

DATE: 11/21/2019
TO: 911 Emergency Response Advisory Committee
FROM: Rishma Khimji, Director of Technology, City of Reno Department of Information Technology, khimjir@reno.gov, 775-334-2026
THROUGH:
SUBJECT: Request for funding for an RFP to develop new CAD/RMS system, via a consultant in an amount not to exceed \$150,000.

SUMMARY

The City of Reno is requesting funding to issue an RFP to solicit for a consultant who specializes in regional and/or large-scale implementations and design of a CAD and Public Safety Report Management System. This consultant will then work with all partner agencies to create an RFP for a new regional CAD and Public Safety Report Management System (CAD RFP).

As the City of Reno's contract with Tiburon (aka Central Square) ends next year, it is the City's hope that, working collectively with our partner agencies and a highly qualified consulting firm, we can develop those specifications that will satisfy all agency Public Safety Dispatch, Mobile Dispatch and Reporting processes and workflows.

It is our desire to create an RFP to select a highly qualified consultant that can review our current processes, develop the appropriate workflows on effective dispatching, and together with the agencies develop the CAD RFP. The consultant will also work with the agencies to score and select a regional CAD and Public Safety Report Management System that will enable the agencies to move forward with a robust system to dispatch and report calls for service.

The City of Reno, in conjunction with the consultant will return to the E911 Advisory Board to provide updates on all phases of this project as well as for additional requests for funding to implement the new CAD and Public Safety Report Management System.

Note, the estimated funding required for this project was submitted to and approved by the board in the E911 Master Plan.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

The following is a complete definition of the NRS 244A.7645, with applicable sections highlighted:

NRS 244A.7645 Establishment of advisory committee to develop plan to enhance or improve telephone system; creation of special revenue fund; use of money in fund.

1. If a surcharge is imposed pursuant to [NRS 244A.7643](#) in a county whose population is 100,000 or more but less than 700,000, the board of county commissioners of that county shall establish by ordinance an advisory committee to develop a plan to

enhance the telephone system for reporting an emergency in that county and to oversee any money allocated for that purpose. The advisory committee must consist of not less than five members who:

- (a) Are residents of the county;
- (b) Possess knowledge concerning telephone systems for reporting emergencies; and
- (c) Are not elected public officers.

2. If a surcharge is imposed pursuant to [NRS 244A.7643](#) in a county whose population is less than 100,000, the board of county commissioners of that county shall establish by ordinance an advisory committee to develop a plan to enhance or improve the telephone system for reporting an emergency in that county and to oversee any money allocated for that purpose. The advisory committee must:

- (a) Consist of not less than five members who:
 - (1) Are residents of the county;
 - (2) Possess knowledge concerning telephone systems for reporting emergencies;

and

- (3) Are not elected public officers; and

- (b) Include a representative of an incumbent local exchange carrier which provides service to persons in that county. As used in this paragraph, “incumbent local exchange carrier” has the meaning ascribed to it in 47 U.S.C. § 251(h)(1), as that section existed on October 1, 1999, and includes a local exchange carrier that is treated as an incumbent local exchange carrier pursuant to that section.

3. If a surcharge is imposed in a county pursuant to [NRS 244A.7643](#), the board of county commissioners of that county shall create a special revenue fund of the county for the deposit of the money collected pursuant to [NRS 244A.7643](#). The money in the fund must be used only:

- (a) In a county whose population is 45,000 or more but less than 700,000, to enhance the telephone system for reporting an emergency, including only:

- (1) Paying recurring and nonrecurring charges for telecommunication services necessary for the operation of the enhanced telephone system;

- (2) Paying costs for personnel and training associated with the routine maintenance and updating of the database for the system;

- (3) Purchasing, leasing or renting the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number or location from which a call is made; and

- (4) Paying costs associated with any maintenance, upgrade and replacement of equipment and software necessary for the operation of the enhanced telephone system.

- (b) In a county whose population is less than 45,000, to improve the telephone system for reporting an emergency in the county.

4. If the balance in the fund created in a county whose population is 45,000 or more but less than 700,000 pursuant to subsection 3 which has not been committed for expenditure exceeds \$1,000,000 at the end of any fiscal year, the board of county commissioners shall reduce the amount of the surcharge imposed during the next fiscal year by the amount necessary to ensure that the unencumbered balance in the fund at the end of the next fiscal year does not exceed \$1,000,000.

5. If the balance in the fund created in a county whose population is less than 45,000 pursuant to subsection 3 which has not been committed for expenditure exceeds \$500,000

at the end of any fiscal year, the board of county commissioners shall reduce the amount of the surcharge imposed during the next fiscal year by the amount necessary to ensure that the unencumbered balance in the fund at the end of the next fiscal year does not exceed \$500,000.

(Added to NRS by [1995, 1056](#); A [1999, 1686](#); [2001, 621, 2125](#); [2007, 561](#); [2009, 641](#); [2011, 1124](#))

STAKEHOLDER REVIEW(s)

Stakeholders are the primary PSAP agencies including City of Reno Emergency Communications, City of Sparks Emergency Communications and Washoe County Emergency Communications.

FISCAL IMPACT

Funding for a new CAD/RMS system should be included in the Master Plan, as requested by the City of Reno.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request Request for funding for an RFP to develop new CAD/RMS system, via a consultant in an amount not to exceed \$150,000.

POSSIBLE MOTION

Motion to approve funding for an RFP to develop new CAD/RMS system, via a consultant in an amount not to exceed \$150,000.