

911 Emergency Response Advisory Committee

AGENDA

THURSDAY ~ MAY 19, 2016 ~ 1:30 P.M.
REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA

MEMBERS

Suzy Rogers, Chair
Aaron Kenneston, Vice-chair
William Ames
Rob Larson
Chris Maples
Teresa Wiley
Vacant (at-large)

PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: Regional Emergency Operations Center, 5195 Spectrum Boulevard, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; and Washoe County Administrative Office, 1001 East Ninth Street, Reno, Nevada. The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office (1001 E. 9th Street, Building C, second floor, Reno, Nevada), Beth Thompson at (775) 328-2351 or Annette Van Der Wall at (775) 328-2352; and on the County's website at:

http://www.washoecounty.us/technology/board_committees/911_response/index.php

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>.

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order.

The 911 Emergency Response Advisory Committee may combine two or more agenda items for consideration.

The 911 Emergency Response Advisory Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Time Limits - Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS (Non-action item).”**

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, 48-hours before the meeting.

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1. **CALL TO ORDER AND ROLL CALL AND INTRODUCTION OF NEW MEMBER** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF MINUTES** [For possible action] – *March 17, 2016*
4. **ELECTION OF AT-LARGE REPRESENTATIVE** [For possible action] *continued from the March 17, 2016, meeting.*
5. **REVENUE/PAYABLES AND ENDING FUND BALANCE REPORTS** [For possible action] – *A review, discussion and possible action to accept the Revenue/Payables and Uncommitted Ending Fund Balance reports. Annette Van Der Wall – Technology Services*
6. **ANNUAL TRAINING/TRAVEL BUDGET REQUEST** [For possible action] – *A review, discussion and possible action to recommend that the BCC (Board of County Commissioners) approve, deny or otherwise modify the annual training and travel request for FY 2016/2017: Travel Budget \$40,000.00 and Seminars and Meeting Budget \$20,000.00 for a total amount not to exceed \$60,000.00. Craig Betts – Technology Services*
7. **REQUEST FOR TRAVEL AND TRAINING FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS PSAP (Public Safety Answering Point); CITY OF RENO PSAP; and CITY OF SPARKS PSAP** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify funding requests to send two (2) individuals from each agency to the NENA (National Emergency Number Association) June 11 through 16, 2016: 1) Washoe County Sheriff's Office Communications, in an amount not to exceed \$6,000.00; 2) City of Reno Emergency Communications, in an amount not to exceed \$6,000.00; 3) City of Sparks PSAP, in an amount not to exceed \$6,000.00. Total request for all three (3) PSAPs not to exceed \$18,000.00. Jenn Felter – Washoe County PSAP, Suzy Rogers – Reno ECOMM and Teresa Wiley – Sparks PSAP*
8. **FUNDING REQUEST - PRO-QA AND PRIORITY DISPATCH** [For possible action] – *A review, discussion, and possible action to approve, deny or otherwise modify a funding request for the Washoe County Sheriff's Office for the ProQA- Priority Dispatch Extended Service Plan/Annual Maintenance for July 1, 2016, through June 30, 2017, in an amount not to exceed \$19,573.00. Jenn Felter*
9. **DISPATCH CONSOLE PRIORITY MARKER TONE** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a request to purchase seventeen (17) Priority Marker Tone Function licenses, one for each Dispatch Console in each of the three (3) PSAPs. Cost per license \$328.50 for a total cost not to exceed \$5,584.50. Shawn Taylor – Regional Communications Coordinator*

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10. **UPDATE ON INTRADO GREAT MIGRATION PROJECT FOR NextGen E911** [Non-action item] – *An informational progress report on GIS (Geographical Information System) activities related to Intrado’s Great Migration Project for NextGen E911 compliance of the Washoe County MSAG (Master Street Address Guide).* Matt Lawton – Technology Services
11. **REQUEST TO CLOSE AT&T ACCOUNT FOR EMERGENCY CELLULAR DEVICES FOR THE RENO, SPARKS AND WASHOE COUNTY PUBLIC SAFETY ANSWERING POINTS** [For possible action] – *An ongoing review, discussion and possible action to direct that Washoe County Technology Services initiate action to eliminate specified Reno, Sparks and Washoe County PSAPs AT&T supported cellular devices associated with antiquated equipment.* David Erickson – Technology Services (continued from March 17, 2016)
12. **REVIEW AND POSSIBLE UPDATE OF THE FIVE-YEAR FUNDING PLAN** – *A review, discussion and possible action to form a working group to review the 5-year Funding Plan approved by the BCC (Board of County Commissioners) on June 25, 2013. The 5-year Funding Plan is part of the Washoe County Regional 911 Emergency Response Advisory Committee Five Year Master Plan on pages 27 and 28 of the document. The intent of the study group will be to review the future expenses and make recommendations on any needed funding and/or other modifications that will be taken to the BCC for approval.* Craig Betts – Technology Services
13. **AUDIT OF E911 SURCHARGE BILLINGS AND COLLECTIONS** [For possible action] *Review, discussion and possible action to recommend that Washoe County negotiate, and the Board of County Commissioners approve, a contract between Washoe County and Phone Discovery Services, LLC/ Expert Discovery Services to work on a contingent fee basis to discover and coordinate collection of unpaid E911 telephone surcharges.* Aaron Kenneston
14. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *No discussion among committee members will take place on this item. The next regular meeting is scheduled at 1:30 p.m., July 21, 2016.*
15. **PUBLIC COMMENT** [Non-action item] *Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.*
16. **ADJOURNMENT** [Non action item]