

911 Emergency Response Advisory Committee

Notice and Agenda of Meeting

Thursday, September 15, 2022

1:30 p.m.

Please plan to attend via teleconference

Teleconference participation options provided below.

MEMBERS

Joseph Robinson, City of Reno, Chair
Jamie Rodriguez, Washoe County, Vice-Chair
Doug Campbell, City of Sparks
Jennifer Felter, Washoe County
Chris Ketring, Washoe County
Shawn McEvers, City of Sparks
Lisa Rose-Brown, City of Sparks
Cody Shadle, City of Reno
Christopher Szabo,
Washoe County School District
Jeff Voskamp, City of Reno

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 955 467 840# Passcode: Cy365W. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. Members of the public may also provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 955 467 840# Passcode: Cy365W.** Public comment may also be submitted ahead of time by emailing sdelozier@washoecounty.gov. Please try to provide comments by 5 p.m. on September 14, 2022.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

- 1. CALL TO ORDER AND ROLL CALL** [Non-action item]
- 2. PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
- 3. APPROVAL OF JULY 21, 2022, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
- 4. FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
- 5. PRESENTATION ON TOPICS RELATED TO THE 911 MASTER PLAN** [For Discussion Only]
A presentation by Stuart Cronan of Galena Group, Inc., on topics including but not limited to the County process related to use of 911 surcharge funds; the definition of acceptable and not acceptable expenses under applicable County, State and Federal rules, policies and legislation; funding priorities defined by legislation and code including differences between various regulations and policies; categorization and review of current, proposed, and past approved expenses as "acceptable" and "not acceptable." *Stuart Cronan, Galena Group, Inc.*

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6. **REVIEW OF 911 SURCHARGE SPENDING AND REVENUE** [For Discussion Only] – A review and discussion of the current 911 Surcharge spending trajectory and revenue; discussion of possible options to mitigate any projected shortfall; and discussion on protecting necessary operational funding while meeting legal requirements defined by State and local regulation. *Stuart Cronan, Galena Group, Inc.*
7. **RECOMMENDATION TO INCREASE 911 SURCHARGE TO ONE DOLLAR** [For Possible Action] – A review, discussion, and possible action to recommend that the Board of County Commissioners increase the 911 Surcharge from \$0.85 to \$1.00 per month for each customer access line to the local exchange of a telecommunications provider, from \$0.85 to \$1.00 per month for each telephone number assigned to a customer of mobile telephone service (including VoIP service), and from \$8.50 to \$10.00 per month for each customer trunk line to the local exchange of a telecommunications provider.
8. **Consent Items [For Possible Action]**
 - a. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – ENCORE PRO HEADSETS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of eight Encore Pro HW540 Headsets and two Encore Pro HW710 Headsets, for an amount not to exceed \$795.92. *Cody Shadle, City of Reno*
 - b. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – IAED EFD CERTIFICATIONS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of IAED EFD Certification Courses for four newly hired Dispatch Trainees, for an amount not to exceed \$1,460. *Cody Shadle, City of Reno*
 - c. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – DELL DISPATCH MONITORS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten Dell Dispatch monitors, for an amount not to exceed \$1,950. *Cody Shadle, City of Reno*
 - d. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE COMMUNICATIONS CENTER (PSAP) – EMD/EPD/EFD QUALITY ASSURANCE TRAINING AND CERTIFICATIONS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff’s Office for the costs associated with International Academy of Emergency Dispatching (IAED) EMD/EPD/EFD Quality Assurance online software training and certification for one FTO Coordinator, for an amount not to exceed \$1,650. *Joanna Jenkins, Washoe County Sheriff’s Office*
 - e. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE COMMUNICATIONS CENTER (PSAP) – IAED EMD/EPD/EFD TRAINING AND CERTIFICATION/RECERTIFICATIONS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff’s Office for the costs associated with the purchase of International Academy of Emergency Dispatching (IAED)

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EMD/EPD/EFD call taking online software training and certification/recertification for Washoe County Communications staff members, for a total amount not to exceed \$1,240. *Heather Meredith, Washoe County Sheriff's Office*

- f. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS CENTER (PSAP) – HEADSETS, EAR PADS, ADAPTER BASE UNITS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff's Office for the costs associated with the purchase of ten headsets, ten pairs of headset ear pads, and three wireless PTT cordless adapter base units, for an amount not to exceed \$2,055. *Heather Meredith, Washoe County Sheriff's Office*

- g. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – AXON SWAT KITS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten Axon Flex 2 Tactical SWAT kits with ARC Rails to replace broken rails, wires, and amounts used to connect Body Worn Cameras to ballistic helmets used by SWAT during tactical operations, for an amount not to exceed \$680. *Brandon Zirkle, Washoe County Sheriff's Office*

End of Consent Items

Items Anticipated in FY23 Budget Projections

- 9. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS CENTER (PSAP) – EMERGENCY SERVICE PLAN (ESP)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of International Academy of Emergency Dispatching - Emergency Service Plan (ESP) Platinum Package, which maintains licensing, updates, and customer support of Police, Fire, and Medical call taking software, for an amount not to exceed \$34,560. *Jenn Felter, Washoe County*

- 10. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS CENTER (PSAP) – CARBYNE – YEAR TWO** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with year two of the Carbyne 911 [NG-911 Solution], for an amount not to exceed \$60,900. *Jenn Felter, Washoe County*

End of Items Anticipated in FY23 Budget Projections

- 11. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS CENTER (PSAP) – DISPATCH RADIOS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of two Portable Harris XL-200P and one XL-185P Dispatch back-up radios and accessories to function as immediate radio back-up during outages with the Harris system where HTs (handi-talkies) provide instant connectivity for Washoe County Communications to operate at their consoles during outages and also provide instant connection when connectivity of the Harris Consoles are down in the

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Center or while abandoning the Center. In addition, the purchase of accessories to bolster the clarity (antenna) of the HT, provide one location to charge HTs, and give each HT the ability to be hands free and clipped to one's person when moving about, for an amount not to exceed \$8,600. *Jenn Felter, Washoe County Sheriff's Office*

12. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – ProQA-PRIORITY DISPATCH SOFTWARE LICENSING** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of five additional licenses for Emergency Fire Dispatching, for an amount not to exceed \$27,500 [will have a reoccurring annual expense associated]. *Cody Shadle, City of Reno*
13. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – ProQA PRIORITY DISPATCH EMERGENCY MEDICAL DISPATCH (EMD)** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ProQA Priority Dispatch Medical Software licensing, training, quality assurance, support and accreditation with implementing Emergency Medical Dispatch (EMD) services, for an amount not to exceed \$188,051 [will have a reoccurring annual expense associated]. *Cody Shadle, City of Reno*
14. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [For Discussion Only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*
15. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for November 17, 2022, 1:30 p.m.
16. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
17. **ADJOURNMENT** [Non-action item]

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Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office or by emailing Lona Tette, [ltette@washoecounty.gov](mailto:ltette@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); or on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay

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discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.