

911 Emergency Response Advisory Committee

Notice of Meeting and Agenda

Thursday, March 16, 2023

1:30 p.m.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada
Building A – Second Floor Caucus Room**

Teleconference participation options provided below.

MEMBERS

Jamie Rodriguez, Washoe County, Chair
Lisa Rose-Brown, City of Sparks, Vice-Chair
Doug Campbell, City of Sparks
Jennifer Felter, Washoe County
Chris Ketring, Washoe County
Kevin Jakubos, City of Sparks
Joseph Robinson, City of Reno
Cody Shadle, City of Reno
Christopher Szabo,
Washoe County School District
Jeff Voskamp, City of Reno

This meeting will be held at the physical location above and by teleconference via this [Teams Meeting link](#) (Meeting ID: 272 615 789 83 Passcode: qxbn9X), or by calling 775-325-0620 using Conference ID: 734 033 653#. Please note: The Teams Meeting link option will require a computer or phone with internet access and the Microsoft Office product "Teams" application, as well as audio capabilities.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

- 1. CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-action item]
- 2. PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
- 3. APPROVAL OF JANUARY 19, 2023, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
- 4. FINANCIAL SUMMARY** [Non-action item] – A presentation of the current Financial Summary. *Sara DeLozier, Washoe County Technology Services*
- 5. E911 FIVE-YEAR MASTER PLAN IMPLEMENTATION UPDATE** [Non-action item] – A review and discussion of E911 Five-Year Master Plan implementation activities to date. Such review shall include but not be limited to, a discussion of PSAP Metrics tracking and reporting; a structured process for purchase authorization and funding priorities; Next Generation 911 readiness assessment; tactical and long-range back-up strategies; recent and ongoing FCC activity related to 911; and a review of any 911-related activity at the 2023 Nevada Legislature. *Stuart Cronan, Galena Group, Inc.*



911 Emergency Response Advisory Committee

Agenda

March 16, 2023

Page 2 of 5

6. **911 SURCHARGE INCREASE UPDATE** [Non-action item] – A review and discussion on progress towards a possible update of the 911 Surcharge from \$0.85 per access line and \$8.50 per trunk line to \$1.00 per access line and \$10.00 per trunk line, to include, but not be limited to, a discussion of the 911 Surcharge Business Impact Statement process and timeline. *Quinn Korbolic, Washoe County Technology Services*

Items in FY23 Budget Projections

7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS – AXON YEAR THREE CONTRACT FOR AXON BODY WORN CAMERA AND FLEET CAMERA CONTRACT AND NETWORK FIBER** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Sparks for: (a) FY23 Axon Body worn Camera and Fleet Camera Contract, year three (NTE \$355,594.98); and (b) FY23 dedicated internet service provided by Charter/Spectrum in support of the body worn camera program (NTE \$24,000). Total request not to exceed \$379,594.98. *Tara Edmonson, City of Sparks Police Department*
8. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – BODY WORN CAMERA FIBER LINES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the fiber line connections supporting the body worn camera docking stations for the Washoe County Sheriff's Office and Department of Alternative Sentencing's body worn camera program, for an amount not to exceed \$103,500.00 (FY23). *James Wood, Washoe County Technology Services*

End of Items in FY23 Budget Projections

9. **REQUEST FOR REIMBURSEMENT FOR NORTH LAKE TAHOE FIRE PROTECTION DISTRICT – FIRST DUE FIRE RESPONSE SOFTWARE** (continued from January 19, 2023, agenda – new quote provided as requested in January) [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of a one-year contract for First Due fire response software that will interconnect CAD data and routing to responding resources, pre-incident planning and high-risk occupant-related data management for the North Lake Tahoe Fire Protection District for a total first-year cost not to exceed \$11,340.00. *Ryan Sommers, North Lake Tahoe Fire Protection District*
10. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PUBLIC SAFETY ANSWERING POINT (“PSAP”) – INLINE AMPLIFIERS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of four SHS 1926 Inline Amplifiers, for an amount not to exceed \$431.56. *Cody Shadle, City of Reno*
11. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PUBLIC SAFETY ANSWERING POINT (“PSAP”) – IAED EFD RECERTIFICATIONS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or

911 Emergency Response Advisory Committee

Agenda

March 16, 2023

Page 3 of 5

otherwise modify a request to reimburse the costs associated with the purchase of International Academies of Emergency Dispatch (IAED) Emergency Fire Dispatcher (EFD) recertifications, for an amount not to exceed \$2,500.00. *Cody Shadle, City of Reno*

12. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PUBLIC SAFETY ANSWERING POINT (“PSAP”) – XYBIX CONSOLE PARTS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of Xybix Console replacement parts, for an amount not to exceed \$4,854.24. *Sara Skroch, City of Reno*
13. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PUBLIC SAFETY ANSWERING POINT (“PSAP”) – NAVIGATOR 2023 CONFERENCE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending three attendees to the Navigator 2023 Conference, currently scheduled, but subject to change, in Denver, Colorado, on April 13-21, for an amount not to exceed \$10,250.00. *Cody Shadle, City of Reno*
14. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS DISPATCH PSAP – EFD TRAINING** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with ProQA-Priority Dispatch Emergency Fire Dispatcher (EFD) Software training associated with EFD services, for an amount not to exceed \$1,460.00. *Chris Crawforth, City of Sparks Police Department*
15. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS – AXON FLEET (FY23 ADDITIONS)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Sparks for costs associated with the purchase of two fleet camera systems and related hardware and equipment for two new patrol vehicles, for an amount not to exceed \$5,477.85 first-year FY23. *Tara Edmonson, City of Sparks Police Department*
16. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE DISPATCH PUBLIC SAFETY ANSWERING POINT (“PSAP”)– BLS and IAED EFD CERTIFICATIONS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff’s Office for the costs associated with the purchase of International Academies of Emergency Dispatch (IAED) Emergency Fire Dispatcher (EFD) certifications and recertifications; and required CPR/Basic Life Saving (BLS) courses and certifications, for two new employees (September 2023), for an amount not to exceed \$2,285.00. *Karinah Prevost, Washoe County Sheriff’s Office*
17. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE DISPATCH PUBLIC SAFETY ANSWERING POINT (“PSAP”) – BLS and IAED EMD/EPD/EFD CERTIFICATIONS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff’s Office for the costs associated with the purchase of International Academies of Emergency Dispatch (IAED) Emergency Medical Dispatcher (EMD), Emergency Police Dispatcher (EPD) and Emergency Fire Dispatcher (EFD) certifications and

911 Emergency Response Advisory Committee

Agenda

March 16, 2023

Page 4 of 5

recertifications; and required CPR/Basic Life Saving (BLS) courses and certifications, for five anticipated new employees, for an amount not to exceed \$7,212.50. *Karinah Prevost, Washoe County Sheriff's Office*

18. **FIRE STATION ALERTING UPDATES** [Non-action item] – A review and informational update on the Fire Station Alerting Projects for City of Reno, City of Sparks, and Truckee Meadows Fire Protection District.
19. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Non-action item] – An informational update on the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance and staffing required for CAD system maintenance. *Quinn Korbolic, Washoe County Technology Services*
20. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among Committee members will take place on this item. The next regular meeting is scheduled for May 18, 2023, at 1:30 p.m.
21. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
22. **ADJOURNMENT** [Non-action item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, has been electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php).

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, are available to members of the public at the County's Technology Services office or by emailing Sharon Ruff, [sruff@washoecounty.gov](mailto:sruff@washoecounty.gov) (230 Edison Way, Reno, Nevada 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

**Possible Changes to Agenda and Timing.** The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block unless otherwise requested by a Committee member, and will not be read aloud.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

# 911 Emergency Response Advisory Committee

Agenda

March 16, 2023

Page 5 of 5

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the “Raise Hand” feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comments in writing by emailing Sara DeLozier at [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on March 15, 2023, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, at least 48 hours before the meeting.