

# 911 Emergency Response Advisory Committee

## Notice and Agenda of Special Meeting

**\*\*Amended Agenda to add new Item #17\*\***

**Thursday, September 23, 2021**

**1:30 p.m.**

**Please attend this meeting via one of the teleconference options noted below.**

### MEMBERS

Shawn McEvers, City of Sparks, Chair  
Doug Campbell, City of Sparks  
Jennifer Felter, Washoe County  
Alexander Kukulus, Washoe County  
Robert Larson, City of Reno  
Tracy Moore, Washoe County School District  
Jamie Rodriguez, Washoe County  
Lisa Rose-Brown, City of Sparks  
Jeff Voskamp, City of Reno  
Vacant, City of Reno (Municipal Court)

**This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 304 707 643#.** Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. Members of the public may also provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 304 707 643#.** Public comment may also be submitted ahead of time by emailing [sdelozier@washoecounty.us](mailto:sdelozier@washoecounty.us). Please try to provide comments by 5 p.m. on September 22, 2021.

Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.us/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.us/technology/board_committees/911_response/index.php)

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office or by emailing Lona Tette, [ltette@washoecounty.us](mailto:ltette@washoecounty.us) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512) or Sara DeLozier, [sdelozier@washoecounty.us](mailto:sdelozier@washoecounty.us) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); or on the County's website at: [http://www.washoecounty.us/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.us/technology/board_committees/911_response/index.php)

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The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.



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**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item].”

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.

## AGENDA

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF MAY 20, 2021, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
5. **ELECTION OF OFFICERS** [For Possible Action]
  - a. Vice-Chair
6. **NEVADA OPEN MEETING LAW AND ETHICS PRESENTATION** [Non-action item] – An informational presentation on the requirements of Nevada’s Open Meeting Law (“OML”), as codified in NRS Chapter 241, and ethics in government, as codified in NRS Chapter 281A. *Keith Munro, Deputy District Attorney*
7. **911 FIVE-YEAR MASTER PLAN UPDATE** [For Possible Action] – Review and discussion of the E911 Five-Year Master Plan update and possible action to approve or approve with modification the plan as presented and recommend that the Board of County Commissioners also approve the plan. *Quinn Korbolic, Washoe County Technology Services*

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8. **911 FUND PRIORITIZATION OF EXPENDITURES** [For Possible Action] – Review, discussion, and possible action to approve, or approve with modification, and adopt the 911 Fund Prioritization of Expenditures as presented. *Quinn Korbolic, Washoe County Technology Services*
9. **FISCAL YEAR 2020-2021 911 FUND BALANCE** [For Possible Action] – Review, discussion and possible action regarding the Fiscal Year 2020-2021 ending fund balance being over the statutory maximum by \$518,255; review and discussion of the ending 911 Fund balance overage and possible action to direct staff to address the overage. *Quinn Korbolic, Washoe County Technology Services*
10. **Consent Items [For Possible Action]**
  - a. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS DISPATCH PSAP – IAED NAVIGATOR 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending four attendees to the Navigator IAED 2021 Conference currently scheduled, but subject to change, in Las Vegas, Nevada, on July 13-15, 2021, in an amount not to exceed \$4,500. *Lisa Rose-Brown, City of Sparks*
  - b. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – AXON ACCELERATE CONFERENCE 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the Axon Accelerate Conference 2021 currently scheduled, but subject to change, in Phoenix, Arizona, on November 1-3, 2021, in an amount not to exceed \$3,000. *Jenn Felter, Washoe County*
  - c. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – MONITORS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten 24-inch Dell Dispatch monitors, in an amount not to exceed \$1,820. *Cody Shadle, City of Reno*

## **End of Consent Items**

### **Funding Requests – Bodyworn Camera Related**

11. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – AXON FLEET 2 CONTRACT YEAR FOUR** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny or otherwise modify a request to reimburse the costs associated with the Washoe County Axon Contract for Fleet Cameras, Year Four (FY22), in an amount not to exceed \$96,480.00. *Blaine Beard, Washoe County*

### **Funding Requests – General**

12. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – DISPATCH EMERGENCY COMMUNICATIONS INFRASTRUCTURE DATA LINES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with replacing and adding

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additional data lines used to connect emergency phone lines and radio equipment to Sparks Emergency Communications Center in an amount not to exceed \$32,000. *Lisa Rose-Brown, City of Sparks*

13. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS CENTER PSAP – EMERGENCY SERVICE PLAN (ESP)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of International Academy of Emergency Dispatching - Emergency Service Plan (ESP) Platinum Package, which maintains licensing, updates, and customer support of Police, Fire, and Medical call taking software in an amount not to exceed \$34,560. *Jenn Felter, Washoe County*
14. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – ProQA EMERGENCY SERVICE PLAN (ESP)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of International Academy of Emergency Dispatching - Emergency Service Plan (ESP) Platinum Package, which maintains licensing, updates, and customer support of Police, Fire, and Medical call taking software in an amount not to exceed \$13,200. *Cody Shadle, City of Reno*
15. **REQUEST FOR REIMBURSEMENT FOR TRUCKEE MEADOWS FIRE PROTECTION DISTRICT – ProQA EMERGENCY FIRE DISPATCH (EFD)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to fund the costs associated with the purchase of ProQA Priority Emergency Fire Dispatch Software licensing, training, quality assurance, support, accreditation, and associated cost with implementing the service in an amount not to exceed \$148,244. *Charles Moore, Truckee Meadows Fire Protection District*
16. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – DISPATCH CONSOLES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of three Harris Symphony Radio Dispatch Consoles in an amount not to exceed \$173,280.14. *Cody Shadle, City of Reno*
17. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH AND FIRE – PURVIS FIRE STATION ALERTING SYSTEM** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of software, hardware, installation and extended warranty of a PURVIS Fire Station Alerting System to include the City of Reno Dispatch Center and fourteen City of Reno Fire Stations for a total cost not to exceed either \$1,240,000 either: a) \$1,099,712.34 for a one-time payment or b) \$1,124,712.34 split over five years with annual payment of \$224,942.47. *Kannaiah Vadlakunta, City of Reno Department of Information Technology*
18. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Discussion only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance. *Quinn Korbulic, Washoe County Technology Services*

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19. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for September 16, 2021, 1:30 p.m.
  
20. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
  
21. **ADJOURNMENT** [Non-action item]