



MINUTES OF THE WASHOE COUNTY HUMAN SERVICES AGENCY SENIOR ADVISORY BOARD MEETING

June 1, 2022

Washoe County Senior Center, Reno, Nevada 89512
Game Room
&
Zoom Webinar

<https://zoom.us/j/92347908306?pwd=K2k5UGdYSEVXVGNuRGFPZ3pub2kwQT09>

1. ***Call To Order** - Meeting was called to order at 3:01 p.m. by Chair- Hawah Ahmad.
2. ***Roll Call** – Hawah Ahmad asked for the roll call; Sandra Vasquez took the roll. There was a quorum present via in person and through Zoom meeting.

WASHOE COUNTY SENIOR SERVICES ADVISORY BOARD MEMBERS:

PRESENT VIRTUALLY

Martha Lavin
Mavis Kay Bonzer
Thuy Tran
Jane Baudelaire

Pamela Roberts
Hawah Ahmad
Mary Ann McCauley
Casey Reed

ABSENT (EXCUSED*)

*Kodandaraman
Venkataraman
Ethan Hovest
*Linda Hardie
*Rick Sorensen

WASHOE COUNTY STAFF PRESENT

Steve McBride
Abby Willrich
Ryan Crane

Herbert Kaplan (DA)
Sandra Vasquez

ADVISOR PRESENT

Donna Clontz

ADVISOR (ABSENT)

Dr. Larry Weiss
Connie McMullen
Victoria Edmondson

3. ***Public Comment** –

Donna Clontz stated that on May 24th, the Board of County Commissioners voted to join to be Age Friendly and proceed to fill out the application. Donna also reports she attended the Sparks Senior Advisory meeting, and they haven't started the process for their survey and states that City of Sparks and Washoe County can send out their surveys to the community at the same time.

4. *Member Announcements –

Hawah Ahmad stated they are official, and they will have a resolution regarding becoming an Age Friendly community. Hawah thanked everyone for their support and support on O.A.M. Also, Hawah reports that the Fan Drive has started and if a senior needs a fan, they can get one at the Reno Center and Sparks Center. Ryan Crane stated seniors can call to verify they have fans on hand. Hawah also reports from Andrea Pelto that the deadline for Medicare enrollment was extended. Donna states the last Hello Project will be on Saturday.

5. Approval of the Agenda for the Advisory Board Meeting on June 1, 2022 (For Possible Action)

Motion to approve the agenda was made by Pam Roberts and seconded by Thuy Tran. Motion passed unanimously.

6. Approval of the Minutes for the Advisory Board Meeting on May 4, 2022 (For Possible Action)

Motion to approve the minutes was made by Pamela Roberts and seconded by Martha Lavin. Motion passed unanimously.

7. Update, discussion, and possible recommendations on the American Rescue Plan Act (A.R.P.A.) funding process for Washoe County (For Possible Action)

Hawah states they have not allocated the 45 million fund. County is still in the budgeting process. They have submitted the letter and it was well received. Hawah asked everyone to be prepared to make sure to organize and advocate. Pam stated there are a lot of people trying to get money for different things, but there needs to be something clearly earmarked for seniors. Pam asked Steve and Abby what they see is the most need. Steve stated that the buildings need repairs. Other items are looked at from the letter, such as transportation and the need of the growing community. Hawah stated there is the housing services. Pam stated she remembers the kitchen needs upgrading as well, Steve replied that is correct; ideally it would be good to have a backup plan such as using the school district cafeteria. Steve stated they are looking at the different options that could be possible. Hawah stated the following are the focus for seniors: housing, transportation, healthcare, and access to community resources. They can potentially wait for the County and ARPA discussion. Meanwhile, it would be good for the board to make comment and let it be known that they support the letter. Hawah asked to keep the board in the know for the budget process.

8. *Report and discussion on services provided by WCHSA Senior Services Division – Steve McBride, Division Director

Steve stated the steps taken in the budgeting process are significant. One of the main focuses at the moment is the homemaker program because when the state closed their program, the homemaker program went from 120 people on the waitlist to 320 which means that to receive homemaker services, the wait time went from 18 months to 3 years. Also, another long-term goal is the Daybreak program. They have not been able to grow it to more than 30 participants. They are looking at contracting out the Daybreak program and repurposing the Daybreak staff to an in-house homemaker program; the additional funding for homemaker would reduce the waitlist by 100. There is no waitlist for the Daybreak program. Steve reports that they are also working on a capital improvement budget, and they have asked for an office assistant position for the North Valleys location that is in the works. Regarding capital improvement, it's geared toward the building improvements in Reno and the kitchen. They also received a grant to

purchase a large freezer, currently they have 3, but they need 4. Abby explained to the Board that the homemaker program is basically light housekeeping; a caregiver can also go grocery shopping and pick up medication. Currently there is about 165 seniors that receive the homemaker program service.

9. *Update on Sparks Senior Citizen Advisory Committee – Donald Abbott

Donald states that in their last meeting, all the department heads provided a report, and the Board was able to learn more about each department and ask questions. Also, Senior Prom went very well, about 65 people attended. The next board meeting is scheduled for August 24. Also, people that were signed up for notifications from the City of Sparks were kicked out of the notification distribution list, people should sign up again for the notifications.

10. *Update on Reno Senior Citizen Advisory Committee – Paco Lachoy

Paco not present.

11. *Update on Sun Valley Citizen Advisory Board

Hawah stated they are extending an invitation for updates to the Citizen Advisory Boards.

Hawah stated no representatives are present for items 11-16, but asked the Board if anyone has a report. Hawah stated these items are mostly to build community, but asked the Board what they prefer. Pam stated she is a part of the Warm Springs Rural CAB and believes they should sign up to attend their meeting and do public comment.

Hawah states she would like the agenda done early. Pam asked if there was going to be a July 6 meeting or strategic planning meeting. Herbert Kaplan stated the Board needs to discuss item 11-16. Also, the Board has representatives in each district, it's questionable why items 11-16 need to do a report.

12. *Update on Sun Valley General Improvement District

Hawah strikes item.

13. *Update on Incline Village Citizen Advisory Board

See item 11.

14. *Update on Incline Village General Improvement District

Hawah strikes item.

15. *Update on Gerlach Citizen Advisory Board

See item 11.

16. *Update on Gerlach General Improvement District

Hawah strikes item.

17. *Discussion on Elder Services informational trifold and RTC trifold

Hawah asked if the corrections were given. Abby stated she believes Rick sent the corrections to RTC, but she will follow up. Abby recalls they have resource guides in the hall for the public to pick up. The Housing Resource guide is provided by the Reno Housing. Donna stated she talked to Susie Trinidad and she said they fixed the trifold, but they haven't printed new ones. Also, the resource guides are available online. The Hello Project also had multiple resource guides when

they would do their events. Pam stated it would be good to take the resource guides to other meetings so that the public is aware of them.

18. Discussion and possible recommendation to appoint Mary Ann McCauley (Alternate) to the District 5 open seat (For Possible Action)

Hawah asked if Mary Ann would like to be appointed. Mary Ann stated Sandra called her and asked if she would like to serve, Mary Ann states she applied to serve. She is a senior and has a lot to learn of things seniors need. Her background is in marketing public communications, and she still works. She likes to be involved in communities she lives in.

Motion to recommend Mary Ann McCauley to fill the open seat in District 5 was made by Pam Roberts and seconded by Thuy Tran. Motion passed unanimously.

19. Report, discussion, and possible recommendation to the Board of County Commissioners regarding recruiting a new Advisory Board member for Alternate (For Possible Action)

Hawah stated they have been directing people to apply. Abby stated she will look to see if there are any new applications.

20. *Report and discussion of Older Americans Month 2022 and Stuff-A-Bus 2022

Steve reports they wrapped up a really positive Older Americans Month; he complemented the staff. The info fair was very well attended and events throughout the county were either well attended or not too well attended, but the seniors had options for events to attend. Media reports were given from Chris Ciarlo. There was over \$55,000 worth of media coverage, reaching over 65,000 people. Mary Ann states they really need to measure outcomes, not metrics, such as did someone get something from Older Americans Month or Stuff-A-Bus. Steve stated they have kicked off the Fan Drive with a donation of 150 fans. Hawah stated a lot has changed coming back from COVID, it would be good to keep in mind to not doubling events. Steve thanked Donna, Donald Abbott and Paco for taking the spotlight and relaying who they are trying to help. Thuy asked if there was a sign in sheet for each event, Abby stated that events are put on by different community providers and believes it would be a great thing to try for next year. Abby reports there was over \$13,000 worth of items donated for Stuff-A-Bus and most people learning about Stuff-A-Bus from the KOLO channel.

21. Discussion and possible recommendations regarding a strategic planning meeting in July (For Possible Action)

Hawah asked the Board if members will be present for the meeting. Most board members state they will be present. Hawah would like to start the meeting at 2pm. Agenda should include an overview of duties, responsibilities, and bylaws, set priorities and goals and talk about AARP Age Friendly, survey outcomes and measurement of outcomes, and discussion on Resource Guides, communication with CABs and attendance of other meetings.

Pam states as far a delegator, the chair should be able to hand it off to a delegator. Donna can present on the bylaws.

22. *Advisory Board Members' announcements, reports and updates to include requests for information or topics for future agendas. (No discussion among Advisory Board Members will take place on this item.)

July 6 meeting, see item 21.

23. *Public comment –

Andrea Pelto states the Medicare enrollment deadline was extended. She will send the article to Sandra.

24. Adjournment (For Possible Action)

Meeting adjourned at 4:30 pm.

DRAFT