

911 Emergency Response Advisory Committee

Minutes

Thursday, March 16, 2017 ~ 1:30 P.M.

Regional Public Safety Training Center
Room 105
5190 Spectrum Boulevard, Reno, Nevada

MEMBERS

Bill Ames, Chair
Teresa Wiley, Vice-chair
Duane Meyer (at-large)
Aaron Kenneston
Rob Larson
Jim Reid
Suzy Rogers

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Ames called the meeting to order at 1:30 p.m. A quorum was established.

PRESENT: Bill Ames, Duane Meyer, Rob Larson, and Teresa Wiley. Jim Reid joined the meeting at 1:32 p.m.

ABSENT: Aaron Kenneston and Suzy Rogers.

Jen Gustafson – Deputy District Attorney, was also present.

2. PUBLIC COMMENTS [Non-action item]

There were no public comments.

3. APPROVAL OF MINUTES [For possible action] – January 31, 2017

It was moved by Member Meyer, seconded by Member Wiley, to approve the January 31, 2017, minutes, as submitted.

There were no public comments.

The motion carried: Members Larson, Meyer, Wiley and Chair Ames assenting; and Members Kenneston, Reid, and Rogers absent.

Member Reid joined the meeting at 1:32 p.m.

4. REVENUE/PAYABLES AND FUND BALANCE REPORTS [For possible action] – A review, discussion and possible action to accept the Revenue/Payables and Uncommitted Fund Balance reports.

Annette Van Der Wall – Technology Services, compared the revenue with the budget (copies on file) noting that the surcharge remittances vary on a monthly basis. It appears based on the information provided that there may be a year-end shortage of about \$2,000.00 and that the \$1.5-million in revenue will not be reached. Ms. Van Der Wall noted that there are funds remaining in the training, seminars and travel budgets.

There were no public comments

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Responding to Chair Ames comments about the number of telephone companies in the region that are not remitting the Surcharge and whether there was a way to remind them of the requirement, Ms. Van Der Wall stated that she would invite those companies to review pertinent NRS as it pertains to the collection of and remittance of the Enhanced 911 Surcharge. Ms. Van Der Wall noted that some cellular providers might not be sure of which county the surcharge should be remitted to.

It was moved by Chair Ames, seconded by Member Meyer, to accept the Revenue/Payables and Fund Balance Reports, as submitted. The motion carried: Members Larson, Meyer, Reid, Wiley and Chair Ames assenting and Members Kenneston and Rogers absent.

5. **5 YEAR MASTER PLAN UPDATE (JANUARY 2018) [For possible corrective action] – A continuing review, discussion and possible action to utilize the request for proposal process, or otherwise select a vendor to update the 5 Year Master Plan, which expires January 2018.**

Craig Betts—Washoe County Technology Services, explained that this is a reconsideration of a previously approved item that was incorrectly agendaized.

Jen Gustafson – Deputy District Attorney, commented that the discussion was being reset.

Mr. Betts explained that The Galena Group has a working knowledge of the operations and is willing to update the 5-year plan. Mr. Cronan will be relocation to the region from the State of Alaska later this year (2017) and has discussed the timeline requirement for the 5-year Master Plan update that is due in January 2018. It is Mr. Cronan's belief that the project will be completed and submitted to this body by late summer or early fall.

There were no public comments.

During a brief discussion it was noted that if the discussion with The Galena Group indicates a cost in excess of \$25,000.00 that there is sufficient time to issue an RFP (Request for Proposal). Other discussion noted that the recording devices currently being discussed by the Nevada Legislature has not been approved as yet.

Annette Van Der Wall noted that funding mechanisms were in the previous 5 year master plan and were part of the current quote, opining the quote would likely include the outcome of the 2017 legislative session.

Chair Ames noted that law enforcement and their representatives have supported the purchase of body cameras for all law enforcement personnel.

It was moved by Member Meyer, seconded by Member Larson to continue agenda item 5. 5-year Master Plan update until the May 18, 2018 meeting with a request to Washoe County Technology Services to discuss SB176 Body Camera legislation currently pending at the Nevada legislature. The motion carried: Members Larson, Meyer, Reid, Wiley and Chair Ames assenting and Members Kenneston and Rogers absent.

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- 6. TRI-TECH CAD-TO-CAD INTERFACE** [For possible action] – *A continuing review, discussion and possible action to approve the purchase of a Tri-Tech CAD-to-CAD Interface to interconnect the three primary PSAPs (Public Safety Answering Point) with REMSA's (Regional Emergency Medical Services Authority) CAD systems in an amount not to exceed \$66,000.00.*

Rishma Khimji – City of Reno, stated that she had no further updates and that in the absence of a contract the vendor would not provide response to questions being posed. Ms. Khimji noted that this had not gone back to the Board of Health.

There were no public comments and no specific action was taken.

- 7. REQUEST FOR FISCAL YEAR 2017/2018 TRAVEL AND TRAINING FUNDING REQUESTS** [For possible action] – *A review, discussion and possible action to request that the three primary PSAP's (Public Safety Answering Point) bring Fiscal Year 2017/2018 Travel, Training and Seminar requests to the E911 Advisory Committee for review, discussion and possible action at the May 18, 2017 meeting with the intention of providing documentation to enable possible recommendation to the Board of County Commissioners.*

Annette Van Der Wall – Washoe County Technology Services, explained that the next fiscal year's proposed travel/training requests are typically submitted to the BCC (Board of County Commissioners) on behalf to the 911 Emergency Response Advisory Committee in May. This particular agenda item is to seek input on anticipated travel/training opportunities for the next fiscal year for presentation to the BCC at their May or June 2017 meeting.

Member Wiley stated she would develop and provide the request at the May 18, 2017, meeting.

There were no public comments and no specific action was taken.

- 8. REQUEST FOR TRAVEL AND TRAINING FUNDING:** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a request for funding the costs associated with two staff members for travel, registration, seminars and meetings to attend the Navigator 2017 (IAED) Conference in New Orleans, Louisiana: 1) City of Reno PSAP at a cost not to exceed \$4,600; 2) City of Sparks \$3,815.00; and 3) Washoe County \$3,815.00.*

Member Wiley noted that the City of Sparks would be sending two individuals at a cost not to exceed \$3,815.00.

Dena Avansino stated that she had already purchased and paid for the travel, seminars etc. at a cost of \$4,600.00

Chair Ames noted that Washoe County would not be sending anyone to this particular training. There were no additional public comments.

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It was moved by Chair Ames, seconded by Member Wiley, to approve two staff members for travel, registration, seminars and meetings to attend the Navigator 2017 (IAED) Conference in New Orleans, Louisiana: 1) City of Reno PSAP at a cost not to exceed \$4,615; 2) City of Sparks \$3,815.00 for a cost not to exceed \$8,430.00.

Jen Gustafson – Deputy District Attorney, noted that the City of Reno cost was listed as \$4,600.00 and asked that the motion be amended.

Chair Ames amended the motion to approve two staff members for travel, registration, seminars and meetings to attend the Navigator 2017 (IAED) Conference in New Orleans, Louisiana: 1) City of Reno PSAP at a cost not to exceed \$4,600; 2) City of Sparks \$3,815.00 for a cost not to exceed \$8,415.00. Member Wiley amended the second. The motion carried: Members Larson, Meyer, Reid, Wiley and Chair Ames assenting and Members Kenneston and Rogers absent.

9. DISCUSSION OF SB 176 – BODY WORN CAMERA BILL (Non-action item) – *An informational update on Senate Bill 176 proposed in the 2017 Nevada Legislature.*

Chair Ames noted that SB176 had been introduced to increase the Enhanced 911 Surcharge to \$1.00 with a cap of \$5-million with the additional funds being used to purchase body worn cameras for all law enforcement officers and in-vehicles cameras. Based on his discussions with individuals familiar with the legislative request it appears to have broad support. It is believed that the \$0.75 increase to the surcharge will be used exclusively for the body cameras. Chair Ames believes the effective date of the legislation, if approved, will be July 1, 2017 with implementation January 1, 2018.

During the discussion it was noted that the legislation currently has no language pertaining to the selection of a vendor but is believed to require interoperability. Other discussion noted that the City of Sparks uses WatchGuard currently and that it would make more sense to use a single vendor for equipment to assume interoperability. Other discussion noted that if the data is stored in the “cloud” a manager might not be needed. It is believed that the legislation is all inclusive of costs associated with acquisition, installation and ongoing maintenance. Other discussion noted that Las Vegas Metro has an entire Division that works with the body cam data and has the capability of redacting information or blurring images as needed.

Annette Van Der Wall commented that it may be possible for Deputy District Attorney Jen Gustafson to determine proper language to bring back to this board, for the ordinance that will be required for the BCC (Board of County Commissioners) to incorporate and use the additional funding.

Chair Ames will provide additional information as he receives it.

10. 911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item] – *No discussion among committee members will take place on this item. The next regular meeting is scheduled at 1:30 p.m., May 18, 2017.*

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The May 18, 2017, meeting agenda may include, but is not limited to: 1) Continuation of agenda item 9; and 2) Travel Training requests for fiscal year 2017/2018.

Responding to Member Wiley's inquiry about the number of radio consoles for the City of Sparks, Shawn Tayler explained that he would discuss that after the meeting.

11. PUBLIC COMMENT [Non-action item]

There were no public comments.

12. ADJOURNMENT [Non action item]

Chair Ames adjourned the meeting at 2:13 p.m.

AS APPROVED BY THE 911 EMERGENCY RESPONSE ADVISORY COMMITTEE IN SESSION ON MAY 18, 2017.