECT: SPARKS POLICE DISPATCH PSAP (Public Safety Answering Point) - REIMBURSEMENT REQUEST – PRO-QA PRIORITY DISPATCH Annual System License Renewal Service and Support: A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement to Sparks PSAP for the ProQA-Priority Dispatch Fire Dispatch Software licensing renewal for 2024 in the amount of \$15,000.00.

SUMMARY

FOR PRIMARY PSAP (Public Safety Answering Point) - **SPARKS POLICE DISPATCH**

SPARKS POLICE DISPATCH PSAP requests reimbursement for the licensing renewal costs for the ProQA-Priority Dispatch Fire Dispatch Software for 2024.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – Sparks Police Dispatch.

PREVIOUS ACTION & BACKGROUND

The E911 Committee first approved the use of ProQA for Washoe PSAP in 2015 and has approved the annual cost/fees each year. In 2018 Reno PSAP requested funding for EPD and EFD, which was also granted by this Committee.

In May 2020, funding was approved for Sparks ProQA EFD protocols. Today's request is to reimburse the annual license fee.

In February 2022, the Committee approved the first EFD licensing renewal request for Sparks PSAP. The Committee also approved the renewal request for 2023 in May, 2023.

FISCAL IMPACT

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP for the costs associated with Sparks PSAP EFD/ProQA renewal through Priority Dispatch, in the amount of \$15,000.00.

POSSIBLE MOTION

Move to approve that the E911 Emergency Response Advisory Committee approves the request to reimburse Sparks PSAP for the costs associated with Sparks PSAP EFD/ProQA renewal through Priority Dispatch, in the amount of \$15,000.00.



City of Sparks
 431 Prater Way
 P.O. Box 857
 Sparks, NV 89432-0857
 Phone: (775) 353-2273 FAX: (775) 353-2399

Purchase Order

Tax ID# 886000202	Page 1 / 1	PURCHASE ORDER NUMBER MUST BE REFERENCED ON ALL PAPERWORK IN ORDER TO ENSURE PAYMENT.	Purchase Order No 100026475

MEDICAL PRIORITY CONSULTANTS, INC. 110 S. REGENT ST., STE 500 SALT LAKE CITY, UT 84111	Ship To	Bill To
	Sparks Police Department 1701 E. Prater Way Sparks, NV 89434	Sparks Police Department 1701 E. Prater Way Sparks, NV 89434

Vendor No 312818	Fax#	Payment Terms Net 30 days	FOB Point Freight on Board: Destination
Date of Order January 23, 2024	Requestor L. SCHELVIS/PD	Buyer Kaela Neff (Accounting Mgr)	

Line	Quantity	Unit	Description	Unit Price	Extension
1	1.0	LS	SYSTEM LICENSE RENEWAL, SERVICE, & SUPPORT FOR QTY 10 / \$1,500.00 EA - SYSTEM LICENSE RENEWAL, SERVICE, & SUPPORT FOR PRIORITY DISPATCH EFD.	15,000.00	15,000.00
1	0.0		REFERENCE ATTACHED INVOICE #SIN359350.	0.00	0.00

"The General Conditions (terms and conditions) that are applicable to this Purchase Order (PO) can be found at the link below unless this PO is pursuant to a specific contract or bid which terms and conditions will govern the aforementioned General Conditions." https://www.cityofsparks.us/your-government/departments/purchasing.php	PO Total	\$15,000.00
	Authorized Signature	

CITY OF SPARKS

R#160025054 1/18/24
REQUEST FOR PURCHASE ORDER

This Document has no legal force and effect and shall not bind the City of Sparks to make any purchases unless it has been properly executed by the City of Sparks Purchasing Manager.

Date	F.O.B. Point	Tax Exemption	Mail Invoices To:	P.O. Number
01/10/24	S.P.D.	Nevada NRS 372.325/Federal A-396200	Finance Department	
<u>Discount Terms</u>		<u>Delivery Time</u>	<u>Vendor Number</u>	This Number Must Appear On All Packages And Papers Relating To This Order. 
			312818	
Medical Priority Consultants, INC P.O. Box 30847 Salt Lake City, Utah 84130-0847 Email: billing@prioritydispatch.net			Special Shipping Instructions Sparks Police c/o Connie Shepperd 1701 E. Prater Way Sparks, NV 89434	
ITEM #	QUANTITY/UNIT	DESCRIPTION/ADDITIONAL INFORMATION	UNIT \$ PRICE	TOTAL \$ PRICE
1	10	System License Renewal, Service, & Support for Priority Dispatch EFD Invoice #SIN359350 (SEE ATTACHED INVOICE)		\$15,000
PROGRAM NUMBER		ACCOUNT NUMBER	ENCUMBRANCE AMOUNT	
090219		603055	\$15,000.00	

Shirley Leckie Ill

 DEPT. APPROVAL/DATE

C. Shepperd

 REQUESTED BY

REMARKS:
 To be reimbursed by Washoe County E911 Funds.
 (Ok to pay.)

T#4500074192

INVOICE



Medical Priority Consultants, Inc.
dba Priority Dispatch Corp
110 S Regent St Ste 500, Salt Lake City, UT, 84111-1997, US
Phone: (801) 363-9127 Fax: (801) 746-5879
www.prioritydispatch.net
accounting@prioritydispatch.net

Invoice Number	SIN359350
Invoice Date	01/04/2024
Agency ID	11989

Billing Address

Sparks Police Department
1701 E. Prater Way
Sparks, NV 89434
United States

Processed on 1/29/24
to Finance
POLICE DEPARTMENT
Sparks, Nevada

Shipping Address

Sparks Police Department
1701 E. Prater Way
Sparks, NV 89434
United States

Customer Reference	Quote #	PO #	Invoice Currency	Due Date
	Q-54882		USD	Net 30

Product Name	Quantity	Total
Priority Dispatch System ESP (P) F <i>Priority Dispatch System ESP (P) F System License Renewal, Service & Support</i> 1/3/2024 - 1/2/2025	10	\$ 15,000.00
	Net Total	\$ 15,000.00
	Tax Total	\$ 0.00
	Invoice Total	\$ 15,000.00

Payment Detail

FEDERAL TAX ID# 87-0447422

Check payments:

Medical Priority Consultants, Inc. dba Priority Dispatch Corp.
P.O. Box 30847
Salt Lake City, UT, 84130-0847

Wire/ACH payments:

Medical Priority Consultants, Inc. dba Priority Dispatch Corp.
110 South Regent Street, Suite 500
Salt Lake City, Utah 84111

Account Number: 002226546
Routing Number: 124000054
Swift Code: ZFNBUS55
Bank Name: Zions First National Bank

Credit Card payments: please visit <https://payment.prioritydispatch.net>

• (a 3% fee will be added for all credit card charges over \$5K)

Remittance Email: finance@prioritydispatch.net

Questions or Corrections: accounting@prioritydispatch.net