

# 911 Emergency Response Advisory Committee

**\*\*Draft Minutes\*\***

**Thursday, March 18, 2021**

**1:30 p.m.**

**Meeting held via teleconference**

## **MEMBERS**

Shawn McEvers, City of Sparks, Chair  
Zachary Thew, City of Reno, Vice Chair  
Blaine Beard, Washoe County  
Doug Campbell, City of Sparks  
Gregg Deighton, City of Reno  
Alexander Kukulus, Washoe County  
Tracy Moore, Washoe County School District  
Jamie Rodriguez, Washoe County  
Lisa Rose-Brown, City of Sparks  
Jeff Voskamp, City of Reno

## **AGENDA**

### **1. CALL TO ORDER AND ROLL CALL [Non-action item]**

The meeting was called to order at 1:32 p.m.

#### **PRESENT**

Blaine Beard  
Doug Campbell  
Jamie Rodriguez  
Lisa Rose-Brown  
Zachary Thew  
Jeff Voskamp

Washoe County (Sheriff)  
City of Sparks (Municipal Court)  
Washoe County (At-Large)  
City of Sparks (Police)  
City of Reno (Police)  
City of Reno (At-Large)

#### **ABSENT**

Gregg Deighton  
Alexander Kukulus  
Shawn McEvers  
Tracy Moore

City of Reno (Municipal Court)  
Washoe County (At-Large)  
City of Sparks (At-Large)  
Washoe County School District

Lindsay Liddell, Washoe County Deputy District Attorney, was also in attendance.

### **2. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.**

There was no response to the call for public comment; no emails had been submitted prior to the meeting.

### **3. APPROVAL OF JANUARY 21, 2021, MINUTES [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.**

Blaine Beard, Washoe County, moved to approve the draft January 21, 2021, meeting minutes; Lisa Rose-Brown, City of Sparks, provided the second. There was no response to the call for Committee or public comment. Upon the call for a vote, the minutes were unanimously approved as written.

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4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*

Sara DeLozier, Washoe County Technology Services, presented the Financial Summary dated March 10, 2021, noting revenues continue to come in higher than projected. She expressed appreciation for the agency updates on previously approved items as those have helped to refine the numbers presented in the Summary.

Lisa Rose-Brown, City of Sparks, moved to accept the Financial Summary; Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee discussion or the call for public comment. Upon the call for a vote, the Financial Summary was accepted unanimously.

5. **Consent Items [For Possible Action]**

- a. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – FY22 IAED NAVIGATOR 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the Navigator IAED 2021 Conference currently scheduled, but subject to change, in Las Vegas, Nevada, on July 13-15, 2021, in an amount not to exceed \$4,150. *Cody Shadle, City of Reno*
- b. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – FY22 NENA 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the NENA 2021 Pre-Conference and Conference currently scheduled, but subject to change, in Columbus, Ohio, July 21-29, 2021, in an amount not to exceed \$7,360. *Cody Shadle, City of Reno*
- c. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – DISPATCH MONITORS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twenty-four 22-inch monitors and four 27-inch monitors, in an amount not to exceed \$5,000. *Lisa Rose-Brown, City of Sparks*
- d. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY COMMUNICATIONS CENTER – BACKUP SERVERS FOR LOGGING RECORDER** [For Possible Action] A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of backup servers for Washoe County’s new Verint Logging Recorder for an amount not to exceed \$8,911.50. *Quinn Korbolic, Washoe County Technology Services*

There were no changes to the Consent Agenda. Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the Consent Agenda; Doug Campbell, City of Sparks, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

**End of Consent Items**

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## Funding Requests – Bodyworn Camera Related

6. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS – AXON YEAR ONE CONTRACT FOR BODYWORN CAMERA AND FLEET CAMERAS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Sparks for FY21 Axon Bodyworn Camera and Fleet Camera Contract, year one of a new five year contract to supersede previous Axon Contracts, in an amount not to exceed \$259,970.70 (FY21).

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the City of Sparks for FY21 Axon Bodyworn Camera and Fleet Camera Contract, year one of a new five year contract to supersede previous Axon Contracts, in an amount not to exceed \$259,970.70 (FY21). Doug Campbell, City of Sparks, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO – AXON BODYWORN CAMERA (FY21 ADDITIONS) CONTRACT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Reno for years one and two of a new contract for Axon Bodyworn Camera System in an amount not to exceed \$47,877.70 (FY21) and \$30,072 (FY22) for a total not to exceed \$77,949.70. *Zach Thew, City of Reno*

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the City of Reno for years one and two of a new contract for Axon Bodyworn Camera System in an amount not to exceed \$47,877.70 (FY21) and \$30,072 (FY22) for a total not to exceed \$77,949.70. Doug Campbell, City of Sparks, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

8. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO – AXON VIDEO EDITING/ REDACTION ASSISTANT SOFTWARE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Reno for years one and two of a new contract for Axon Redaction Assistant User Access Software not to exceed \$32,400 (FY21) and \$38,880 (FY22) for a total not to exceed \$71,280. *Zach Thew, City of Reno*

Zach Thew, City of Reno, reviewed his presentation for this request noting the City of Reno receives approximately 16,000 public information requests annually. For those that include bodycam footage, redaction is necessary. This software automates the process for facial recognition and license plates which would provide a more efficient way to facilitate those requests and for use in court proceedings. Additionally, use of the software is intended to alleviate personnel costs.

Jamie Rodriguez, Washoe County, voiced support for including this request as part of the Master Plan update as approval for one agency may have larger financial impacts if other agencies were also to bring forward similar requests. Jeff Voskamp, City of Reno, expressed agreement and would rely on the legal direction as noted related to NRS and County Code. He added that the First Due item on the last agenda was approved without similar regional impact consideration. He

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spoke in support of a forward-thinking strategy to best use funds as made available for fund appropriate requests and allowing for future re-prioritization.

While NRS provides for a range of items that may be considered an appropriate expense for this fund, Washoe County has not adopted them all into County Code. DDA Liddell shared that NRS provides for consideration of personnel and training for redaction purposes but not software. Ms. Rodriguez noted the FCC is reviewing the appropriateness of using 911 Surcharge funds to support bodycamera-related expenses and suggested delaying action until further direction is received. Acting Chair Thew questioned the need or appropriateness to ask the Board of County Commissioners to revisit the ordinance. DDA Liddell cautioned against substantive discussion of direction to the BCC or an ordinance amendment until appropriately agendized.

Acting Chair Thew, City of Reno, moved to continue the item to the May agenda; Jeff Voskamp, City of Reno, seconded the motion. There was no response to the call for additional Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

## Funding Requests – Other

9. **REQUEST FOR RENO, SPARKS, WASHOE COUNTY – FY22 AGENCY SALARIES FOR GIS DATABASE UPDATE AND MAINTENANCE** [For Possible Action] – A review, discussion and possible action to approve, deny or otherwise modify requests for reimbursement or provide funding for the staff salaries supporting E911 GIS Database update and maintenance services for Fiscal Year 2021-2022 – City of Reno (\$197,000), City of Sparks (\$118,741), and Washoe County (\$196,912); for a total not to exceed (\$512,653). *Quinn Korbulic, Washoe County Technology Services*

Quinn Korbulic, Washoe County Technology Services, noted the item includes the requests for City of Reno, City of Sparks and Washoe County and invited others to provide additional input.

Jamie Rodriguez, Washoe County, moved to make a recommendation to reimburse or provide funding for the staff salaries supporting E911 GIS Database update and maintenance services for Fiscal Year 2021-2022 – City of Reno (\$197,000), City of Sparks (\$118,741), and Washoe County (\$196,912); for a total not to exceed (\$512,653). Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

10. **REQUEST TO PURCHASE DISPATCH CONSOLES FOR THE WASHOE COUNTY SHERIFF'S OFFICE DISPATCH PSAP** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to purchase two Harris Symphony Radio Dispatch Consoles for new workstations, in an amount not to exceed \$120,725. This is an update to January 21, 2021, Agenda Item 14. *Quinn Korbulic, Washoe County Technology Services; Jenn Felter, Washoe County*

Quinn Korbulic, Washoe County Technology Services, noted this was an update to a prior approval to provide for the additional dollar for match the quote.

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to fund the purchase of two Harris Symphony Radio Dispatch Consoles for new workstations, in an amount not to exceed \$120,725. Blaine Beard, Washoe County, provided the second. There

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was no response to the call for Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

11. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – NENA LOCALLY-HOSTED CENTRAL TRAINING OFFICER (CTO) PROGRAM** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with locally hosting a NENA Center Training Officer Program, in an amount not to exceed \$10,000. *Cody Shadle, City of Reno*

Cody Shadle, City of Reno Dispatch, shared a locally-hosted option would provide the ability to expand the training to a larger portion of staff than is typically feasible to send to an out-of-town conference. This option would allow for members of agencies within Washoe County to participate. There was discussion of how the thirty available seats would be distributed and the impacts of being unable to fill them all. It was not clear if seats paid for by non-Washoe County agencies would result in a reduction in the \$10,000 expense. In response to a question, DDA Liddell indicated the Committee could approve based on the representations made or could clarify the approval to be contingent on a reduction due to other agency (non-WC) contributions

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the City of Reno for the costs associated with locally hosting a NENA Center Training Officer Program, in an amount not to exceed \$10,000. Jeff Voskamp, City of Reno, provided the second. There was no response to the call for additional Committee comment or public comment. Upon a call for a vote, the motion carried unanimously.

12. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO FIRE DEPARTMENT – MOBILE DATA COMPUTERS** [For Possible Action] (Continued from November 19, 2020, and January 21, 2021, Agendas) – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of fifteen Mobile Data Computers (MDCs) for the Reno Fire Department emergency apparatus, in an amount not to exceed \$58,200. *Jeff Voskamp, City of Reno*

Jeff Voskamp, City of Reno, expressed he was understanding of the need to reprioritize funding requests each year and that any funding approval this year would lock the Committee into a future funding obligation. Quinn Korbolic, Washoe County Technology Services, shared based on the information provided by regional agencies, it would be approximately a \$920,000 annual expense to cover device replacement and cell service.

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**Mobile Data Terminals replacement cost by fiscal year**  
**Annual Cost: MDTs \$700k + Mobile Data Service 220k = \$920k**  
**Total 5-Year Cost: \$4,595,400**



Agency	Replacements by year				
	FY22	FY23	FY24	FY25	FY26
Sparks	14	14	14	14	14
Reno	45	45	45	45	45
Washoe County	28	28	28	28	28
WCSD	6	6	6	6	6
	Cost per year				
Sparks	\$113,860	\$113,860	\$113,860	\$113,860	\$113,860
Reno	\$346,500	\$346,500	\$346,500	\$346,500	\$346,500
Washoe County	\$219,280	\$219,280	\$219,280	\$219,280	\$219,280
WCSD	\$19,440	\$19,440	\$19,440	\$19,440	\$19,440
Total	\$699,080	\$699,080	\$699,080	\$699,080	\$699,080

Zach Thew, City of Reno, voiced support for including the replacement cost of the devices and cell service in the Master Plan with the ability to prioritize funding each year. Lisa Rose-Brown, City of Sparks, spoke to the concern that any approval will still set a precedent and the need to create equity in the distribution across all the agencies. She added agencies need the ability to rely upon past actions when considering requests for reimbursement.

DDA Liddell noted the request was not to approve the full amount for all agencies or distribution and advised discussion focus on the item brought for consideration. Mr. Korbolic cautioned that future funding availability will likely be greatly diminished due to implementation of the CAD system and possibly fire station alerting. It was noted that NRS provides guidance on spending prioritization and there may become a need to coordinate the timing of requests.

Jeff Voskamp, City of Reno, moved to make a recommendation to approve the request to reimburse the City of Reno for the costs associated the purchase of fifteen Mobile Data Computers (MDCs) for the Reno Fire Department emergency apparatus, in an amount not to exceed \$58,200. Zack Thew, City of Reno, provided the second. There was no response to the call for additional Committee comment or public comment. Subsequent to a rollcall vote, the motion failed, three in favor (Zachary Thew, Blaine Beard, Jeff Voskamp), three opposed (Doug Campbell, Jamie Rodriguez, Lisa Rose-Brown), three voting members absent.

- 13. REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO FIRE DEPARTMENT – FY21 CELLULAR SERVICE FOR MOBILE DATA COMPUTERS [For Possible Action]** (Continued from November 19, 2020, and January 21, 2021, Agendas) – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the monthly cellular service for 73 Mobile Data Computers (MDCs) operated by the Reno Fire Department emergency apparatus, in an amount not to exceed \$35,100 for FY21.  
*Jeff Voskamp, City of Reno*

Jeff Voskamp, City of Reno, moved to make a recommendation to approve the request to reimburse the City of Reno for the costs associated with the monthly cellular service for 73

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Mobile Data Computers (MDCs) operated by the Reno Fire Department emergency apparatus, in an amount not to exceed \$35,100 for FY21. Zack Thew, City of Reno, provided the second. There was no response to the call for Committee comment or public comment. Subsequent to a rollcall vote, the motion failed, three in favor (Zachary Thew, Blaine Beard, Jeff Voskamp), three opposed (Doug Campbell, Jamie Rodriguez, Lisa Rose-Brown), three voting members absent.

14. **REQUEST TO AMEND THE FIVE-YEAR MASTER PLAN UPDATE PROJECT TO INCLUDE A NEXT GENERATION 911 TECHNOLOGY ASSESSMENT** [For Possible Action] – A review, discussion, and possible action to approve an amendment to the Five-Year Master Plan update to include a Next Generation 911 Technology Assessment for a cost not to exceed \$67,846. *Quinn Korbolic, Washoe County Technology Services*

This item was withdrawn from the agenda.

15. **MASTER PLAN UPDATE** [Non-action item] – An informational update and discussion of the Five-Year Master Plan Update Project. *Quinn Korbolic, Washoe County Technology Services*

Quinn Korbolic, Washoe County Technology Services, reviewed his presentation sharing the consultant had been onsite in January for discovery and nearly all the information they have requested has been submitted. The first draft of the plan is currently being developed with a formal presentation to the Committee expected at the May meeting. A final draft is expected to be presented at the July Committee meeting for possible action. Once approved by this Committee, it will be presented to the Board of County Commissioners for possible adoption.

16. **DISPATCH CONSOLE/WORKSTATION EQUIPMENT DISCUSSION** [Discussion only] – A discussion regarding the funding of Dispatch Console Equipment being added to the 5-year master plan. A discussion acknowledging Dispatch Console/Workstation Equipment being a critical component for long-term dispatch functionality and allowing Console Equipment to qualify for future funding requests under NRS 244A.7641. *Lisa Rose-Brown, City of Sparks*

Lisa Rose-Brown, City of Sparks, invited discussion and input from members as to which Dispatch Console/Workstation equipment might reasonably be added to the Master Plan to better clarify and plan for future funding requests. Consoles, desks, and chairs specifically intended for 24-7 operations were discussed as potential items appropriate for consideration of funding and included in the Master Plan with a replacement cycle.

17. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Discussion only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*

Quinn Korbolic, Washoe County Technology Services, reviewed his presentation providing an update on the CAD/RMS/JMS RFP Project Update including system requirements, remaining key days, and Federal Engineering's Draft Governance Framework. Next steps for the regional partners will include a review of the Draft Governance Framework, drafting of an Interlocal Agreement for the regional CAD, and review and possible approval of a draft MOU. A first draft

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of the RFP is expected to be available mid-April for review. Acting Chair Thew expressed appreciation for all the work that had been done on this project and to ensure representation.

18. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for May 20, 2021, 1:30 p.m.

- Appointments expiring June 30, 2021
  - Reno Police (appointment through August 31, 2023; full term would be through June 30, 2025)
  - Reno Municipal Court
  - Sparks Municipal Court
  - Sparks At-Large
  - Washoe County Sheriff
  - Washoe County At-Large

19. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.

There was no response to the call for public comment.

20. **ADJOURNMENT** [Non-action item]

The meeting adjourned at 3:23 p.m.