

DATE: June 20th, 2019
TO: 911 Emergency Response Advisory Committee
FROM: Dena Moore, Assistant Manager, City of Reno Public Safety Dispatch,
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THROUGH: Jenny Hansen, Assistant Director, City of Reno Public Safety Dispatch
SUBJECT: REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the 2019 APCO Annual Conference and Expo for a cost not to exceed \$5,000.00 for travel, registration, seminars, and meetings.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the 2019 APCO Annual Conference and Expo, August 10, 2019 through August 15, 2019 in Baltimore, Maryland, not to exceed the amount of \$5,000.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

PREVIOUS ACTION & BACKGROUND

Yearly, a request is made for funding two (2) individuals from each of the three (3) primary PSAP's in the region to attend the conference. The conference will provide critical training on 9-1-1 technology, operations, policies, and education issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting

system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The APCO Annual Conference and Expo will be held in Baltimore, Maryland. Course registration is \$420.00 for one attendee, per diem/meals, travel (to/from hotel) & incidentals is approximately \$450.00 for this attendee, flight for one attendee is approximately \$ 625.00 and lodging is approximately \$1,100.00 per person, for an approximate total cost for this attendee of \$2595.00. Attending for the City of Reno Public Safety Dispatch is Rebecca Knapp, Floor Supervisor.

Erin Yeung, Floor Supervisor, was chosen to be a speaker at the 2019 APCO Annual Conference and Expo. For this reason her registration fee was waived. Per diem/meals, travel (to/from hotel) & incidentals is approximately \$450.00 for this attendee, flight for one attendee is approximately \$675.50 and lodging is approximately \$1,100.00 per person, for an approximate total cost for this attendee of \$2,225.00.

All costs for both attendees not to exceed \$5,000.00.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the 2019 APCO Annual Conference and Expo, not to exceed funds of more than \$5,000.00 total for Reno Public Safety Dispatch.

POSSIBLE MOTION

Move to approve the reimbursement the costs associated with two staff members attending the 2019 APCO Annual Conference and Expo course in Baltimore, Maryland, not to exceed \$5,000.00 for Reno Public Safety Dispatch.