

DATE: February 13, 2017

TO: 911 Emergency Response Advisory Committee

FROM: Dena Avansino, Assistant Manager, Reno Public Safety Dispatch,
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THROUGH: Suzy Rogers, Director, City of Reno Public Safety Dispatch

SUBJECT: REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the Navigator 2017 (IAED) Training Conference for a cost not to exceed \$ 4,600.00 for travel, registration, seminars, and meetings.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the Navigator 2017 (IAED) Conference, April 12, 2017 through April 14, 2017 in New Orleans, LA., not to exceed the amount of \$4,600.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend the conference. This conference will provide critical training on 911 technology, operations, policies and education issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting

system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The Navigator 2017 (IAED) Conference is in New Orleans, LA. Conference registration is \$595 per person, airfare is \$482 per person round trip, per diem/meals, travel (to/from hotel) & incidentals is approximately \$207 per person, transportation to and from the airport \$70 per person (no free shuttle is provided), and lodging is approximately \$870 per person, for an approximate total cost per person of \$2300. Attending for Reno Public Safety Dispatch are Supervisor Amanda Stegmaier and Supervisor Erin Yeung.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the Navigator 2017 (IAED) conference, not to exceed funds of more than \$4,600.00 total for Reno Public Safety Dispatch.

POSSIBLE MOTION

Move to approve the recommendation to fund costs associated with two staff members attending the Navigator 2017 (IAED) conference in New Orleans, LA., not to exceed \$4,600.00 for Reno Public Safety Dispatch.