

# 911 Emergency Response Advisory Committee

## Notice and Agenda of Meeting

Thursday, November 18, 2021

1:30 p.m.

Washoe County Administration Complex  
1001 East Ninth Street, Reno, Nevada  
Building A – Second Floor Caucus Room

### MEMBERS

Shawn McEvers, City of Sparks, Chair  
Robert Larson, City of Reno, Vice-Chair  
Doug Campbell, City of Sparks  
Jennifer Felter, Washoe County  
Alexander Kukulius, Washoe County  
Jesus Lopez-Torres, City of Reno  
Tracy Moore, Washoe County School District  
Jamie Rodriguez, Washoe County  
Lisa Rose-Brown, City of Sparks  
Jeff Voskamp, City of Reno

Teleconference participation options provided below.

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 790 483 351#. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. Members of the public may also provide public comment by participating in the teleconference via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 790 483 351#. Public comment may also be submitted ahead of time by emailing [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov). Please try to provide comments by 5 p.m. on November 17, 2021.

Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office or by emailing Lona Tette, [ltette@washoecounty.gov](mailto:ltette@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); or on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

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The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.



# 911 Emergency Response Advisory Committee

Agenda

November 18, 2021

Page 2 of 4

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item].”

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.

## AGENDA

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF OCTOBER 28, 2021, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
5. **911 FIVE-YEAR MASTER PLAN IMPLEMENTATION** [For Possible Action] – Review and discussion of the E911 Five-Year Master Plan update recommendations including but not limited to establishment of a PSAP backup plan, conduct a NG911 readiness study, and establishing a structured process for funding 911 programs and equipment; and recommendations from the 2018 911 Five-Year Master Plan; and possible action to direct staff to implement the recommendations. *Quinn Korbolic, Washoe County Technology Services*
6. **911 FUND PRIORITIZATION OF EXPENDITURES** [For Possible Action] (continued from September 23, 2021, and October 28, 2021, agendas) – Review, discussion, and possible action to approve, or approve with modification, and adopt the 911 Fund Prioritization of Expenditures as presented. *Quinn Korbolic, Washoe County Technology Services*

# 911 Emergency Response Advisory Committee

Agenda

November 18, 2021

Page 3 of 4

7. **FISCAL YEAR 2020-2021 911 FUND BALANCE** [For Possible Action] (continued from September 23, 2021, and October 28, 2021, agendas) – Review, discussion and possible action regarding the Fiscal Year 2020-2021 ending fund balance being over the statutory maximum by \$518,255; review and discussion of the ending 911 Fund balance overage and possible action to direct staff to address the overage. *Quinn Korbolic, Washoe County Technology Services*
  
8. **Consent Items [For Possible Action]**
  - a. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO – AXON ACCELERATE CONFERENCE 2021** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending four attendees to the Axon Accelerate Conference 2021, in Phoenix, Arizona, November 1-3, 2021, in an amount not to exceed \$6,000. *Robert Larson, City of Reno*
  
  - b. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – EFD TRAINING AND CERTIFICATION** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the IAED Emergency Fire Dispatch training and certification for four Dispatch staff members, in an amount not to exceed \$1,460. *Cody Shadle, City of Reno*
  
  - c. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – NETWORK EQUIPMENT AND COMPUTER SPEAKERS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with network equipment and computer speakers for new Dispatch console workstations, in an amount not to exceed \$7,873.17. *Douglas Campbell, City of Sparks*
  
  - d. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – NENA CONFERENCE AND CRITICAL ISSUES FORUM** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending three attendees to the NENA Standards and Best Practices (NG911) Conference and Critical Issues Forum, currently scheduled, but subject to change, in San Diego, California, on January 17-20, 2022, in an amount not to exceed \$9,000. *Lisa Rose-Brown, City of Sparks*

**End of Consent Items**

# 911 Emergency Response Advisory Committee

Agenda

November 18, 2021

Page 4 of 4

## Funding Requests – General

9. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS – FIRST DUE FIRE RESPONSE SOFTWARE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of a one-year contract for First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning and high-risk occupant-related data management for the City of Sparks Fire Department for a total first-year cost not to exceed \$27,000. *Kevin Jakubos, City of Sparks Fire Department*
10. **REQUEST FOR REIMBURSEMENT FOR TRUCKEE MEADOWS FIRE PROTECTION DISTRICT – DISPATCH CONSOLES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of three Harris Symphony Radio Dispatch Consoles in an amount not to exceed \$231,310.47. *Charles Moore, Truckee Meadows Fire Protection District*
11. **REQUEST FOR REIMBURSEMENT FOR TRUCKEE MEADOWS FIRE PROTECTION DISTRICT – PURVIS FIRE STATION ALERTING SYSTEM** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of software, hardware, installation and extended warranty of a PURVIS Fire Station Alerting System to include Truckee Meadows Fire Protection Dispatch Center and twelve Fire Stations for a total one-time cost not to exceed \$1,030,000. *Charles Moore, Truckee Meadows Fire Protection District*
12. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Discussion only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*
13. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for January 20, 2022, 1:30 p.m.
14. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
15. **ADJOURNMENT** [Non-action item]