

DATE: July 12, 2022
TO: 911 Emergency Response Advisory Committee
FROM: Lisa Rose-Brown, Sparks Police Department, Police Services Manager, 775-353-2304 lrosebrown@cityofsparks.us
THROUGH: Chris Crawforth, Chief of Police
SUBJECT: PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement of the costs associated with attending the International Academy of Emergency Dispatch Navigator Conference in April 2022, of the amount of \$12,342.20.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement of the costs associated of dispatch personnel attending the International Academy of Emergency Dispatch Navigator Conference in April 2022, of the amount of \$12,342.20.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(S)

Stakeholder is the primary Public Safety Answering Points (PSAPs) for Sparks Police Department.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for individuals from each of the three (3) primary PSAP's to attend Dispatch Training Conferences; Navigator is one of these conferences. The Navigator conference will provide critical training with focus on EFD Protocols, 9-1-1 industry technology, dispatch operations and standards.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to public safety training conferences.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP the costs associated with attending the International Academy of Emergency Dispatch Navigator Conference in April 2022, of the amount of \$12,342.20.

POSSIBLE MOTION

Move to approve the recommendation that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department costs associated with attending the International Academy of Emergency Dispatch Navigator Conference in April 2022, of the amount of \$12,342.20.

Rose-Brown, Lisa

From: Lichius-III, Sheila
Sent: Monday, July 11, 2022 11:01 AM
To: Rose-Brown, Lisa
Subject: FW: You're going to Nashville on 04/24 (36DD69)!

Here's the flight information

From: Lichius-III, Sheila
Sent: Thursday, March 24, 2022 12:19 PM
To: Dyette, Moe <mdyette@cityofsparks.us>; Shepperd, Connie <cshepperd@cityofsparks.us>
Subject: FW: You're going to Nashville on 04/24 (36DD69)!

Here's the flight info.

Kind regards,

Sheila Lichius-III
Administration Division Manager
Sparks Police Department
(775) 353-2420

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Thursday, March 24, 2022 8:39 AM
To: Lichius-III, Sheila <sill@cityofsparks.us>
Subject: You're going to Nashville on 04/24 (36DD69)!

This Message Is From an External Sender

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Here's your itinerary & receipt. See ya soon!

[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

 **Travel notice**

Federal law requires each person to wear a mask at all times in the airport and throughout the flight, including during boarding and deplaning. Passengers who may be exempt from wearing a face covering due to a disability must contact us before travel. [Learn more.](#)



Hello friends,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

APRIL 24 - APRIL 30

RNO ✈ BNA

Reno/Tahoe to Nashville

Confirmation # **36DD69**

Confirmation date: 03/24/2022

PASSENGER **Sheila Marie Lichiusill**
 RAPID REWARDS # 20850394423
 TICKET # 5261498658045
 EXPIRATION¹ March 24, 2023
 EST. POINTS EARNED 7,095

PASSENGER **Maureen Angela Dyette**
 RAPID REWARDS # [Join](#) or [Log in](#)
 TICKET # 5261498658046
 EXPIRATION¹ March 24, 2023
 EST. POINTS EARNED 7,095

PASSENGER **Cornelia Monika Shepperd**
 RAPID REWARDS # 126504066
 TICKET # 5261498658044
 EXPIRATION¹ March 24, 2023
 EST. POINTS EARNED 7,095

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Sunday, 04/24/2022 Est. Travel Time: 6h 55m [Anytime](#)

FLIGHT # 2164	DEPARTS	ARRIVES
	RNO 06:50AM Reno/Tahoe	DEN 10:00AM Denver

Stop: ✈ Change planes

FLIGHT # 1524	DEPARTS		ARRIVES
	DEN 12:15PM		BNA 03:45PM
	Denver		Nashville

Flight 2: Saturday, 04/30/2022 Est. Travel Time: 6h [Wanna Get Away®](#)

FLIGHT # 3905	DEPARTS		ARRIVES
	BNA 05:40AM		RNO 09:40AM
	Nashville		Reno/Tahoe

Stop: Denver no plane change

Payment information

Total cost		Payment	
Air - 36DD69		Visa ending in 3988	
Base Fare	\$ 2,323.98	Date: March 24, 2022	
U.S. Transportation Tax	\$ 174.30	Payment Amount: \$875.46	
U.S. 9/11 Security Fee	\$ 33.60	Visa ending in 3988	
U.S. Flight Segment Tax	\$ 54.00	Date: March 24, 2022	
U.S. Passenger Facility Chg	\$ 40.50	Payment Amount: \$875.46	
Total	\$ 2,626.38	Visa ending in 3988	
		Date: March 24, 2022	
		Payment Amount: \$875.46	

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket numbers: 5261498658045, 5261498658046, 5261498658044

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.




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24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



30 minutes before your departure:

Arrive at the gate prepared to board.



10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)

Don't miss out on automatic check-in



EarlyBird Check-In® reserves your boarding position at 36 hours before your flight, earlier than regular check-in.

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Earn up to 10,000 Rapid Rewards® points per night

Choose a hotel in Nashville.

[Book hotel >](#)



Have questions about your upcoming trip?

Get all the answers before you leave for the airport.

[Prepare now >](#)

5261498658045: NONTRANSFERABLE -BG WN RNO WN X/DEN WN BNA611.52WN RNO163.14USD774.66END ZP RNO4.50DEN4.50BNA4.50DEN4.50 XF RNO4.5DEN4.5BNA4.5
5261498658046: NONTRANSFERABLE -BG WN RNO WN X/DEN WN BNA611.52WN RNO163.14USD774.66END ZP RNO4.50DEN4.50BNA4.50DEN4.50 XF RNO4.5DEN4.5BNA4.5

5261498658044: NONTRANSFERABLE -BG WN RNO WN X/DEN WN BNA611.52WN RNO163.14USD774.66END ZP
RNO4.50DEN4.50BNA4.50DEN4.50 XF RNO4.5DEN4.5BNA4.5

YLA0P6L YLA0P6L YLA0P6L|YLA0P6L YLA0P6L YLA0P6L
CDAVH2H CDAVH2H CDAVH2H

No Show Policy: you must notify Southwest® at least ten (10) minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. Customers who fail to cancel reservations for a Wanna Get Away® fare segment at least 10 minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select® and Anytime funds will be converted to reusable travel funds. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

Prohibition on Multiple/Conflicting Reservations: to promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

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***Point Purchase Offer Terms and Conditions**

Offer valid through December 31, 2022 11:59:59 p.m. CST. This discount for the purchase of points is only valid while a Member is currently logged into **Southwest.com**® on this purchase page. Rapid Rewards® Member will save 20% when they purchase 2,000 points or save 25% when they purchase 5,000 points or save 30% when they purchase 15,000 points. A valid credit card is required to buy points. Transactions are non-refundable and non-reversible. Purchased points do not count towards A-List, A-List Preferred, or Companion Pass qualification. Prices are in U.S. Dollars and does not include excise taxes. Please allow up to 72 hours for points to post to the applicable Rapid Rewards account. All Rapid Rewards rules and regulations apply and can be found at [Southwest.com/rrterms](https://southwest.com/rrterms). Southwest® reserves the right to amend, suspend, or change the Rapid Rewards program and/or Rapid Rewards program rules at any time without notice. Rapid Rewards Members do not acquire property rights in accrued points. The number of Rapid Rewards points needed for a particular Southwest flight is set by Southwest and will vary depending on destination, time, day of travel, demand, fare type, point redemption rate, and other factors, and is subject to change at any time until the booking is confirmed.

The email address provided here is only used for confirmation of your Points purchase and will not alter the email address currently stored in your Rapid Rewards profile.

Prices are in U.S. Dollars and does not include excise taxes. Prices for the purchase or gifting of points are only valid while a Member is currently logged into **Southwest.com** and such prices are subject to change. Purchased points are nonrefundable and nonreversible. All Rapid Rewards rules and regulations apply and can be found at [Southwest.com/rrterms](https://southwest.com/rrterms).

All travel involving funds from this Confirmation Number must be completed by the expiration date.

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Southwest Airlines
2702 Love Field Drive
Dallas, TX 75235
1-800-I-FLY-SWA (1-800-435-9792)

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National Academies of Emergency Dispatch
dba International Academies of Emergency Dispatch

INVOICE

Invoice Number: 19-24032022-1173-1239

Invoice Date: March 24, 2022

110 South Regent Street, Suite 800,
Salt Lake City, Utah
United States
Ph: (888) 725-5853
Fax: +1 801 746-5879
navigator@emergencydispatch.org

Bill To:

Connie Shepperd
Sparks Police Department
1701 E. Prater Way
SPARKS, Nevada
89434
USA

Order: NMNLHGC839R

Invoice: 19-24032022-1173-1239

Order Date: Thursday, March 24,
2022 12:21 PM CT

Item	Price	Quantity	Amount
3-Day Passport	\$725.00	1	\$725.00
EFD-Q Certification Course	\$500.00	1	\$500.00
Order Total			\$1,225.00

Payments/Credits: \$1,225.00
Balance Due: \$0.00

CANCELLATION POLICY

Attendees can cancel by logging back into your registration and clicking on "unregister". Cancellations done by March 25, 2022 will be refunded, minus a 50% processing fee. After March 25, 2022, no refunds will be issued. For questions, please contact navigator@emergencydispatch.org



Dear Moe,

Your conference registration has been confirmed. Please save this email for future reference. You can log in to your account at any time to verify registration, make changes, cancel the registration, and request refunds. You will use your email address as the username and your confirmation number as the password.

The conference hotel is currently full Thursday, 4/28 but you can still book for 4/25-4/27. There are several properties nearby such as the [Inn at Opryland](#).

Hotel Booking

Need a receipt? [Print the invoices](#)

Event: NAVIGATOR 2022

Attending: Moe Dyette

Number in Party: 3

Time: 8:30 AM

Date: April 27, 2022

Confirmation Number: XCNTZS65XDJ

Current Registration:

Registration Information:

Registration Items

Moe Dyette 3-Day Passport

Sessions

Moe Dyette	EFD-Q Certification Course	25-Apr-2022 8:30 AM
Moe Dyette	Exhibit Hall Gala	26-Apr-2022 6:30 PM
Moe Dyette	Opening Keynote Session with Awards	27-Apr-2022 8:30 AM
Moe Dyette	Exclusive Exhibit Hall Time	27-Apr-2022 11:00 AM
Moe Dyette	Box Lunch in Exhibit Hall	27-Apr-2022 11:30 AM
Moe Dyette	Break in Exhibit Hall	27-Apr-2022 2:30 PM
Moe Dyette	Attendee Party	27-Apr-2022 7:00 PM
Moe Dyette	Breakfast with Exhibitors	28-Apr-2022 8:15 AM
Moe Dyette	Box Lunch in Exhibit Hall	28-Apr-2022 12:00 PM
Moe Dyette	Tea & Coffee Break	29-Apr-2022 10:30 AM

Additional Information

Are you from an ACE accredited agency?

Moe Dyette

No

Please let us know of any dietary restrictions:

Not Applicable

Is this your first NAVIGATOR conference?

No

How did you hear about this conference?

Previous Attendee Recommendation

What is your job function?

Comm. Center Supervisor/Manager

Primary Service Area

Mixed

Size of Comm. Center (measured by call stations)

9 to 12

Years of Comm. Center Experience

21 plus

[Click here](#)

We look forward to seeing you there.



See you soon!

Nikele Schwendiman

IAED

navigator@emergencydispatch.org

If you no longer want to receive emails from NAVIGATOR please [Opt-Out](#).

Your payment for the NAVIGATOR 2022 event has been successfully processed. Please save this email for your records.

Transaction Information

Item	Transaction Information	Quantity	Amount
3-Day Passport	\$725.00	1	\$725.00
EFD-Q Certification Course	\$500.00	1	\$500.00
Transaction Total			\$1,225.00

Registration Confirmation Number: XCNTZS65XDJ

[View your registration](#)

If you have any questions about this transaction or email, please contact Nikele Schwendiman directly at navigator@emergencydispatch.org.



Rose-Brown, Lisa

From: Lichius-III, Sheila
Sent: Monday, July 11, 2022 11:04 AM
To: Rose-Brown, Lisa
Subject: FW: Registration Confirmed - NAVIGATOR 2022

Here's mine

From: Lichius-III, Sheila
Sent: Friday, April 8, 2022 9:16 AM
To: Dyette, Moe <mdyette@cityofsparks.us>
Subject: FW: Registration Confirmed - NAVIGATOR 2022

This is what the original email looks like that has the link to the invoice I need. Hopefully this will help you find it.

Kind regards,

Sheila Lichius-III
Administration Division Manager
Sparks Police Department
(775) 353-2241 ext. 5560

From: Nikele Schwendiman <navigator@emergencydispatch.org>
Sent: Thursday, March 24, 2022 10:22 AM
To: Lichius-III, Sheila <sill@cityofsparks.us>
Subject: Registration Confirmed - NAVIGATOR 2022

This Message Is From an External Sender

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]



Dear Sheila,

Your conference registration has been confirmed. Please save this email for future reference. You can log in to your account at any time to verify registration, make changes, cancel the registration, and request refunds. You will use your email address as the username and your confirmation number as the password.

The conference hotel is currently full Thursday, 4/28 but you can still book for 4/25-4/27. There are several properties nearby such as the [Inn at Opryland](#).

Hotel Booking

Need a receipt? [Print the invoices](#)

Event: NAVIGATOR 2022

Attending: Sheila Lichius-III

Number in Party: 3

Time: 8:30 AM

Date: April 27, 2022

Confirmation Number: 95N3ZV6JNBC

Current Registration:

Registration Information:

Registration Items

Sheila Lichius-III 3-Day Passport

Sessions

Sheila Lichius-III	EFD-Q Certification Course	25-Apr-2022 8:30 AM
Sheila Lichius-III	Exhibit Hall Gala	26-Apr-2022 6:30 PM
Sheila Lichius-III	Opening Keynote Session with Awards	27-Apr-2022 8:30 AM
Sheila Lichius-III	Exclusive Exhibit Hall Time	27-Apr-2022 11:00 AM
Sheila Lichius-III	Box Lunch in Exhibit Hall	27-Apr-2022 11:30 AM
Sheila Lichius-III	The Good, the Bad, and the Ugly: EMD Case Studies	27-Apr-2022 12:45 PM
Sheila Lichius-III	Spotting the Trends: Why Your Agency Needs the Data Center	27-Apr-2022 1:45 PM
Sheila Lichius-III	Break in Exhibit Hall	27-Apr-2022 2:30 PM
Sheila Lichius-III	Attendee Party	27-Apr-2022 7:00 PM
Sheila Lichius-III	Breakfast with Exhibitors	28-Apr-2022 8:15 AM

Sheila Lichius-III	Q-ing and Afraid: Survive and Succeed	28-Apr-2022 9:15 AM
Sheila Lichius-III	Box Lunch in Exhibit Hall	28-Apr-2022 12:00 PM
Sheila Lichius-III	Tea & Coffee Break	29-Apr-2022 10:30 AM

Additional Information

Are you from an ACE accredited agency?

Sheila Lichius-III

No

Please let us know of any dietary restrictions:

Not Applicable

Is this your first NAVIGATOR conference?

Yes

How did you hear about this conference?

Previous Attendee Recommendation

What is your job function?

Comm. Center Director/Chief

Primary Service Area

Mixed

Size of Comm. Center (measured by call stations)

9 to 12

Years of Comm. Center Experience

1 to 5

[Click here](#)

We look forward to seeing you there.



See you soon!

Nikele Schwendiman

IAED

navigator@emergencydispatch.org

If you no longer want to receive emails from NAVIGATOR please [Opt-Out](#).

Your payment for the NAVIGATOR 2022 event has been successfully processed. Please save this email for your records.

Transaction Information

Item	Transaction Information	Quantity	Amount
3-Day Passport	\$725.00	1	\$725.00
EFD-Q Certification Course	\$500.00	1	\$500.00
	Transaction Total		\$1,225.00

Registration Confirmation Number: 95N3ZV6JNBC

[View your registration](#)

If you have any questions about this transaction or email, please contact Nikele Schwendiman directly at navigator@emergencydispatch.org.



Fw: Your Apr 24, 2022 - Apr 30, 2022 stay at the Gaylord Opryland Resort & Convention Center

From: Sheila Lichius (slichius@yahoo.com)

To: cshepperd@cityofsparks.us

Date: Tuesday, May 3, 2022, 08:30 AM PDT

For your records

----- Forwarded Message -----

From: Thanks for staying! <efolio@marriott.com>

To: "slichius@yahoo.com" <slichius@yahoo.com>

Sent: Tuesday, May 3, 2022, 08:23:51 AM PDT

Subject: Your Apr 24, 2022 - Apr 30, 2022 stay at the Gaylord Opryland Resort & Convention Center

Thank you for choosing the Gaylord Opryland Resort & Convention Center for your recent stay.

As requested, below is a billing summary or adjustment for your stay. **If you have questions about your bill**, please contact us at (866) 435-7627 or mbs.customer.svc@marriott.com.

[Make another reservation on Marriott.com >>](#)

Marriott Bonvoy™ members may receive this email automatically after every stay.

[Join Marriott Bonvoy™ today >>](#)

Summary of Your Stay

Hotel: Gaylord Opryland Resort & Convention Center
2800 Opryland Drive
Nashville, Tennessee 37214
USA
(615) 889-1000

Guest: LICHIOUSILL/SHEILA
123
SPANISH SPRINGS, NV
89436
USA

Dates of stay: Apr 24, 2022 - Apr 30, 2022 Room number: G1005
Guest number: 26502 Group number: 6165
Marriott Bonvoy™ number: None

Date	Description	Reference	Charges	Credits
------	-------------	-----------	---------	---------

04/24/22	RESORT	RESORT	0.00	
04/24/22	CITY TAX	CT	2.50	
04/24/22	GP ROOM	G1005, 1	229.00	
04/24/22	STATETAX	G1005, 1	33.72	
04/25/22	RESORT	RESORT	0.00	
04/25/22	CITY TAX	CT	2.50	
04/25/22	GP ROOM	G1005, 1	229.00	
04/25/22	STATETAX	G1005, 1	33.72	
04/25/22	Payment - MasterCard XXXXXXXXXXXX6873			265.22
04/26/22	RESORT	RESORT	0.00	
04/26/22	CITY TAX	CT	2.50	
04/26/22	GP ROOM	G1005, 1	229.00	
04/26/22	STATETAX	G1005, 1	33.72	
04/27/22	RESORT	RESORT	0.00	
04/27/22	CITY TAX	CT	2.50	
04/27/22	GP ROOM	G1005, 1	229.00	
04/27/22	STATETAX	G1005, 1	33.72	
04/28/22	CITY TAX	CT	2.50	
04/28/22	GP ROOM	G1005, 1	229.00	
04/28/22	STATETAX	G1005, 1	33.72	
04/28/22	RESORT	RESORT	0.00	
04/29/22	CITY TAX	CT	2.50	
04/29/22	GP ROOM	G1005, 1	229.00	
04/29/22	STATETAX	G1005, 1	33.72	
04/29/22	RESORT	RESORT	0.00	
04/30/22	Payment - MasterCard XXXXXXXXXXXX0619			1,326.10
Total balance				0.00 USD

Important Information

Do Not Reply to this Email

This email is an auto-generated message. Replies to automated messages are not monitored. If you have any questions please contact the hotel directly at (615) 889-1000.

Why Have I Received this Email?

You have received this email because you requested during your stay to receive an electronic version of your bill by email.

Availability

Electronic versions of your hotel bill, available by email from our over 2,300 participating properties in the Marriott family of hotels in the USA and Canada, are emailed to you within 72 hours of check-out. These email messages reflect changes made to your bill up to 11pm on your day of departure. Any adjustments after that time may not be shown.

If you have received this email in error, [please notify us](#).

Learn more about eFolio, [receiving your hotel bills by email](#).

Authenticity of Bills

Marriott retains official records of all charges and credits to your account and will honor only those records.

Privacy

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Credit of Marriott Bonvoy™ Points

After a stay, it may take up to 7 days for Marriott Bonvoy™ points to be credited to your account.

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Your Apr 24, 2022 - Apr 30, 2022 stay at the Gaylord Opryland Resort & Convention Center

From: Thanks for staying! (efolio@marriott.com)

To: SLICHIUS@YAHOO.COM

Date: Tuesday, May 3, 2022, 08:22 AM PDT

Thank you for choosing the Gaylord Opryland Resort & Convention Center for your recent stay.

As requested, below is a billing summary or adjustment for your stay. **If you have questions about your bill**, please contact us at (866) 435-7627 or mbs.customer.svc@marriott.com.

Make another reservation on Marriott.com >>

Marriott Bonvoy™ members may receive this email automatically after every stay.

[Modify your email preferences >>](#)

Summary of Your Stay

Hotel: Gaylord Opryland Resort & Convention Center
2800 Opryland Drive
Nashville, Tennessee 37214
USA
(615) 889-1000

Guest: LICHIOUS/SHEILA
123
SPANISH SPRINGS, NV 89436
USA

Dates of stay: Apr 24, 2022 - Apr 30, 2022
Guest number: 26500
Marriott Bonvoy™ number: XXXXX7742

Room number: G1009
Group number: 6165

Date	Description	Reference	Charges	Credits
04/24/22	RESORT	RESORT	0.00	
04/24/22	CITY TAX	CT	2.50	
04/24/22	GP ROOM	G1009, 1	229.00	
04/24/22	STATETAX	G1009, 1	33.72	
04/25/22	RESORT	RESORT	0.00	
04/25/22	CITY TAX	CT	2.50	
04/25/22	GP ROOM	G1009, 1	229.00	
04/25/22	STATETAX	G1009, 1	33.72	
04/25/22	Payment - MasterCard XXXXXXXXXXXX6873			265.22
04/26/22	RESORT	RESORT	0.00	
04/26/22	CITY TAX	CT	2.50	
04/26/22	GP ROOM	G1009, 1	229.00	
04/26/22	STATETAX	G1009, 1	33.72	
04/27/22	RESORT	RESORT	0.00	

04/27/22	CITY TAX	CT	2.50	
04/27/22	GP ROOM	G1009, 1	229.00	
04/27/22	STATETAX	G1009, 1	33.72	
04/28/22	RESORT	RESORT	0.00	
04/28/22	CITY TAX	CT	2.50	
04/28/22	GP ROOM	G1009, 1	229.00	
04/28/22	STATETAX	G1009, 1	33.72	
04/29/22	RESORT	RESORT	0.00	
04/29/22	GP ROOM	G1009, 1	229.00	
04/29/22	STATETAX	G1009, 1	33.72	
04/30/22	Payment - MasterCard XXXXXXXXXXXX0619	CHECKOUT		1,323.60
Total balance				0.00 USD

Important Information

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You have received this email because you requested during your stay to receive an electronic version of your bill by email.

Availability

Electronic versions of your hotel bill, available by email from our over 2,300 participating properties in the Marriott family of hotels in the USA and Canada, are emailed to you within 72 hours of check-out. These email messages reflect changes made to your bill up to 11pm on your day of departure. Any adjustments after that time may not be shown.

If you have received this email in error, please notify us.

Learn more about eFolio, receiving your hotel bills by email.

Authenticity of Bills

Marriott retains official records of all charges and credits to your account and will honor only those records.

Privacy

Your privacy is important to Marriott. For full details of our privacy policy, please visit our Privacy Statement.

Credit of Marriott Bonvoy™ Points

After a stay, it may take up to 7 days for Marriott Bonvoy™ points to be credited to your account.

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Fw: Your Apr 24, 2022 - Apr 30, 2022 stay at the Gaylord Opryland Resort & Convention Center

From: Sheila Lichius (slichius@yahoo.com)

To: cshepperd@cityofsparks.us

Date: Tuesday, May 3, 2022, 08:29 AM PDT

For your records.

----- Forwarded Message -----

From: Thanks for staying! <efolio@marriott.com>

To: "slichius@yahoo.com" <slichius@yahoo.com>

Sent: Tuesday, May 3, 2022, 08:24:35 AM PDT

Subject: Your Apr 24, 2022 - Apr 30, 2022 stay at the Gaylord Opryland Resort & Convention Center

Thank you for choosing the Gaylord Opryland Resort & Convention Center for your recent stay.

As requested, below is a billing summary or adjustment for your stay. **If you have questions about your bill**, please contact us at (866) 435-7627 or mbs.customer.svc@marriott.com.

[Make another reservation on Marriott.com >>](#)

Marriott Bonvoy™ members may receive this email automatically after every stay.

[Join Marriott Bonvoy™ today >>](#)

Summary of Your Stay

Hotel: Gaylord Opryland Resort & Convention Center
2800 Opryland Drive
Nashville, Tennessee 37214
USA
(615) 889-1000

Guest: LICHIOUSILL/SHEILA
123
SPANISH SPRINGS, NV
89436
USA

Dates of stay: Apr 24, 2022 - Apr 30, 2022 Room number: G1007

Guest number: 26503 Group number: 6165

Marriott Bonvoy™ number: None

Date	Description	Reference	Charges	Credits
------	-------------	-----------	---------	---------

04/24/22	RESORT	RESORT	0.00	
04/24/22	CITY TAX	CT	2.50	
04/24/22	GP ROOM	G1007, 1	229.00	
04/24/22	STATETAX	G1007, 1	33.72	
04/25/22	RESORT	RESORT	0.00	
04/25/22	CITY TAX	CT	2.50	
04/25/22	GP ROOM	G1007, 1	229.00	
04/25/22	STATETAX	G1007, 1	33.72	
04/25/22	Payment - MasterCard XXXXXXXXXXXX6873			265.22
04/26/22	RESORT	RESORT	0.00	
04/26/22	CITY TAX	CT	2.50	
04/26/22	GP ROOM	G1007, 1	229.00	
04/26/22	STATETAX	G1007, 1	33.72	
04/27/22	RESORT	RESORT	0.00	
04/27/22	CITY TAX	CT	2.50	
04/27/22	GP ROOM	G1007, 1	229.00	
04/27/22	STATETAX	G1007, 1	33.72	
04/28/22	RESORT	RESORT	0.00	
04/28/22	CITY TAX	CT	2.50	
04/28/22	GP ROOM	G1007, 1	229.00	
04/28/22	STATETAX	G1007, 1	33.72	
04/29/22	RESORT	RESORT	0.00	
04/29/22	CITY TAX	CT	2.50	
04/29/22	GP ROOM	G1007, 1	229.00	
04/29/22	STATETAX	G1007, 1	33.72	
04/30/22	Payment - MasterCard XXXXXXXXXXXX0619			1,326.10
Total balance				0.00 USD

Important Information:

Do Not Reply to this Email

This email is an auto-generated message. Replies to automated messages are not monitored. If you have any questions please contact the hotel directly at (615) 889-1000.

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Travel Reconciliation Form
City of Sparks

Invoice Number
BALDUE/

Name (Last, First) **Dyette, Maureen** Department **Police** Date **5/10/22**

Travel Location **Nashville, TN** Purpose **To Attend Navigator 2022 - International Academies of Emergency Dispatch**

Actual Expenses

Place an "X" if paid with P-Card ↓

Date	4/24 Sun	4/25 Mon	4/26 Tue	4/27 Wed	4/28 Thu	4/29 Fri	4/30 Sat				Total
Air Travel	\$895.47									X	\$895.47
Auto Rental											
Taxi/Shuttle	\$36.47						\$32.76				\$69.23
Fuel											
Registration	\$1,225.00									X	\$1,225.00
Lodging	\$265.22	\$265.22								X	\$530.44
Subsistence	\$79.00	\$79.00	\$79.00	\$40.29	\$40.29	\$61.62					\$379.20
Parking/Tolls			\$265.22	\$265.22	\$265.22	\$265.22				X	\$1,060.88
Mileage/Equivalent											
Misc.											
Misc.											
Misc.											

Total Travel Expenses:	\$4,160.22
Advance Received by Traveler:	\$448.43
Registration Paid by Check:	
Expenses Paid by P-Card:	\$3,711.79
Total Due Traveler:	\$69.23
Total Due City:	

Balance Due Traveler	
Name (Last, First)	Dyette, Maureen
	Police
	603280 092013
	11068
Amount	\$69.23

I hereby certify that this account of travel expenses is accurate and conforms with applicable regulations. The expenses were actual, reasonable, and were personally incurred in performance of my official duties. No portion of this claim was provided free of charge, covered by a registration fee, or paid from another source.

I hereby certify that I have reviewed this travel claim and find it to be reasonable and in compliance with established travel policy.

Maureen Dyette
Traveler's Signature

5/10/22 (gm)

Shula Lutins-Dee
Department Head's Signature

Sent to Finance 5/11/22

Travel Reconciliation Form
City of Sparks



Invoice Number
BALDUE/

Name (Last, First) Shepperd, Connie Department Police Date 5/10/22

Travel Location Nashville, TN Purpose To Attend Navigator 2022 - International Academies of Emergency Dispatch

Actual Expenses

Place an "X" if paid with P-Card ↓

Date	4/24 Sun	4/25 Mon	4/26 Tue	4/27 Wed	4/28 Thu	4/29 Fri	4/30 Sat				Total
Air Travel	\$895.47									X	\$895.47
Auto Rental											
Taxi/Shuttle											
Fuel											
Registration	\$1,225.00									X	\$1,225.00
Lodging	\$265.22	\$265.22								X	\$530.44
Subsistence	\$79.00	\$79.00	\$79.00	\$40.29	\$40.29	\$61.62					\$379.20
Parking/Tolls			\$265.22	\$265.22	\$265.22	\$265.22				X	\$1,060.88
Mileage/Equivalent											
Misc.											
Misc.											
Misc.											

Total Travel Expenses: \$4,090.99
 Advance Received by Traveler: \$379.20
 Registration Paid by Check:
 Expenses Paid by P-Card: \$3,711.79
 Total Due Traveler:
 Total Due City:

Balance Due Traveler

Name (Last, First) Shepperd, Connie
 Department Police
 003280/092013
 10628
 Amount

I hereby certify that this account of travel expenses is accurate and conforms with applicable regulations. The expenses were actual, reasonable, and were personally incurred in performance of my official duties. No portion of this claim was provided free of charge, covered by a registration fee, or paid from another source.

I hereby certify that I have reviewed this travel claim and find it to be reasonable and in compliance with established travel policy.

Connie Shepperd 5/10/22 (gm)

Shirley Luttrissell

Sent to Finance 5/11/22

Travel Reconciliation Form
City of Sparks



Invoice Number
BALDUE/

Name (Last, First) Lichius-III, Sheila Department Police Date 5/10/22

Travel Location Nashville, TN Purpose To Attend Navigator 2022 - International Academies of Emergency Dispatch

Actual Expenses

Place an "X" if paid with P-Card ↓

Date	4/24 Sun	4/25 Mon	4/26 Tue	4/27 Wed	4/28 Thu	4/29 Fri	4/30 Sat				Total
Air Travel	\$895.47									X	\$895.47
Auto Rental											
Taxi/Shuttle											
Fuel											
Registration	\$1,225.00									X	\$1,225.00
Lodging	\$265.22	\$265.22								X	\$530.44
Subsistence	\$79.00	\$79.00	\$79.00	\$40.29	\$40.29	\$61.62					\$379.20
Parking/Tolls			\$265.22	\$265.22	\$265.22	\$265.22				X	\$1,060.88
Mileage/Equivalent											
Misc.											
Misc.											
Misc.											

Total Travel Expenses:	\$4,090.99
Advance Received by Traveler:	\$379.20
Registration Paid by Check:	
Expenses Paid by P-Card:	\$3,711.79
Total Due Traveler:	
Total Due City:	

Balance Due Traveler

Name (Last, First) Lichius-III, Sheila

Department Police

1032850/092013

10335

Amount

I hereby certify that this account of travel expenses is accurate and conforms with applicable regulations. The expenses were actual, reasonable, and were personally incurred in performance of my official duties. No portion of this claim was provided free of charge, covered by a registration fee, or paid from another source.

I hereby certify that I have reviewed this travel claim and find it to be reasonable and in compliance with established travel policy.

Sheila Lichius-III

Sheila Lichius-III

Sent to Finance 5/11/22