

**DATE:** 09/21/2023

**TO:** 911 Emergency Response Advisory Committee

**FROM:** Andy Ancho, Reno Fire Department, Division Chief of Emergency Management,

**SUBJECT:** REQUEST FOR APPROVAL FOR funding the purchase of First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning, and high-risk occupant related data management for Reno Fire Department in an amount not to exceed \$39,140.00.

---

### **SUMMARY**

Reno Fire Department is requesting continued funding for the purchase of software that will interconnect CAD data to a suite of applications that will enhance the information available to responding resources.

### **BACKGROUND**

The First Due software suite provides several capabilities to Reno Fire Department and Reno Communications Center. This software allows for the department, residents, and occupants throughout the community to create fire pre-plans that will enhance the information available to responders during various emergency incidents. This data is automated through GIS and assessor's data and is customizable. It also allows real-time CAD data to be transmitted to responders including locations, routing, and critical information updates that are entered by dispatchers. Firefighters will be able to access this critical data while responding so that they may more efficiently, accurately, and safely deliver critical services. With the approval of this purchase, the software and systems would continue to be available throughout the region, with data available across jurisdictions to mutual aid agencies. Staff analysis of the functionality of this software and the limited use of 911 surcharge funds has determined that this meets the intended purpose of those funds. The applicable NRS allows for the purchase of "*software necessary to operate the enhanced telephone system*" with the telephone system being defined as "*technology, facilities, or equipment used for transmitting information from an emergency responder to the user or from the user to an emergency responder*". The First Due software will meet that definition by providing mapping, routing and other location information necessary to get responders to the incident. Furthermore, the preplanning software, GIS data, and assessor information will automatically make information available to the responders that would otherwise have to be verbally ascertained from the user. This will clearly enhance the system and the efficacy of the emergency service delivery. This funding for this software has been approved annually since FY20/21 for both Reno Fire Department and Truckee Meadows Fire Protection District.

The attached quote reflects the following:

- Quote for Software on a 1-year contract (one-payment): \$39,140.00

### **NRS APPLICABLE**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

In addition, this funding would also be in compliance with NRS 244A.7645 (3).

### **STAKEHOLDER REVIEW(s)**

Stakeholders are solely the Reno Fire Department.

### **PREVIOUS ACTION**

Reno Fire Department obtained initial approval for reimbursement for this software at the May 20, 2021 meeting of the Washoe County 911 Emergency Response Advisory Committee. Additionally, previous purchases of software to enhance PSAP communications has been approved by the board on various occasions.

### **FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to support the automated size-up, preincident planning and high-risk occupant related data management software subscription. The total cost for the subscription is \$39,140.00.

### **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for an automated size-up, pre-incident planning and high-risk occupant related data management software subscription for Reno Fire Department in an amount not to exceed \$39,140.00.

### **POSSIBLE MOTION**

Motion to approve funding the purchase of First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning, and high-risk occupant related data management for Reno Fire Department in an amount not to exceed \$39,140.00.

Invoice 3473 ✓

1 Documents



Invoice Batch

Batch Department **0400 - Finance**  
 Batch Date **07/13/2023**  
 Batch Number **2024-00000123**  
 Batch Description **PURCHASE ORDERS 2**  
 Created by User **Haney, Victoria**

Payment Information

Bank Account **General Accounts Payable**  
 Payment Type **Check**  
 Payment Number **63516**  
 Payment Date **07/21/2023**  
 Confirming EFT  
 Manual Check  
 Check Sort Code  
 Check Code

Invoice Net Amount

Invoice Amount **\$39,140.00**  
 Discount  
 Freight  
 State Tax  
 County Tax  
 City/Local Tax  
 Retainage  
 Invoice Net Amount **\$39,140.00**

Invoice

Status	Paid
Invoice Department	<b>0400 - Finance</b>
Invoice Number	<b>3473</b>
Invoice Description	<b>EO-FD</b>
Invoice Date	<b>07/07/2023</b>
Due Date	<b>07/21/2023</b>
G/L Date	<b>07/21/2023</b>
Received Date	
Terms	
Hold Payment Reason	

Remittance Information

Vendor **8725 - LOCALITY MEDIA INC**  
 Contact Name **LOCALITY MEDIA INC**  
 Description  
 Address **107 7TH ST**  
**GARDEN CITY, NY 11530**  
 Email Address **andreas@firstduesizeup.com**

Ship To

P.O. Box 1900  
One E. First Street, 4th Floor  
Reno, NV 89505

Bill To

P.O. Box 1900  
1 East First Street  
Ninth Floor  
RENO, NV 89505

No. 2024-00000015

DATE 07/06/2023

VENDOR NO. 8725

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

DELIVER BY 06/30/2024

SHIP VIA  
FREIGHT TERMS

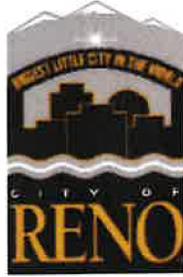
APPROVED  
By Marcie Wood at 1:18 pm, Jul 11, 2023

PAGE 1 of 1

ORIGINATOR: Pace, Shannon

Vendor

LOCALITY MEDIA INC  
107 7TH ST  
GARDEN CITY, NY 11530



REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	MEMBERSHIPS/ASSOCIATIONS - First Due Size-Up Subscription; 7/1/23 - 6/30/24 00100-0900-0920-7400-2000 - Outside services-other 39,140.00	39,140.0000	\$39,140.00
<i>Final invoice 3473</i>				
TOTAL DUE				\$39,140.00
				Complete

David Cochran  
David Cochran (Jul 6, 2023 10:48 PDT)

APPROVED BY/TITLE

Shannon Davis

RECEIVED BY

Special Instructions

Empty box for Special Instructions

Locality Media Inc  
107 Seventh St  
Garden City, NY 11530  
accounting@firstdue.com



# INVOICE

**BILL TO**  
Reno Fire Department, City  
of (NV)  
P.O Box 1900  
1 East First Street  
Reno, NV 89505

**SHIP TO**  
Reno Fire Department,  
City of (NV)  
P.O Box 1900  
1 East First Street  
Reno, NV 89505

**INVOICE # 3473**  
**DATE 07/07/2023**  
**DUE DATE 07/31/2023**  
**TERMS Net 30**

**TERM (MONTHS)**  
12

QTY	DATE	ACTIVITY
1	07/01/2023	<b>First Due Suite (Renewal)</b> First Due Size-Up Subscription - Renewal for the period 7/1/2023 to 6/30/2024

SUBTOTAL	39,140.00
TAX	0.00
TOTAL	39,140.00
<b>BALANCE DUE</b>	<b>USD 39,140.00</b>