

DATE: January 12, 2017

TO: 911 Emergency Response Advisory Committee

FROM: Jenn Felter, Communications Supervisor, Washoe County 775/333-7017, jfelter@washoecounty.us

THROUGH: Sheriff Chuck Allen, Washoe County Sheriff's Office

SUBJECT: REQUEST FOR TRAVEL AND TRAINING FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with attending TriCON 2017 conference a public safety training conference for two dispatchers for a cost not to exceed \$ 5000.00 for travel, registration, seminars, and meetings.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding of two (2) individuals from Washoe County Sheriff's Office Communications to attend TriCON 2017 conference, February 26, 2017 through March 1, 2017 – Las Vegas, NV, not to exceed the amount of \$ 5,000.00

NRS APPLICABLE: *NRS 244A.7645* Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answering Points (PSAP) – Washoe County Sheriff's Office Communications.

PREVIOUS ACTION BACKGROUND

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend the conference. This conference will provide critical training on 911 technology operations, policies and education issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

TriCON 2017 conference in Las Vegas, NV, registration is \$795.00 per person, airfare is approximately \$ 300.00 per person round trip, car rental is approximately \$0 for one traveler, and travel and lodging is approximately \$ 1000.00 (estimated as taxes, resort fee's, and other fee's not included) per person, per diem/meals is approximately \$320.00 per person, for an approximate total of per person \$2500.00. Attending for Washoe County Sheriff's Office are Supervisor Jenn Felter and Dispatch IT James Davis both assigned to Communications.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with attending the TriCON 2017 conference not to exceed approximate funds of more than \$ 5000.00 total for Washoe County Communications PSAP.

POSSIBLE MOTION

Move to approve the recommendation to fund TriCON 2017 conference in Las Vegas, NV, not to exceed \$5000.00

DATE: December 29, 2016
TO: 911 Emergency Response Advisory Committee
FROM: Dena Avansino, Assistant Manager, City of Reno Public Safety Dispatch,
avansinod@reno.gov 775-334-2370
THROUGH: Suzy Rogers, Assistant Director, City of Reno Public Safety Dispatch
SUBJECT: REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the TRICON 2017 Training Conference for a cost not to exceed \$4,400.00 for travel, registration, seminars, and meetings.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the TRICON 2017 Conference, February 25, 2017 through March 2, 2017 in Las Vegas NV, not to exceed the amount of \$4,400.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. TRICON is one of these preapproved conferences. This conference will provide training on the Computer Aided Dispatch system technology, operations, and education issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting

system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The TRICON conference is in Las Vegas, NV. Conference registration is \$795 per person, airfare is \$234 per person round trip, per diem/meals, travel (to/from hotel) & incidentals is approximately \$292 per person, transportation to and from the airport \$50 per person (no free shuttle is provided), and lodging is approximately \$782 per person, for an approximate total cost per person of \$2200. Attending for Reno Public Safety Dispatch are Operations Supervisor Elaina Hooper and Supervisor Micah (Cody) Shadle.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the TRICON 2017 conference, not to exceed funds of more than \$4,400.00 total for Reno Public Safety Dispatch.

POSSIBLE MOTION

Move to approve the recommendation to fund costs associated with two staff members attending the TRICON 2017 conference in Las Vegas NV, not to exceed \$4,400.00 for Reno Public Safety Dispatch.