

911 Emergency Response Advisory Committee

Notice and Agenda of Special Meeting

Thursday, February 10, 2022

1:30 p.m.

Please plan to attend via teleconference

Teleconference participation options provided below.

MEMBERS

Shawn McEvers, City of Sparks, Chair
Doug Campbell, City of Sparks
Jennifer Felter, Washoe County
Alexander Kukulus, Washoe County
Tracy Moore, Washoe County School District
Joseph Robinson, City of Reno
Jamie Rodriguez, Washoe County
Lisa Rose-Brown, City of Sparks
Kimberly Vine, City of Reno
Jeff Voskamp, City of Reno

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 392 947 205#. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. Members of the public may also provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 392 947 205#.** Public comment may also be submitted ahead of time by emailing sdelozier@washoecounty.gov. Please try to provide comments by 5 p.m. on February 9, 2022.

Committee website: http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **ELECTION OF OFFICERS** [For Possible Action]
 - a. Chair (City of Reno)
 - b. Vice-Chair (Washoe County)
4. **APPROVAL OF NOVEMBER 18, 2021, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
6. **FISCAL YEAR 2022/2023 BUDGET PROPOSAL** [For Possible Action] – A review, discussion and possible action to recommend that the Board of County Commissioners approve and/or approve with modifications the proposed Fiscal Year 2022-2023 E911 budget. *Quinn Korbulic, Washoe County Technology Services*



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7. Consent Items [For Possible Action]

- a. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY DISPATCH PSAP – DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten headsets (\$600), ten spare batteries (\$370), three wireless PTT cordless adapter base units (\$1,800), and twelve two-pack headset replacement foam earpad cushions (\$90), for a total not to exceed \$2,900. *Karinah Prevost, Washoe County Sheriff's Office*
- b. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY DISPATCH PSAP – IAED EMD/EPD/EPD TRAINING AND CERTIFICATION** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with International Academy of Emergency Dispatching (IAED) EMD/EPD/EPD call-taking online software training and certification or recertification for Washoe County Communications staff members for a total not to exceed \$9,000. *Karinah Prevost, Washoe County Sheriff's Office*
- c. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY DISPATCH PSAP – BASIC LIFE SAVING (BLS) CERTIFICATION** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with Basic Life Saving (BLS) certification for Washoe County Communications staff members for a total not to exceed \$1,300. This certification is required by the conditions of certification/recertification for IAED EMD/EPD/EPD. *Karinah Prevost, Washoe County Sheriff's Office*
- d. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of 20 Plantronics Spare Ear Cushions (\$58.60) and 12 HW540 ENCOREPRO Convertible Mono Headsets (\$720.12), for a total cost not to exceed \$778.72. *Cody Shadle, City of Reno Dispatch*
- e. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – CENTRAL SQUARE TRAINING CONFERENCE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the 2022 Central Square Training Conference currently scheduled for March 27-30, 2022, but subject to change, in Orlando, Florida, in an amount not to exceed \$7,060. *Cody Shadle, City of Reno Dispatch*
- f. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – DISPATCH HEADSETS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twenty Plantronics headsets, in an amount not to exceed \$1,484. *Lisa Rose-Brown, City of Sparks*

End of Consent Items

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8. **911 FIVE-YEAR MASTER PLAN IMPLEMENTATION PROPOSAL** [For Possible Action] – Review and discussion of a proposal from Galena Group, Inc. to implement Five-Year Master Plan update recommendations including establishment of a PSAP tactical backup plan, conduct a NG911 readiness study, establishing a structured process for funding 911 programs and equipment including funding prioritization; and recommendations from the 2018 911 Five-Year Master Plan regarding the reporting of operational metrics; and, possible action to approve the proposal and direct staff to execute a contract with Galena Group for a cost not to exceed \$43,680. *Quinn Korbolic, Washoe County Technology Services*
9. **REQUEST FOR REIMBURSEMENT FOR TRUCKEE MEADOWS FIRE PROTECTION DISTRICT – FIRST DUE FIRE RESPONSE SOFTWARE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the FY22 annual cost associated with the First Due Fire Response Software that provides CAD data and routing to responding resources, pre-incident planning and high-risk occupant-related data management for a total not to exceed \$15,750. *Dale Way, Truckee Meadows Fire Protection District*
10. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS – PURVIS FIRE STATION ALERTING SYSTEM** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of software, hardware, installation, and extended warranty for a PURVIS Fire Station Alerting System, with a total one-time cost not to exceed \$560,000. *Scott Means, City of Sparks Fire Department*
11. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY DEPARTMENT OF ALTERNATIVE SENTENCING – AXON BODY WORN CAMERA CONTRACT, YEAR THREE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Department of Alternative Sentencing for the costs associated with the FY22 Axon Body Worn Camera contract, year three, not to exceed \$7,128. *Justin Roper, Washoe County Department of Alternative Sentencing*
12. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – NENA LOCALLY-HOSTED DISPATCH SUPERVISOR TRAINING PROGRAM** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with a locally-hosted Dispatch Center Supervisor Program training, in an amount not to exceed \$10,000. *Cody Shadle, City of Reno*
13. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – FIRST DUE FIRE RESPONSE SOFTWARE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the FY22 annual cost associated with the First Due Fire Response Software that provides CAD data and routing to responding resources, pre-incident planning and high-risk occupant-related data management for a total not to exceed \$38,000. *Jeff Voskamp, City of Reno*

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14. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – MOBILE DATA COMPUTERS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of seventeen Mobile Data Computers (MDCs) for the Reno Fire Department emergency apparatus, in an amount not to exceed \$65,960. *Jeff Voskamp, City of Reno*
15. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – CELLULAR SERVICE FOR MOBILE DATA COMPUTERS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the monthly cellular service for 73 Mobile Data Computers (MDCs) operated by the Reno Fire Department emergency apparatus, in a year-one amount not to exceed \$35,100. *Jeff Voskamp, City of Reno*
16. **FRONTLINE PUBLIC SAFETY SOLUTIONS QA TRACKER SOFTWARE** [For Discussion Only] – An informational presentation and discussion of the QA Tracker web-based software, a quality assurance tracking program for managing, evaluating, and reporting performance specific to Public Safety. *Karinah Prevost, Washoe County Sheriff's Office*
17. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [For Discussion Only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*
18. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for March 17, 2022, 1:30 p.m.
19. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
20. **ADJOURNMENT** [Non-action item]

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Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office or by emailing Lona Tette, [ltette@washoecounty.gov](mailto:ltette@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); or on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

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The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.