

DATE: November 18, 2021

TO: 911 Emergency Response Advisory Committee

FROM: Lisa Rose-Brown, Sparks Police Department, Police Services Manager, 775-353-2304 lrosebrown@cityofsparks.us

THROUGH: Chris Crawforth, Chief of Police

SUBJECT: PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for funding the costs associated with attending the National Emergency Number Association (NENA) Standards and Best Practice (NG911) Conference and Critical Issues Forum, for a cost not to exceed \$8,000.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion, and possible action to approve, deny or otherwise modify a request for funding the costs associated with attending the National Emergency Number Association (NENA) Standards and Best Practice (NG911) Conference and Critical Issues Forum, in Clearwater, Florida January 14-21, 2023, for a cost not to exceed \$8,000.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(S)

Stakeholder is the primary Public Safety Answering Points (PSAPs) for Sparks Police Department.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for individuals from each of the three (3) primaries PSAP's to attend four Dispatch Training Conferences. This conference will provide critical training on national standards and best practices updates for PSAP's. In addition, it will address nationwide PSAP critical issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to 4 public safety training conferences.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP the costs associated with attending the NENA Standards and Best Practice (NG911) Conference and Critical Issues Forum, for a cost not to exceed \$8,000.

POSSIBLE MOTION

Move to approve the recommendation that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP the costs associated with attending the NENA Standards and Best Practice (NG911) Conference and Critical Issues Forum, in Clearwater, Florida January 14-21, 2023, for a cost not to exceed \$8,000.

***BELOW ARE ESTIMATES FOR HOTEL /TRAVEL AND CONFERENCE PRICING PER PERSON. PER DIEM RATES ARE EXPECTED TO BE \$69/DAY.

National Emergency Number Association

Event Confirmation

Event Information	
Name of Event	NG9-1-1 SBP 2023
Date/Time	
Location	Hilton Clearwater Beach 400 Mandalay Avenue Clearwater, Florida 33767
Contact	April Heinze, ENP (aheinze@nena.org)

Attendee/Guest Information			
Name	Connie Shepperd	Date Registered	10/6/2022
Registration ID/Badge #	22070567	Number Attending	1
<u>Badge First Name *</u>	Connie	<u>Title *</u>	Police Services Manager
Agency/Compan	Sparks Police		
Address Line 1 *	1701 E Prater Way		
City *	Sparks	State/Province *	Nevada
Zip/Postal Code *	89434-8979	Country	United States
Mobile Phone *	353-2241 5551	Email Address *	cshepperd@cityofsparks.us
<u>First Time?</u>		<u>Special Needs (ADA accommodation: must be requested by December 2, 2022).</u>	
<u>IPR Policy - nena.org/ipr *</u>	I have read and agree to be bound by the terms of the NENA Intellectual Property Rights Policy.		

From: [BluePay](#)
To: [Shepperd, Connie](#)
Subject: Your Receipt from NENA
Date: Thursday, October 6, 2022 9:43:29 AM

This Message Is From an External Sender

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Thank you for your Approved transaction with NENA.

Transaction Date: 2022-10-06 11:43:16 CT
Transaction Type: SALE
Status: Approved
Amount: 805.00
Account Holder: Connine Shepperd
Billing Address: PO Box 857 , Sparks, Nevada 89432
Phone:
Email: cshepperd@cityofsparks.us
Account: xxxxxxxxxxxx0619
Account Type: MC
Transaction ID: 101432043035
AVS/CVV2: Y/_
Comments: Online Store Order

Powered by BluePay

[https://urldefense.com/v3/https://secure.bluepay.com_/!!PqiBQCg1t-3iXQ!qtk0y1FDLTtYUgd6-kD2JATfz9LgeVz3J-Pt_Q4qX_QQdBrczaeUUeOiySN5BXYpoQKFHAJusKO903SZazwcsOhj\\$](https://urldefense.com/v3/https://secure.bluepay.com_/!!PqiBQCg1t-3iXQ!qtk0y1FDLTtYUgd6-kD2JATfz9LgeVz3J-Pt_Q4qX_QQdBrczaeUUeOiySN5BXYpoQKFHAJusKO903SZazwcsOhj$)

NENA: THE 9-1-1 ASSOCIATION

PO Box 37151 | Baltimore, MD 21297-3151 | 202.466-4911 | FAX 202.618-6370

**National Emergency
Number Association****Invoice**

Date	PO	Invoice #
10/6/2022		200027489

Bill To

Connie Shepperd
City of Sparks Police Department
PO Box 857
Sparks, NV 89432
United States

Ship To

Connie Shepperd
1701 E Prater Way
Sparks, NV 89434-8979
United States

Terms	Due Date
Due on receipt	10/6/2022

Qty	Description	Price	Totals
1	SBP 2023 - Connie Shepperd	\$425.00	\$425.00
1	Discount (SBP23Early)	(\$50.00)	(\$50.00)
1	SBP Pre-Conference Course: Leadership in the 9-1-1 Center - Connie Shepperd	\$215.00	\$215.00
1	SBP Pre-Conference Course: Recruit, Hire, Retain and Promote for Success - Connie Shepperd	\$215.00	\$215.00
Sub-Total			\$805.00
Total			\$805.00

Payments/Adjustments

Qty	Description	Price	Totals
1	Payment via Credit Card (using card xxxxxxxxxxxx0619) <i>Applied to invoice on 10/6/2022 12:43:17 PM</i>	(\$805.00)	(\$805.00)
Total Payments/Adjustments			(\$805.00)
Balance Due			\$0.00

Additional Information:

Billing Address is PO Box 857, Sparks, NV 89432

Are you a NENA member? You can log into your member account to pay online!

Visit nena.org to pay by check or credit card | Make checks payable to NENA | Remit invoice # with payment

RNO  TPA

Reno/Tahoe to Tampa

Confirmation # **3CT2TY**

Confirmation date: 10/06/2022

PASSENGER **Cornelia Monika Shepperd**
RAPID REWARDS # 126504066
TICKET # 5262173851471
EST. POINTS EARNED 2,238

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Saturday, 01/14/2023 Est. Travel Time: 9h 5m [Wanna Get Away®](#)

FLIGHT # 2229	DEPARTS		ARRIVES
	RNO 05:45AM		LAS 07:10AM
	Reno/Tahoe		Las Vegas


Stop:  Change planes

FLIGHT # 0355	DEPARTS		ARRIVES
	LAS 10:45AM		TPA 05:50PM
	Las Vegas		Tampa

Flight 2: Saturday, 01/21/2023 Est. Travel Time: 8h 25m [Wanna Get Away®](#)

FLIGHT # 5266	DEPARTS		ARRIVES
	TPA 02:20PM		LAS 04:30PM
	Tampa		Las Vegas

Stop:  Change planes

FLIGHT # 3099	DEPARTS		ARRIVES
	LAS 06:20PM		RNO 07:45PM
	Las Vegas		Reno/Tahoe




Payment information

Total cost		Payment	
Air - 3CT2TY		Mastercard ending in 0619	
Base Fare	\$ 372.80	Date: October 6, 2022	
U.S. Transportation Tax	\$ 27.96	Payment Amount: \$447.96	
U.S. 9/11 Security Fee	\$ 11.20	Mastercard ending in 0619	
U.S. Flight Segment Tax	\$ 18.00	Date: October 6, 2022	
U.S. Passenger Facility Chg	\$ 18.00	Payment Amount: \$25.00	
EarlyBird	\$ 50.00	Mastercard ending in 0619	
Total	\$ 497.96	Date: October 6, 2022	
		Payment Amount: \$25.00	

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.




Your ticket number: 5262173851471

All your perks, all in one place. (Plus a few reminders.)

-  **Wanna Get Away® fare:** Your two bags fly free², no change³ or cancel⁴ fees, and 6X Rapid Rewards® points. [Learn more.](#)
-  Make sure you know [when to arrive at your airport](#). Times vary by city.
-  If your plans change, cancel your reservation at least 10 minutes before the original scheduled departure time of your flight to receive a flight credit.⁶ If you don't cancel your reservation in time, your funds will be forfeited.

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.

From: [Hilton Hotels & Resorts Confirmed](#)
To: [Shepperd, Connie](#)
Subject: Your Jan-14-2023 Confirmation #3296703267
Date: Thursday, October 6, 2022 9:25:54 AM

This Message Is From an External Sender

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See you soon, Connie Shepperd

Your reservation for Jan-14-2023 has been confirmed.

Confirmation #3296703267



Hilton Clearwater Beach Resort & Spa

400 Mandalay Avenue
Clearwater FL 33767 US
+17274613222
[Maps & Directions >>](#)



Please check with local health and government authorities about any health and safety requirements that may be in place at the time of your stay. Visit the [Hilton Clearwater Beach Resort & Spa](#) website to learn more about the hotel amenities and services available.

Your Room Information

Guest Name: Connie Shepperd
Guests: 1 Adult
Rooms: 1
Room Plan: 1 KING GULF VIEW

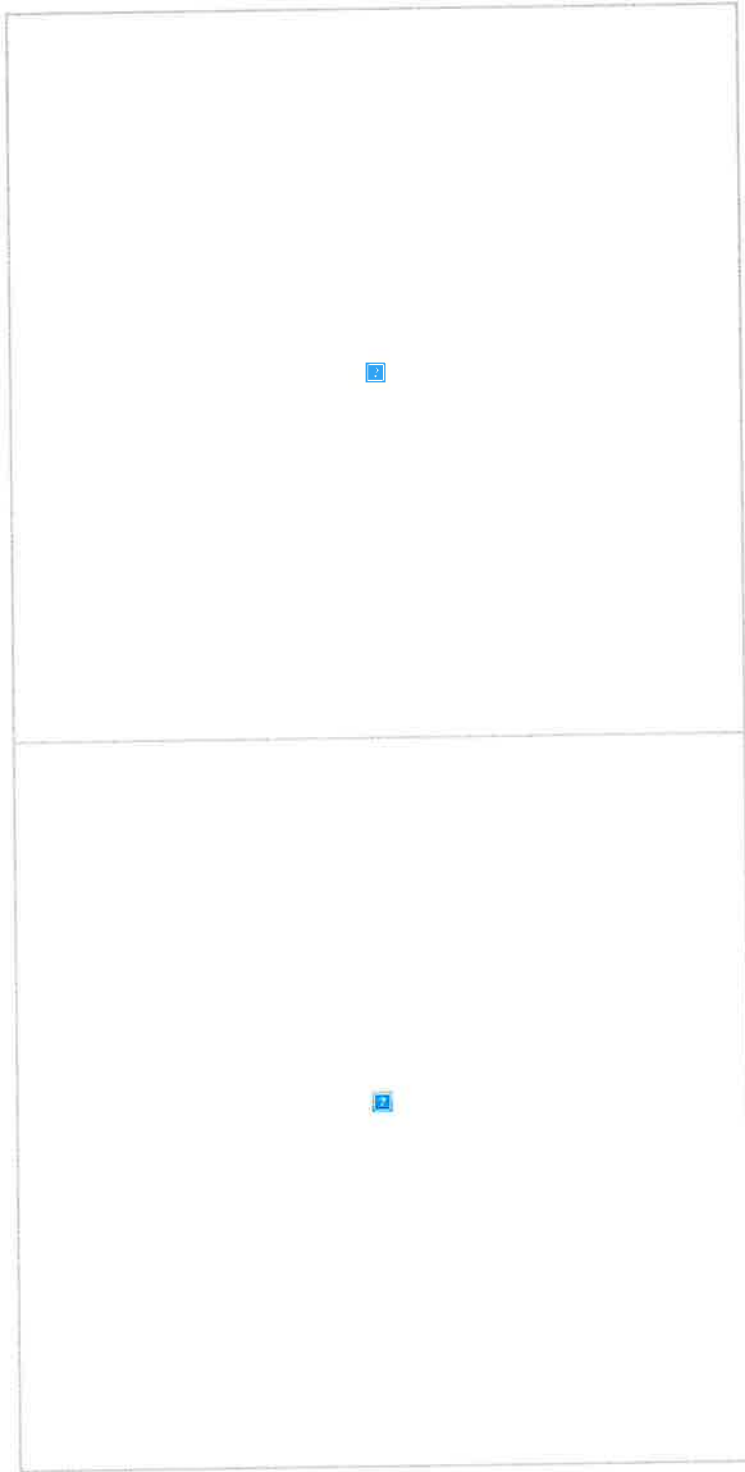


Your Rate Information NENA 2023 STANDARDS

Rate per night	
Jan-14-2023 - Jan-21-2023	219.00 USD
Total for Stay per Room Rate	1,533.00 USD
Taxes	199.29 USD
Total price for Stay	1,732.29 USD

[Modify Your Reservation >>](#)

What To Expect When You Arrive

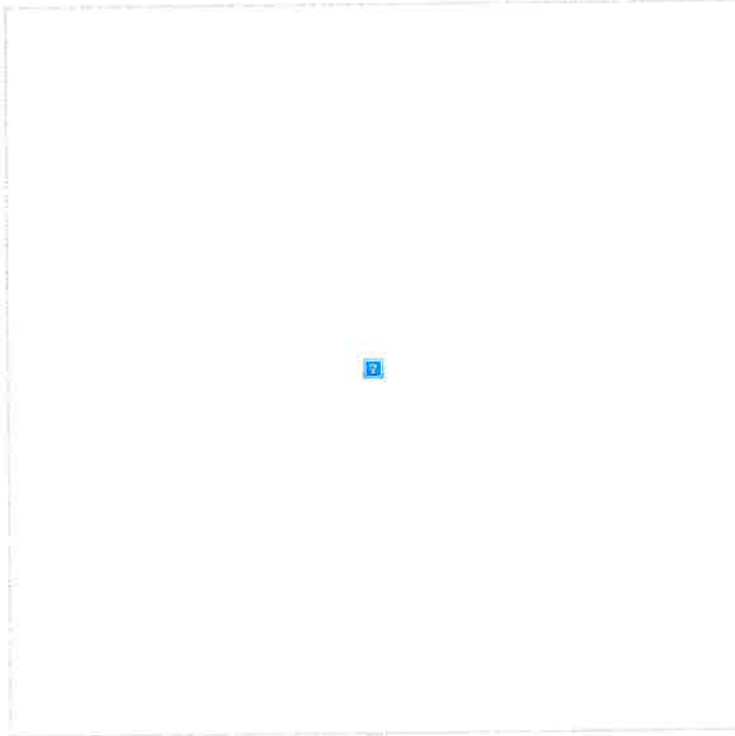


Our hotel is 100% Valet parking for \$25 daily



Plan Ahead With These Tips:





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Rate Rules and Cancellation Policy

- There is a credit card required for this reservation.
- If you wish to cancel, please do by 11:59 p.m. on Jan-11-2023, to avoid cancellation penalty equal to the first night's room and tax.
- When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.
- If the slider is used to select a Points and Money combination, that selection is final once your stay is booked.

Comments & Requests | Additional Information

We are a smoke-free hotel

Tax

7.00% Per Room Per Night

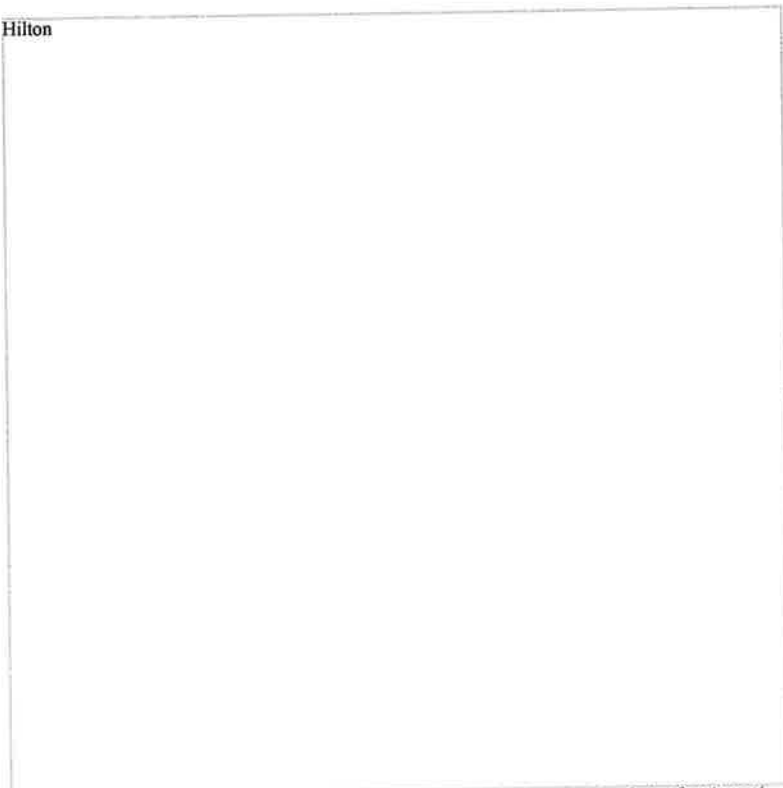
6.00% Per Room Per Night

Valet Parking: 29.00 USD daily



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Hilton



Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

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** Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.
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Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date.

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