

911 Emergency Response Advisory Committee

AGENDA

Thursday, May 21, 2020 ~ 1:30 P.M.

Please attend this meeting via one of the teleconference options noted below.

MEMBERS

Blaine Beard, Washoe County, Chair
Shawn McEvers, City of Sparks, Vice Chair
Doug Campbell, City of Sparks
Gregg Deighton, City of Reno
Alexander Kukulus, Washoe County
Robert Leighton, City of Reno
Tracy Moore, School District
Jamie Rodriguez, Washoe County
Lisa Rose-Brown, City of Sparks
Mac Venzon, City of Reno

Changes resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006:

Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

No members of the public will be allowed to attend this meeting in person due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling **775-277-3279 using **Conference ID: 867 092 129#**.** Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling **775-277-3279** using **Conference ID: 867 092 129#****. Public comment may also be submitted ahead of time by emailing sdelozier@washoecounty.us. Please try to provide comments by 5 p.m. on May 20, 2020.

Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been electronically posted at http://www.washoecounty.us/technology/board_committees/911_response/index.php and <https://notice.nv.gov>.

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office by emailing Lona Tette, tette@washoecounty.us or Sara DeLozier, sdelozier@washoecounty.us; and on the County's website at: http://www.washoecounty.us/technology/board_committees/911_response/index.php

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The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block, and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

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**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.

## AGENDA

1. **CALL TO ORDER AND ROLL CALL [Non-action item]**
2. **PUBLIC COMMENTS [Non-action item]** – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF MARCH 12, 2020, MINUTES [For Possible Action]** – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **FINANCIAL SUMMARY [For Possible Action]** – A review, discussion, and possible action to accept the Financial Summary updates. *Sara DeLozier, Washoe County Technology Services*
5. **Consent Items [For Possible Action]**
  - 5a. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – HEADSETS AND ACCESSORIES [For Possible Action]** – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of fifteen (15) Spare Earloops \$87.30, ten (10) Convertible Mono Headsets \$799.50, twenty-five (25) Spare Ear Cushions \$72.75, and ten (10) Tripp Lite Display Port Audio Video Cable \$443.50, for a total not to exceed \$1,403.05.  
*Dena Moore, City of Reno*

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- 5b. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – HEADSETS AND ACCESSORIES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of Plantronics equipment used in the operation of the emergency telephone system to include twenty-two (22) Plantronics headsets, six (6) wired amplifiers, five (5) mute switches, and six (6) wireless adapters, for a total not to exceed \$5,743.05. *Lisa Rose-Brown, City of Sparks*
- 5c. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS POLICE DEPARTMENT - ADDITIONAL BODYWORN AND FLEET CAMERA COSTS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of two (2) additional bodyworn cameras and four (4) additional fleet camera systems, for a total not to exceed \$9,923.00. *Chris Crawforth, City of Sparks*
- 5d. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – BODYWORN CAMERA DOCKING STATION SUPPLIES AND EQUIPMENT** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of Anixter Patchcord for docking stations \$475.50 and ConvergeOne equipment for body camera expansion \$5,739.78, for a total not to exceed \$6,215.28. *Blaine Beard, Washoe County*
- 5e. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – HEADSETS AND ACCESSORIES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve (12) headsets, twelve (12) spare batteries, two (2) corded PTT headset adapters, five (5) wireless PTT (push to talk) adapters, twenty (20) spare foam cushions, and twenty (20) AOER earpiece clips, for a total not to exceed \$4,200.00. *Jenn Felter, Washoe County*
- 5f. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – LAPTOPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of seven (7) Dell Latitude 5500 laptops for the use of Radio Workstations to help provide a remote radio backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center, for a total not to exceed \$9,000.00. *Jenn Felter, Washoe County*
- 5g. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – DELL COMPUTER TOWERS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of three (3) Dell 7071 CPU’s (\$1,349.00 each) to power the Computer-Aided Dispatch (CAD) for the new Washoe County Call Taking positions, in an amount not to exceed \$5,000.00. *Jenn Felter, Washoe County*

**End of Consent Items**

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## Funding Requests – Bodyworn Camera Related

6. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO POLICE DEPARTMENT – BODYWORN CAMERA AXON CONTRACT, YEAR THREE** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Reno's Axon contract, year three, for the agency's bodyworn camera program, in an amount not to exceed \$428,776.40.  
*Mac Venzon, City of Reno*
7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS POLICE DEPARTMENT – BODYWORN CAMERA AXON CONTRACT, YEAR THREE** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Sparks Axon contract, year three, for the agency's bodyworn camera program, in an amount not to exceed \$177,626.32.  
*Chris Crawforth, City of Sparks*
8. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – BODYWORN CAMERA FIBER LINES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the fiber line connections supporting the bodyworn camera docking stations for the agency's bodyworn camera program, in an amount not to exceed \$80,986.00.  
*James Wood, Washoe County*

## Funding Requests – Other

9. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – PRO-QA PRIORITY DISPATCH** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the remaining balance to fund the Reno Public Safety Dispatch for the ProQA-Priority Dispatch Medical Software licensing, training, quality assurance, support and accreditation associated with implementing Emergency Fire Dispatch (EFD) services, in an amount not to exceed \$11,000.  
*Rishma Khimji, City of Reno*
10. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – AUTOMATIC AID CALLS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with TriTech/Tiburon (CentralSquare) software licensing, training, project management and configuration associated with implementing Automatic Aid Calls, in an amount not to exceed \$16,000.00. *Rishma Khimji, City of Reno*
11. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – PROQA FOR EMERGENCY MEDICAL DISPATCH** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with ProQA for Priority Dispatch Medical Software licensing, training, quality assurance, support and accreditation associated with implementing a robust Emergency Medical Dispatch (EMD) services, in an amount not to exceed \$151,000.00. *Rishma Khimji, City of Reno*

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12. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – CONSOLE BACK-UP RADIOS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve (12) Portable Harris XL-185P 800MHZ and monthly LTE service, to function as a radio back-up during outages with the Harris system where HT's (handi-talkies) provide instant connectivity for Sparks PSAP to operate at their consoles during outages and also provide instant connection when abandoning the Center, with an initial cost not to exceed \$27,000.00 and an on-going cost not to exceed \$500.00 per month. *Lisa Rose-Brown, City of Sparks*
13. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – PROQA EMERGENCY FIRE DISPATCH** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with ProQA-Priority Dispatch Fire Dispatch Software licensing, training, quality assurance, accreditation and support associated with implementing Emergency Fire Dispatch (EFD) services in an amount not to exceed \$92,427.00. *Lisa Rose-Brown, City of Sparks*
14. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – DATA LINES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with replacing and expanding data lines used to connect emergency phone lines and radio equipment to Sparks Emergency Communications Center in an amount not to exceed \$13,000.00. *Lisa Rose-Brown, City of Sparks*
15. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – UPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with replacing the universal power supply (UPS) for the Sparks Emergency Communications in an amount not to exceed \$27,000.00. *Lisa Rose-Brown, City of Sparks*
16. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – ELECTRICAL INFRASTRUCTURE** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with replacing and expanding electrical infrastructure used to connect emergency phone lines and radio equipment to Sparks Emergency Communications Center for a cost not to exceed \$70,000.00. *Lisa Rose-Brown, City of Sparks*
17. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – REMOTE WORKSTATION LICENSES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of four (4) remote Harris radio workstation licenses and required operational accessories for a cost not to exceed \$20,500.00. *Lisa Rose-Brown, City of Sparks*
18. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – LAPTOPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of eight (8) laptops to operate four (4) remote Harris radio workstations and four (4) remote Tiburon workstations, and necessary accessories for an amount not to exceed \$23,482.48. *Lisa Rose-Brown, City of Sparks*

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19. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – CAD WORKSTATION LAPTOPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten (10) Mobile Precision 3540 Laptops for the use of CAD to help provide a remote backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center, for a total not to exceed \$13,200.00. *Jenn Felter, Washoe County*
20. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – NIGHTINGALE SEATING** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten (10) 6200DT Nightingale Seating CXO “TI” task intensive seating with headrest for each workstation/console at Washoe County Communications, for a total not to exceed \$14,000.00. *Jenn Felter, Washoe County*
21. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – BACKUP CONSOLE RADIOS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve (12) Portable Harris XL-185P 800MHZ to function as a radio back-up during outages with the Harris system where HT’s (handi-talkies) provide instant connectivity for Washoe County Communications to operate at their consoles during outages and also provide instant connection when abandoning the Center, for a total not to exceed \$27,000.00. *Jenn Felter, Washoe County*
22. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of five (5) Intrado Laptop Power 9-1-1 Call Handling Workstations to provide remote back up call taking abilities for Washoe County Communications off-site, at a one-time cost not to exceed \$45,229.75 OR at no cost upon customer entering into a new agreement for Intrado 911 routing on or before December 31, 2020. *Jenn Felter, Washoe County*
23. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – CONSOLES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of seven (7) Harris VIP Dispatch Consoles to function as a radio workstation and the accessories to help provide a remote backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center for a total not to exceed \$32,000.00. *Jenn Felter, Washoe County*
24. **COMPUTER-AIDED DISPATCH CONSULTANT REQUEST FOR QUALIFICATIONS** [For Possible Action] – A review, discussion and possible action to approve a recommendation from the CAD Consultant review team, for the City of Reno and regional partners to enter into contract negotiations with the selected CAD Consultant vendor, Federal Engineering, to produce an RFP to replace the current regional CAD system operated by the City of Reno, and to execute the contract when negotiations are complete. *Rishma Khimji, City of Reno*
25. **PSAP CONTINUITY OF OPERATIONS PLAN (COOP)** [Non-action] – A discussion of the short- and long-term goals and funding options for PSAP Continuity of Operations Plan (COOP). *Lisa Rose-Brown, City of Sparks*

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26. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for July 16, 2020, 1:30 p.m.
27. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
28. **ADJOURNMENT** [Non-action item]