

DATE: March 6, 2018
TO: 911 Emergency Response Advisory Committee
FROM: Dena Moore, Assistant Manager, City of Reno Public Safety Dispatch,
avansinod@reno.gov 775-334-2370
THROUGH: Jenny Hansen, Assistant Director, City of Reno Public Safety Dispatch
SUBJECT: REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the NENA 2018 Pre-Conference for a cost not to exceed \$2,800.00 for registration, seminars, and meetings. These are the same staff members that we have requested to attend the full NENA Conference June 17, 2018 through June 21, 2018.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) staff members from Reno Public Safety Dispatch to attend the NENA 2018 Pre- Conference, June 14, 2018 through June 17, 2018 in Nashville, TN, not to exceed the amount of \$2,800.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. NENA is one of these preapproved conferences. This conference will provide critical training on 9-1-1 technology, operations, policies and education issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The NENA Pre-conference is in Nashville, TN. Pre-Conference registration is \$400 per person, per diem/meals, travel (to/from hotel) & incidentals is approximately \$165 per person, and lodging is approximately \$800 per person, for an approximate total cost per person of \$1,400.00. Attendees are still to be determined.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the NENA 2018 pre-conference, not to exceed funds of more than \$2,800.00 total for Reno Public Safety Dispatch.

POSSIBLE MOTION

Move to approve the recommendation to fund costs associated with two staff members attending the NENA 2018 pre-conference in Nashville, TN, not to exceed \$2,800.00 for Reno Public Safety Dispatch.