

**DATE:** January 4, 2023  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Sara Skroch, City of Reno Public Safety Dispatch Supervisor  
**THROUGH:** Cody Shadle, City of Reno Public Safety Dispatch Manager  
shadlec@reno.gov  
**SUBJECT:** REQUEST FOR EQUIPMENT REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP. A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with purchasing ten (10) Poly Quick Disconnect In-Line Mute Switch, for a cost not to exceed \$140.60.

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**SUMMARY**

**RENO PUBLIC SAFETY DISPATCH:**

A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with purchasing ten (10) Poly Quick Disconnect In-Line Mute Switch, for a cost not to exceed \$140.60.

**NRS APPLICABLE:**

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

**STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

**PREVIOUS ACTION & BACKGROUND**

On September 15, 2022 the 9-1-1 Emergency Response Advisory Committee approved reimbursement for the City of Reno Public Safety Dispatch for the costs associated with purchasing Plantronics EncorePro HW540 Headsets, quantity eight (8), and EncorePro HW710, quantity two (2) for a cost not to exceed \$795.92.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse the costs associated with purchasing ten (10) Poly Quick Disconnect In-Line Mute Switch, for a cost not to exceed \$140.60.


**POSSIBLE MOTION**

Move to approve the recommendation to reimburse the City of Reno Public Safety Dispatch for costs associated with purchasing ten (10) Poly Quick Disconnect In-Line Mute Switch, for a cost not to exceed \$140.60.



# Proof Of Purchase

<b>Order Summary</b> <b>Order Date:</b> 11/07/2022 <b>Order #:</b> 61836832 <b>Purchase Order #:</b> DispatchAIT 110722 <b>Status:</b> Shipped <b>Purchased By:</b> Joanna Aitken  <b>Order Method:</b> Other <b>Net Terms:</b> N30 <b>Payment Type:</b> NET ACCOUNT <b>Ship Via:</b>	<b>Sold To</b> CITY OF RENO PO BOX 1900 RENO, NV, 89505  <b>Ship To</b> JOANNA AITKEN DISPATCH/SPECTRUM 5195 SPECTRUM BLVD RENO, NV 89512	<b>Send Payment To</b> GovConnection, Inc. PO Box 536477 Pittsburgh, PA 15253-5906 <b>Federal ID:</b> 52-1837891 <b>Company:</b> 00005
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Item(s) Shipped on 11/08/2022			
Product Description	Qty	Unit Price	Total
 <b>QUICK DISCONNECT IN-LINE MUTE</b> Mfr.: Poly Item #: 131748 Mfr. Part #: 27708-01	10	\$14.06	\$140.60
<b>Invoice #:</b> 73483178		<b>Item(s) Subtotal:</b> \$140.60	
<b>Invoice Date:</b> 11/08/2022		<b>Shipping &amp; Handling:</b> \$0.00	
<b>Ship Date:</b> 11/08/2022		<b>Sales Tax:</b> \$0.00	
		<b>Invoice Total:</b> \$140.60	

For electronic funds transfer, please remit to:  
 ACH:  
 Citizens Bank, ABA # 211070175, Account# 1310873272

Wire:  
 Citizens Bank, ABA # 011500120, Account# 1310873272

Please include invoice number(s) in the transmitted information

"We provide more timely and accurate information to the business community by sharing our accounts receivable information with D&B and Experian."

<b>Total:</b>	\$140.60
<b>Total Shipping &amp; Handling:</b>	\$0.00
<b>Total Tax:</b>	\$0.00
<b>Grand Total:</b>	\$140.60

All returns require prior authorization. Returns must be authorized by GovConnection, Inc. within 30 days of purchase. We will replace or repair, at our sole discretion, any product that is deemed defective. After 30 days, the manufacturer's warranty process must be followed. [Click here](#) to see our complete return policy.