

911 Emergency Response Advisory Committee

****Draft Minutes****

Thursday, May 20, 2021

1:30 p.m.

**Please attend this meeting via one of the
teleconference options noted below.**

MEMBERS

Shawn McEvers, City of Sparks, Chair
Zachary Thew, City of Reno, Vice Chair
Blaine Beard, Washoe County-
Doug Campbell, City of Sparks
Gregg Deighton, City of Reno
Alexander Kukulus, Washoe County
Tracy Moore, Washoe County School District
Jamie Rodriguez, Washoe County
Lisa Rose-Brown, City of Sparks
Jeff Voskamp, City of Reno

AGENDA

1. CALL TO ORDER AND ROLL CALL [Non-action item]

The meeting was called to order at 1:30 p.m.

PRESENT

Blaine Beard
Doug Campbell
Alexander Kukulus
Shawn McEvers
Tracy Moore
Jamie Rodriguez
Lisa Rose-Brown
Zachary Thew
Jeff Voskamp

Washoe County (Sheriff)
City of Sparks (Municipal Court)
Washoe County (At-Large)
City of Sparks (At-Large)
Washoe County School District
Washoe County (At-Large)
City of Sparks (Police)
City of Reno (Police)
City of Reno (At-Large)

ABSENT

Gregg Deighton

City of Reno (Municipal Court)

Lindsay Liddell, Washoe County Deputy District Attorney, was also in attendance.

2. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.

There was no response to the call for public comment; no emails had been submitted prior to the meeting.

3. APPROVAL OF MARCH 18, 2021, MINUTES [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Lisa Rose-Brown, City of Sparks, moved to approve the draft January 21, 2021, meeting minutes; Blaine Beard, Washoe County provided the second. There was no response to the call for Committee or public comment. Upon the call for a vote, the minutes were unanimously approved as written.

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 2 of 10

4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*

Sara DeLozier, Washoe County Technology Services, presented the Financial Summary dated May 20, 2021. Ms. DeLozier expressed appreciation for updates the agencies had provided.

Zack Thew, City of Reno, moved to accept the Financial Summary; Jamie Rodriguez, Washoe County, provided the second. There was no response to the call for Committee discussion or the call for public comment. Upon the call for a vote, the Financial Summary was accepted unanimously.

5. **FIVE-YEAR MASTER PLAN DRAFT PRESENTATION** [For discussion only] – A presentation, and discussion of the draft 911 Five-Year Master Plan. *Quinn Korbolic, Washoe County Technology Services, & Federal Engineering.*

Federal Engineering Consultants Scott Strom, PMP-Project Manager; Sherri Bush, ENP-Senior Consultant; Joe McCloskey, ENP-Senior Consultant; and Eric Parry, ENP-Senior Consultant, provided a high-level overview of the Five-Year Master Plan update process and the draft plan inviting comments and questions. Their presentation began with the following project objectives:

- Assess PSAPs and Identify Viable Backup PSAP Location(s)
- Assess Existing CAD Technology and Cost Impacts of Upgrades
- Provide Review on 2019 Legislation and Use of 9-1-1 Surcharge Funds
- Provide 5-year Funding Analysis and Recommendations

Ms. Bush shared a proposed goal would be for the PSAPs to create a triangle of coverage given the City of Sparks has already begun renovations and the City of Reno is planning for a relocation. Backup plan once finalized should have policy and procedure to include drills; a governance structure will also need to be implemented for this model. In the short-term, a mobile command center could be implemented; there may be Lift America and CARES funding may be available.

Mr. McCloskey spoke to the assessment of the existing CAD technology and the cost of impacts and upgrades. He shared a significant amount of time was spent reviewing operations through focus meetings and one-on-one interviews. The current solution is at the end of sell with the next stage likely being end-of-life and requiring replacement; replacement is currently in the RFP process. The draft Master Plan Update includes a high-level review of the RFP process and assessment. The RFP needs assessment and gap analysis is available to this Committee for review. It has been determined that an integrated shared system is desired across agencies and functions as well as adding Next-Gen 911 features and applications; a governance structure will need to be put in place. The cost impacts were provided in rough order of magnitude pricing including both cloud and on-premises options with ± 30 percent contingency. He acknowledged that due to seeing too few SAS cloud installations has limited the ability to estimate pricing; there are several up-and-coming vendors.

Mr. Parry addressed the 2019 Legislation and use of 9-1-1 surcharge funds noting the team had done an extensive reach-back to the original legislative intent and the impact of SB176. He noted the FCC is looking at states such as Nevada that have expanded the permissive use of the funds beyond what the funds were traditionally meant for. The report includes fairly pointed recommendations as well as a list of appropriate and in-appropriate expenditures for consideration. Additionally, the Lift America Act, if passed, may potentially provide \$15 billion in

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 3 of 10

grants for the deployment and implementation of Next Gen 911, however due to the FCC concern with surcharge diversion, no PSAP in Nevada would be eligible to take advantage of those funds.

Ms. Bush reviewed the funding analysis and recommendations objective and that past expenditures had been reviewed though the projections for the next five years remain fairly broad due to several projects still not definitive in scope. If there is a continuation down the line of portable devices and an increase in the amount and type of information coming into the PSAPs, there may be a personnel FTE impact to consider, as data storage needs expand, there may also be a need to support that, some of which may need legislative action. The NextGen readiness analysis may be able to provide more information on those requirements.

Jamie Rodriguez, Washoe County, shared that the FCC concerns with the use of funds were known and that a larger conversation may need to be had considering the requirements set forth statutorily in NRS. There are new FCC rules due out June 10, 2021, that may help address the enforcement mechanism for diverting funds, other than removing eligibility of certain grants.

Mr. Parry, Federal Engineering, shared that the draft plan provides the line for determining the appropriate use of the funds is within the four-walls of the PSAP versus outside those walls. Federal Engineering aimed to provide as pragmatic and practical approach as possible, though there is room for adjustment.

Ms. Rodriguez inquired about the need for a statewide dispatch coordinator in order to implement the federal 888 system for a suicide hotline, adding that there has been not funding mechanism provided for a statewide position. Mr. Parry shared that part of the strategy suggested is to create some statewide 911 oversight, put in context of what other states are doing and what the FCC likes.

Jeff Voskamp, City of Reno, expressed appreciation for the lengthy and detailed draft report. He questioned whether Section 3.2 (Assess Existing CAD Technology and Cost Impacts of Upgrades) references to mobile data systems included the hardware/computers/tables. Mr. McCloskey indicated the mobile data partner is considered a component of the CAD system and an extension of dispatch so the cost of those components had been considered but only to include the software, not any hardware.

Chair McEvers expressed appreciation to the Federal Engineering team and Mr. Korbolic on the draft.

6. Consent Items [For Possible Action]

- a. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – DISPATCH EQUIPMENT [For Possible Action]** – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of six HW540 Plantronics Encore Convertible Headsets (\$423.60), fifty Plantronics spare earloops (\$303.35), fifteen SHS 1926 inline amplifiers (\$1,611.00) and twenty Plantronics spare ear cushions (\$108.60), for a total not to exceed \$2,446.55 (FY21). *Cody Shadle, City of Reno*
- b. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – APCO 2021 [For Possible Action]** – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the APCO 2021 Conference currently

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 4 of 10

scheduled, but subject to change, in San Antonio, Texas, August 14-19, 2020, in an amount not to exceed \$5,500 (FY22). *Cody Shadle, City of Reno*

- c. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of nine computer keyboards (\$265.98) and twenty-four mice (\$287.76), in an amount not to exceed \$553.74 (FY21). *Lisa Rose-Brown, City of Sparks*
- d. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY COMMUNICATIONS CENTER – BACKUP SERVERS FOR LOGGING RECORDER** [For Possible Action] A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of backup servers for Washoe County's new Verint Logging Recorder for an amount not to exceed \$9,198.14 FY21 (update to supersede Item 5d of March 18, 2021, agenda). *Quinn Korbolic, Washoe County Technology Services*
- e. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY DISPATCH PSAP – DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve headsets (\$1,000), twelve spare batteries (\$500), two corded PTT headset adapters (\$300), six wireless PTT adapters (\$2,000), for a total not to exceed \$4,200 (FY21). *Jenn Felter, Washoe County*

There were no changes to the Consent Agenda. Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the Consent Agenda; Lisa Rose-Brown, City of Sparks, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

End of Consent Items

Funding Requests – Bodyworn Camera Related

- 7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO – AXON VIDEO EDITING/ REDACTION ASSISTANT SOFTWARE** [For Possible Action] (Continued from the March 18, 2021, Agenda) – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Reno for years one and two of a new contract for Axon Redaction Assistant User Access Software not to exceed \$32,400 (FY21) and \$38,880 (FY22) for a total not to exceed \$71,280. *Zach Thew, City of Reno*

This item was continued from the March agenda. Vice-Chair Thew shared he was hoping for staff and counsel may be able to provide further guidance on this item. Deputy District Attorney Lindsay Liddell shared that in her analysis of Washoe County Code and NRS, this is not considered an allowable use. While there are provisions outlined in NRS, the Washoe County Board of Commissioners has the authority to take action to further identify and clarify uses for the fund. This Committee may, in a properly agenda item, discuss and propose recommended legislative changes. An additional note of concern shared is that the FCC has questioned the use of surcharge funds for bodycam related expenses. Should there be a decision made by the FCC that this is not

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 5 of 10

an appropriate use of the funds, it is unclear what the remedy would be but it could include require repayment.

Chair McEvers pulled the item from the agenda; no public comment was provided and no action was taken by the Committee.

- 8. REQUEST FOR REIMBURSEMENT FOR THE WASHOE COUNTY SCHOOL DISTRICT – AXON YEAR TWO CONTRACT FOR BODYWORN CAMERAS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County School District for FY21, Year Two, Axon Bodyworn Camera Contract, in an amount not to exceed \$33,411 (FY21). *Tracy Moore, Washoe County School District*

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the Washoe County School District for FY21, Year Two, Axon Bodyworn Camera Contract, in an amount not to exceed \$33,411. Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

- 9. REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO POLICE DEPARTMENT – BODYWORN CAMERA AXON CONTRACT, YEAR FOUR** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Reno’s Axon contract, year four, for the agency’s bodyworn camera program, in an amount not to exceed \$428,776.40. *Zach Thew, City of Reno*

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the costs associated with the City of Reno’s Axon contract, year four, for the agency’s bodyworn camera program, in an amount not to exceed \$428,776.40. Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

Items 10 and 11 were opened together.

- 10. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – BODYWORN CAMERA AXON CONTRACT, YEAR FIVE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with Washoe County’s Axon contract, year five, for the agency’s bodyworn camera program, in an amount not to exceed \$227,889 (FY22). *Blaine Beard, Washoe County*

- 11. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – BODYWORN CAMERA AXON CONTRACT, YEAR THREE (November 2019 Addition)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the November 2019 amendment to the Washoe County Axon contract, year three, for the agency’s bodyworn camera program, in an amount not to exceed \$359,573 (FY22). *Blaine Beard, Washoe County*

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the costs associated with the November 2019 amendment to Washoe County’s Axon contract, year five, for the agency’s bodyworn camera program, in an amount not to exceed

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 6 of 10

\$227,889, and, Washoe County Axon contract, year three, for the agency's bodyworn camera program, in an amount not to exceed \$359,573. Zach Thew, City of Reno, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

- 12. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – BODYWORN CAMERA FIBER LINES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the fiber line connections supporting the bodyworn camera docking stations for the agency's bodyworn camera program, in an amount not to exceed \$81,000 (FY21). *James Wood, Washoe County Technology Services*

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the costs associated with the fiber line connections supporting the bodyworn camera docking stations for the agency's bodyworn camera program, in an amount not to exceed \$81,000; Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

- 13. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – AXON CONTRACT ADDITIONS, YEAR ONE (April 2021 Additions)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the April 2021 additions to the existing Axon contracts for the Homeless Program and the Incline Village expansion, in an amount not to exceed \$56,795.60 (FY22).

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the costs associated with the April 2021 additions to the existing Axon contracts for the Homeless Program and the Incline Village expansion, in an amount not to exceed \$56,795.60; Jeff Voskamp, City of Reno, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

Funding Requests – Other

- 14. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten dispatch console workstations used to house critical dispatching equipment, in an amount not to exceed \$171,495.25 (FY21). *Lisa Rose-Brown, City of Sparks*

Jeff Voskamp, City of Reno, moved to make a recommendation to approve the request to reimburse the costs associated with the purchase of ten dispatch console workstations used to house critical dispatching equipment, in an amount not to exceed \$171,495.25; Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

- 15. REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – FIRST DUE FIRE RESPONSE SOFTWARE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 7 of 10

associated with the purchase of First Due fire response software to provide CAD data and routing resources, pre-incident planning and high-risk occupant-related data management (July 1, 2020-June 30, 2021), in an amount not to exceed \$32,000 (FY21). *Jeff Voskamp, City of Reno*

Alex Kukulus, Washoe County, moved to make a recommendation to approve the request to reimburse the costs associated with the purchase of First Due fire response software to provide CAD data and routing resources, pre-incident planning and high-risk occupant-related data management (July 1, 2020-June 30, 2021), in an amount not to exceed \$32,000; Jamie Rodriguez, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

- 16. REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – MOBILE DATA COMPUTERS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of fifteen Mobile Data Computers (MDCs) for the Reno Fire Department emergency apparatus, in an amount not to exceed \$58,200.00. *Jeff Voskamp, City of Reno*

Jeff Voskamp, City of Reno, indicated this item had been brought forward for consideration at a prior meeting in which there were only six members present. Jamie Rodriguez, Washoe County, voiced continued concern with funding this request and the ability to continue to fund it moving forward for all the agencies. Quinn Korbolic, Washoe County Technology Services, shared a preliminary review of the full impact to the fund for all agencies based on a five-year replacement schedule would be \$920,000 annually for both the terminals and the data service.

There was discussion of alternate replacement schedules, different agency requirements and the ability for Committees to consider future year requests based on the fund availability. Concerns expressed included setting a precedent for this reimbursement, obligating future Committee decisions, with the ability to reliably anticipate the annual budget, the long-term impacts to the budget, and the function and need to include these and similar requests in the Master Plan.

Lisa Rose-Brown, City of Sparks, stressed the importance of prioritizing the needs of the PSAPs; the need to consider and separate out components for reimbursement; and expressed hesitation to include this in the Master Plan until the full needs of the CAD update yet known. Jeff Voskamp, City of Reno, expressed frustration considering the availability of funds close to the end of the fiscal year and the need to consider the full extent of the CAD/Dispatch function; he shared openness to compromise on the request, such as partial approval; he further clarified his request was for the device only, not the dock or mounts. Mr. Korbolic shared that Federal Engineering, contracted to update the Master Plan, had been asked to consider and provide budget scenarios for requests such as this and the station alerting. Zach Thew, City of Reno, spoke in favor of supporting the request as the funds are available, and with an acknowledgement that an approval doesn't necessitate a precedent. There was also an acknowledgement that there is an interconnectedness between the MDCs and the PSAPS and the need for this Committee to prioritize funding.

Zach Thew, City of Reno, moved to approve the request to reimburse the costs associated with the purchase of fifteen Mobile Data Computers (MDCs) for the Reno Fire Department emergency apparatus, in an amount not to exceed \$58,200.00. Jeff Voskamp, City of Reno, provided the second. There was no response to the request for Committee or public comment. Upon a roll-call vote, the motion failed with three in support (Members McEvers, Thew, and

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 8 of 10

Voskamp) and five opposed (Members Campbell, Kukulus, Rodriguez, and Rose-Brown); Member Deighton absent and Member Moore a non-voting member).

17. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – CELLULAR SERVICE FOR MOBILE DATA COMPUTERS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the monthly cellular service for 73 Mobile Data Computers (MDCs) operated by the Reno Fire Department emergency apparatus, in an amount not to exceed \$35,100.00. *Jeff Voskamp, City of Reno*

This item was withdrawn from the agenda.

18. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – EMERGENCY 911 FIVE-YEAR MASTER PLAN CONSULTANT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the Emergency 911 Five-Year Master Plan Update Milestones \$68,001 (FY21) and \$11,560 (FY22) for a total not to exceed \$79,561. *Quinn Korbulic, Washoe County Technology Services*

[Zach Thew, City of Reno, departed at 3:18 p.m.]

It was clarified that the early action taken by the Committee (11/19/20) was to select a consultant for the update.

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the costs associated with the Emergency 911 Five-Year Master Plan Update Milestones \$68,001 (FY21) and \$11,560 (FY22) for a total not to exceed \$79,561; Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

19. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – PRO-QA PRIORITY DISPATCH** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the remaining balance to fund the Reno Public Safety Dispatch for the ProQA-Priority Dispatch Fire Software licensing, training, quality assurance, support and accreditation associated with implementing Emergency Fire Dispatch (EFD) services, in an amount not to exceed \$15,000 (FY21). [previous approvals: 1/17/19 & 5/21/20 \$136,475] *Cody Shadle, City of Reno*

The original quote for this item included a \$15,000 discount if EMD would be implemented at the same time. As that has not happened, the discount is not available.

Lisa Rose-Brown, City of Sparks, moved to make a recommendation to approve the request to reimburse the costs associated with the remaining balance to fund the Reno Public Safety Dispatch for the ProQA-Priority Dispatch Fire Software licensing, training, quality assurance, support and accreditation associated with implementing Emergency Fire Dispatch (EFD) services, in an amount not to exceed \$15,000; Jamie Rodriguez, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

20. **REQUEST TO AMEND THE EXISTING INTRADO CONTRACT TO ADD geoMSAG REPLACEMENT SERVICES AND TRANSITIONAL DATA MANAGEMENT SERVICES** [For

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 9 of 10

Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to modify the existing Intrado contract to add the geoMSAG Replacement Services and Transitional Data Management Services (TDMS) to assist the current MSAG with software for the region to meet i3 requirements while leveraging location validation. TDMS will also provide service and tools to enable locally sourced GIS data that will serve as the authoritative source for 911 address validation. Approval and implementation will include a one-time fee of \$7,638.60, and a reoccurring monthly fee of \$1,909.65 (\$22,915.87 per year), for a total first year cost not to exceed \$30,554.47 (FY22). *Jenn Felter, Washoe County*

Lisa Rose-Brown, City of Sparks, moved to make a recommendation to approve the request to modify the existing Intrado contract to add the geoMSAG Replacement Services and Transitional Data Management Services (TDMS) to assist the current MSAG with software for the region to meet i3 requirements while leveraging location validation. TDMS will also provide service and tools to enable locally sourced GIS data that will serve as the authoritative source for 911 address validation. Approval and implementation will include a one-time fee of \$7,638.60, and a reoccurring monthly fee of \$1,909.65 (\$22,915.87 per year), for a total first year cost not to exceed \$30,554.47; Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

[Jamie Rodriguez, Washoe County, departed at 3:30 p.m.]

- 21. REQUEST TO APPROVE FY21 UNBUDGETED TRANSFER FOR THE CAD SYSTEM** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request for an unbudgeted transfer of funds in the amount of \$750,000 from the Enhanced 911 Fund to Washoe County's the Capital Improvement Project (CIP) Fund for the purposes of funding the Regional Computer Aided Dispatch project in Fiscal Year 2021-2022. *Quinn Korbolic, Washoe County Technology Services*

Quinn Korbolic, Washoe County Technology, indicated that once moved, these funds would be committed to the project and would reduce the fund balance moving into FY22. The CAD component of the project is and will continue to be managed separate from the other two (Record Management System and Jail Management System).

Blaine Beard, Washoe County, moved to make a recommendation to approve the request for an unbudgeted transfer of funds in the amount of \$750,000 from the Enhanced 911 Fund to Washoe County's the Capital Improvement Project (CIP) Fund for the purposes of funding the Regional Computer Aided Dispatch project in Fiscal Year 2021-2022; Lisa Rose-Brown, City of Sparks, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

Items 22 and 23 were opened together.

- 22. REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Discussion only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of the status of the Request for Proposals and of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*
- 23. REGIONAL COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT GOVERNANCE & PROPOSED INTERLOCAL AGREEMENT** [Discussion only] – An update and discussion on

911 Emergency Response Advisory Committee

Draft Minutes

May 20, 2021

Page 10 of 10

the governance of the regional Computer Aided Dispatch (CAD) and Records Management System (RMS), including discussion on potential for an interlocal agreement related to the CAD and/or RMS, 911 Emergency Response Advisory Committee's relationship to an interlocal agreement, CAD/RMS committee authority and responsibilities, system ownership, and system membership. *Quinn Korbolic, Washoe County Technology Services*

Quinn Korbolic, Washoe County Technology Services, shared a presentation reviewing the need to develop a governance structure in response to the regional CAD/RMS project. As part of the RFP process a high-level governance framework has been created to assist with the development of an interlocal to address roles and responsibilities. The interlocal will be a key device in identifying how agencies will work together in the management and operation of the CAD and RMS and provide stability for the project amongst the stakeholders. Governance committee kick-off is May 21 with the goal to return to this Committee for input and possible direction on topics such as system ownership, agreement/system membership and the development of a new governing body for the shared resources. As the planning and funding authority for the CAD system, the 911 Emergency Response Advisory Committee will have input on the relationship with, the roles and responsibilities of that new governance committee and other items identified by the stakeholders. Identified topics will be brought forward at the July and September meetings with the goal of having a draft Interlocal for review in September. In response to a question asked of Alex Kukulius, Truckee Meadows Fire and Rescue, Mr. Korbolic clarified that, yes, there would be a new committee likely created that this committee will have a relationship with to be outlined in the proposed interlocal.

24. 911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for July 15, 2021, 1:30 p.m.

- Dispatch for TM Fire impact to PSAPs (depending on timing)
- Appointments expiring June 30, 2021
 - Reno Police (appointment through August 31, 2023; full term would be through June 30, 2025)
 - Reno Municipal Court
 - Sparks Municipal Court
 - Sparks At-Large
 - Washoe County Sheriff
 - Washoe County At-Large

25. PUBLIC COMMENT [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.

There was no response to the call for public comment; no emails had been submitted prior to the meeting.

26. ADJOURNMENT [Non-action item]

The meeting adjourned at 3:55 p.m.