

DATE: March 15, 2018

TO: 9-1-1 Emergency Response Advisory Committee

FROM: David R. Cochran, Fire Chief, City of Reno Fire Department,
cochrand@reno.gov, 775-333-7770

SUBJECT: FUNDING REQUEST – AUTOMATIC VEHICLE LOCATOR (AVL)
FUNDING FOR THE CITY OF RENO FIRE DEPARTMENT: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the Reno Fire Department with Tiburon for software licensing, training, project management and configuration associated with implementing Automatic Vehicle Locator (AVL) services for a cost not to exceed \$10,000.00.

SUMMARY

FOR AUTOMATIC VEHICLE LOCATOR (AVL) FUNDING FOR THE CITY OF RENO FIRE DEPARTMENT:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the Reno Fire Department to implement AVL with Tiburon, not to exceed the amount of \$10,000.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system. Also see NRS 244A.7643 below (Fiscal Impact).

STAKEHOLDER REVIEW(S)

Stakeholder is the City of Reno Fire Department.

PREVIOUS ACTION & BACKGROUND

No previous actions were taken for City of Reno Fire Department.

FISCAL IMPACT

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with implementing AVL for the City of Reno Fire Department through Tiburon, not to exceed funds of \$10,000.00.

POSSIBLE MOTION

Move to approve that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with implementing AVL for the City of Reno Fire Department through Tiburon, not to exceed funds of \$10,000.00.

Proposal/Sales Quotation	
Quotation QUO-42980-3LDBV3	Quotation Date: 3/6/2018

General & Client Information	
Agency Name: Reno Police Department System Description: Reno Police Department - AVL Configuration Training Client Contact: Rishma Khimji Contact Phone: (775) 334-2026 Contact Email: khimjir@reno.gov Expiration Date: 6/30/2018 Presented By: Steve Angell	Bill To: 455 E. 2nd Street Reno, NV, USA, 89502 Ship To: 455 E. 2nd Street Reno, NV, USA, 89502

Project Products & Services

Tiburon Implementation Service Fee(s)

CAD Implementation Service Fee(s)	Unit Price	Qty	Total Price
TC CAD Administration Training (Onsite AVL Training)	\$1,925.00	3	\$5,775.00
<i>CAD Implementation Service Fee(s) Subtotal:</i>			<i>\$5,775.00</i>

Tiburon Implementation Service Fee(s) Total: \$5,775.00

Project Related Fee(s)

Product Name	Unit Price	Qty	Total Price
Project Management	\$808.50	1	\$808.50
Fixed Travel Expenses	\$2,892.50	1	\$2,892.50

Project Related Fee(s) Total: \$3,701.00

Annual Maintenance Fee(s) (Year 1) Total: \$0.00

Project Total: \$9,476.00

Estimated Sales Tax: (State: at %)	Taxable sales: \$0.00	Subtotal: \$9,476.00
		Sales Tax Amount: \$0.00

Quote Total: \$9,476.00

Summary Information & Project Notes

Reno has requested assistance with some training to learn how to configure their system for AVL and Response Plans. Engineering estimates the topics discussed would be:

1. Determine which call types you want closest unit- remember it can be different PER agency.
2. Determine which agency or agencies will be using calculated routing.
3. Build the Response Plans in File Maintenance—module has existed for 10 years.
4. Customize what Call Types Calculated Routing is requested for- usually not all call types are selected.
5. Make the setting changes in Cad FM for Calculated Routing.

Training to be conducted onsite at a location TBD by the City of Reno.

Terms and Conditions

Payment terms are as follows

50% of all Software, Services, Support and fixed travel fees are due at time of order -and- 50% of all Software, Services, Support and fixed travel fees are due upon installation or completion of services (whichever comes later).

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The annual Software Support Services for the Tiburon Software licenses are provided for a period of twelve-months from the Installation date and shall be governed by the existing agreement for support and maintenance currently in effect between Tiburon and Client. Support fees will be prorated at renewal of the existing support term to adjust to the term to be co-terminous with the existing support agreement term.

Training Terms:

In the event Client cancels a training course scheduled to be conducted on-site at Client's premises, Tiburon shall be entitled to reimbursement of any fees Tiburon may incur associated with cancellation of travel and lodging for such training course.

Tiburon reserves the right to assess \$1,000 cancellation fee for the training classes that are cancelled any later than 5 business days prior to the first day of the class, plus any additional fees or charges associated with the cancellation and rebooking of the airline tickets and other travel arrangements.

Tiburon reserves the right to assess 25% of the services fee, up to \$1,000 as cancellation fee for any remote, or onsite installation services work that are cancelled by the Client at no fault of Tiburon any later than 5 business days prior to the date of performing the work. This may include the services that are cancelled or rescheduled due to the client's infrastructure not meeting the minimum requirements for the installation, lack of preparation of the site based on Tiburon's documentation, issues with remote connectivity, or other barriers that result in the work being cancelled.

Sales Tax:

Any estimated sales and/or use tax has been calculated as of the date of quotation and is provided as a convenience for budgetary purposes. Tiburon reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing, at the then current rates. Your organization must provide Tiburon with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction, when your order is placed, if you are exempt from sales tax.

General Terms:

The items in this quotation are based upon meetings and communications with the Client and unless attached to a contract form the entirety of the deliverables from Tiburon.

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Travel costs are included based on the scope of work quoted. Any changes in the scope or amount of on-site services will result in additional travel costs being incurred and a change order processed to add these costs.

The scope of Deliverables for this order will be limited to the Software, Services, and Support and Maintenance that is explicitly listed herein for the listed quantities.

This order provides Software licenses as well as required deployment services only for the environments that are explicitly listed herein (Production, Test, Training, Disaster Recovery, etc.). These software licenses do not apply to any other existing environments, or environments that may be implemented in the future.

Changes in the scope of certain components of the System may impact the cost and timelines for other areas of the Project.

All services will be performed during normal business hours, unless otherwise stated in this quotation for specific service deliverables.

Deployment and implementation of Tiburon Software and Services are based upon Client's provision and compliance with Tiburon's System Planning Document.

Tiburon reserves the right to adjust this Quotation as a result of changes including but not limited to project scope, deliverables (Tiburon Software, or third party software or hardware, including changes in the hardware manufacturer's specifications), services, interface requirements, and Client requested enhancements.

<p>Quotation Issued by: Steve Angell</p> <p>Email: steve.angell@tritech.com</p> <p>Phone: (858) 799-7309</p>	<p><u>Send Purchase Orders To:</u></p> <p>Tiburon Attn: Ann Conway 9477 Waples Street, Suite 100 San Diego, CA 92121</p> <p>Or Email: ann.conway@tritech.com Or Fax: (858) 799-7015</p>
	<p><u>Remit Payments To:</u></p> <p>Tiburon 9477 Waples Street, Suite 100 San Diego, CA 92121</p>

Accepted for Client

By signing below, you are indicating that you are authorized to obligate funds for your organization. To activate your order, check the appropriate box below and, either, (i) attach a copy of this quotation to your purchase order when it is remitted to Tiburon, or, (ii) if no additional authorizing paperwork is required for your organization to accept and pay an invoice, sign below and fax this quotation to 1-858-799-7015 or email to ann.conway@tritech.com to indicate your acceptance.

Purchase Order required and attached, reference PO# _____ on invoice.

No Purchase Order required to invoice.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Tiburon does not have my current exempt information on file.

Client Agency/Entity Name

Client Authorized Representative

Title

Signature Client Authorized Representative

Date