

SECONDARY EMPLOYMENT NOTIFICATION FORM

Employee Name: Shelby Neathammer Date: 3/1/2021

SECONDARY EMPLOYMENT INFORMATION

Fridays 1200-1300

Position Title: Counseling Student Work Days/Hours: Thursdays 1000-1600

Anticipated Duration: March to 5/10/2021 Total Hours Per Week: 6-10

Company Name: Downing Counseling Clinic

Name of Supervisor: Ashley Osborne

Address: 1664 N. Virginia St Phone: 775-682-5515
Reno, NV

Brief Description of Duties:

Providing supervised counseling sessions as
an unpaid intern for individuals, couples,
and families. Internship reflects a requirement
of the marriage and family therapy master's program.

Employee Signature: [Signature] Date: 3/01/2021

Supervisor's Signature: [Signature] Date: 3/1/2021

Comments:

Position is unpaid and a requirement for Shelby's Master's
Program. No request for shift accommodations at this time.

