

911 Emergency Response Advisory Committee

AGENDA

THURSDAY ~ MAY 15, 2014 ~ 1:30 P.M.
REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA

MEMBERS

Duane Meyer, Chair
Chris Maples, Vice-chair
Mike Brown
Daniel Johnson
Aaron Kenneston
Shannon Wiecking
Teresa Wiley

PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: Regional Emergency Operations Center, 5195 Spectrum Boulevard, Reno, Nevada; Reno Police Department, 455 East Second Street, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; Sparks Police Department, 1701 East Prater Way, Sparks, Nevada; Washoe County Administrative Office, 1001 East Ninth Street, Reno, Nevada; and Washoe County Library, 301 South Center Street, Reno, Nevada. The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office (1001 E. 9th Street, Building C, second floor, Reno, Nevada), Beth Thompson at (775) 328-2351 or Annette Van Der Wall at (775) 328-2352; and on the County's website at: This agenda and support materials are also posted on the Washoe County website at: <http://www.washoecounty.us/technology/911.htm>

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order.

The 911 Emergency Response Advisory Committee may combine two or more agenda items for consideration.

The 911 Emergency Response Advisory Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Time Limits - Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: “**911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, 48-hours before the meeting.

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1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. At the discretion of the chair or a majority of the members present during a meeting, the 911 Emergency Response Advisory Committee may also hear public comment during individual agenda items, with such comment likewise limited to three (3) minutes per person.
3. **APPROVAL OF MINUTES** [For possible action] – *March 20, 2014*
4. **REVENUE/PAYABLES AND ENDING FUND BALANCE REPORTS** [For possible action] – *A review, discussion and possible action to accept the Revenue/Payables and Uncommitted Ending Fund Balance reports.* Gary Beekman – IT Manager
5. **AT&T SELECTIVE ROUTER AND PSALI (Private Switch Automatic Location Identification) FEES TO BE IMPOSED FOR REMAINING CARRIERS NOT DIRECT CONNECTED TO INTRADO** [For possible action] – *An ongoing review, discussion, and possible action regarding: 1) Selective Routing (SR) services for non-AT&T numbers and 2) Renown decision to not reimburse Washoe County for January and February of 2014 for ANI (Automatic Number Indicator) services for PS/ALI (Private Switch/(Automatic Location Indicator) . [Continued from March 20, 2014]* Jen Gustafson – Deputy District Attorney
6. **2014-2015 ENCUMBERANCES OF RECURRING APPROVED CONTRACTS AND REQUEST FOR APPROVAL TO ENCUMBER AND RENEW: 1) ROBERT COX ENTERPRISES, FY15 911 Recording and Secretarial Services - \$2,000.00; 2) EXACOM INC, FY15 Extended Warranty Year 4 of 5 - \$18,615.00; 3) EMERGENCY COMMUNICATIONS NETWORK FY15 CodeRED Services for Washoe County Year 3 of 3 - \$10,000.00; and 4) INSIGHT TECHNOLOGY SOLUTIONS, FY15 Technical Support – Sheri Haines, \$4,000.00 Total \$34,615.00.** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a request to encumber Fiscal Year 2014-2015 known recurring contracts for renewal in an amount not to exceed \$1,240,210.00 that includes previously approved items delineated in the May 6, 2014, staff report.* Gary Beekman – IT Manager
7. **INTRADO RECORDING PRESENTATION** [For possible action] – *An informational demonstration/presentation of the Intrado solution for upgraded recordation of incoming/outgoing telephone and radio calls made to/from the three (3) primary PSAP's (Public Safety Answering Point) that may result in direction to staff to pursue the upgrade of Intrado's recording systems for the three (3) primary PSAP's.* Nicole Pinalto – Intrado and Matthew Varner - Verint

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- 8. FISCAL YEAR 2014-2015 PUBLIC SAFETY TRAVEL/TRAINING REQUEST** [For possible action] – *A review, discussion and possible action to recommend that the BCC (Board of County Commissioners) approve, deny or otherwise modify a request to provide funding for a two (2) individuals from each of the three (3) primary PSAPs to attend a total of four (4) Public Safety Training Courses: 1) APCO (Association of Public Safety Communication Officials) conference, August 3 through 6, 2014, in New Orleans, Louisiana; 2) Tiburon Annual Training Conference 2014, October 7 and 8, 2014; 3) Navigator Conference 2015 (date and location pending); and 4) NENA (National Emergency Number Association) Conference 2015 (date and location pending, for the three (3) PSAPs (Public Safety Answering Point), in an amount not to exceed \$48,000.00. Teresa Wiley*
- 9. REQUEST FOR FUNDING OF GENOVATION CONTROLPADS** [For possible action] – *A review discussion and possible action to approve, deny or otherwise modify a request for funding for twenty-four (24) Genovation Controlpad Model 682-U, including, programming and installation costs in an amount not to exceed \$8,676.00. The quantity of 24 Controlpads allows for one (1) keypad at each Intrado workstation in the three (3) Primary PSAP's (Reno, Sparks and Washoe County). This Controlpad model has 35 buttons and allows for more programming and functionality that allows greater efficiency and speed when answering, handling and transferring 911 calls. Cost per unit: 1) \$299.00 per keypad, total cost for 24 keypads \$7,176.00; and 2) \$1,500.00 for professional services programming and installation of the 24 Controlpads. Additionally, these Controlpads will fall under our existing Intrado contract as it regards hardware, which includes the ongoing maintenance and replacement costs for these 24 units. Suzy Rogers – Reno Emergency Communications Center*
- 10. REMSA (Regional Emergency Medical Services Authority) FUNDING REQUEST** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a request to fund five (5) Intrado stations for 911 calls: four (4) work stations and one (1) Supervisor station at a cost of \$1,377.00 per station (monthly charge of \$6,885.00) for an total annual cost of \$82,620.00 for the five (5) stations. Jim Gubbels - REMSA*
- 11. 911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *No discussion among committee members will take place on this item. The next regular meeting is scheduled at 1:30 p.m., July 17, 2014.*
- 12. PUBLIC COMMENT** [Non-action item] *Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.*
- 13. ADJOURNMENT** [Non action item]