

45.400 - Washoe County Divisions of Child, Adult and Senior Services; creation.

There is hereby created the Washoe County Divisions of Adult, Child and Senior Services under the human services agency.

(Ord. No. 678, § 2; Ord. No. 903; Ord. No. 1600, § 18, 8-8-17, eff. 8-18-17)

45.410 - Division directors: Positions created; powers and duties.

The positions of division directors of the Washoe County Division of Adult Services, Division of Child Services and Division of Senior Services under the human services agency are hereby created shall be appointed positions. The position of the director of human services is hereby authorized, at his discretion, to appoint, pursuant to the provisions of chapter 5 of this Code regulating county personnel, a division director for each of the divisions of the department to perform the following duties and responsibilities:

1. A division director shall direct and supervise the operations of the division to which he has been appointed.
2. A division director shall, with the approval of the director of human services and county manager, appoint such technical, clerical and operating staff as are determined to be necessary for proper operation of the division to which the division director has been appointed.
3. A division director shall adopt and enforce rules governing the use of the division to which he has been appointed. Those rules must be consistent with the applicable county facility use policy statement, except that fee schedules may be established by the division director and approval for use of the agency is within the discretion of the director of the human services agency.
4. A division director shall act as the contract administrator for contracts which relate to the division to which he has been appointed by the director.
5. A division director of the division to which he has been appointed shall submit to the director for his approval an annual budget, which will then be submitted to the board in the same manner as is required for other department heads.

(Ord. No. 678, § 3; Ord. No. 903; Ord. No. 1600, § 19, 8-8-17, eff. 8-18-17)

WASHOE COUNTY SENIOR ADVISORY BOARD

45.415 - Senior advisory board; membership; appointment; qualifications; terms.

1. A senior advisory board shall be created to consist of 11 members, two at large alternate members and three non-voting ex officio members. The board of county commissioners shall appoint two members from each commission district and one at-large member who shall serve as permanent members and two at-large alternates who shall serve in the absence of a permanent member.
2. Except as otherwise provided herein, any person appointed must be a resident of Washoe County and have an interest in civic affairs, including but not limited to an interest or experience in the fields of nutrition, geriatric social work, administration, finance, and law.
3. Senior advisory board members shall be appointed for a four-year term and may serve, with reappointment, a maximum of two consecutive terms.
4. A senior advisory board member may be removed by the board of county commissioners for cause. For purposes of this section, "cause" includes three consecutive unexcused absences from advisory board meetings and the engaging in activities contrary to the mission, goals or objectives of the department.
5. Appointed senior advisory board members serve at the pleasure of the board of county commissioners.
6. The senior advisory board shall meet at least four times per year.

(Ord. No. 1045, § 2; Ord. No. 1459; Ord. No. 1600, § 20, 8-8-17, eff. 8-18-17)

45.420 - Senior advisory board: Unlawful disclosure of information.

No member of the senior advisory board shall use or publicly disclose information concerning individual applicants for or recipients of senior services. Such use or disclosure is a misdemeanor.

(Ord. No. 1045, § 3; Ord. No. 1600, § 21, 8-8-17, eff. 8-18-17)

45.425 - Senior advisory board: Role.

The senior advisory board shall provide assistance and make recommendations to the division director or director of the human services agency, at a minimum, in the following areas:

1. Development of long- and short-range agency goals;
2. Provide input on programs, services, and needs within the community;

3. Reviewing the quality of agency services provided;
4. Providing technical assistance, as applicable;
5. Reviewing and making recommendations regarding the division's proposed budget;
6. Reviewing and providing input to the director regarding community trends and needs.

(Ord. No. 1045, § 4; Ord. No. 1600, § 22, 8-8-17, eff. 8-18-17.)

45.430 - Adult day health services/daybreak program.

The division of senior services shall provide a therapeutic activity program for disabled adults and the elderly, as licensed by the state board of licensure and certification, to include:

1. Needs assessments;
2. Nursing services;
3. Rehabilitation services;
4. Psycho-social intervention services;
5. Nutrition services; and
6. Special activities.

(Ord. No. 1045, § 5; Ord. No. 1600, § 23, 8-8-17, eff. 8-18-17.)

45.435 - Homemaker program.

The division of senior services shall provide assistance to eligible seniors in the performance of housekeeping and daily living activities.

(Ord. No. 1045, § 6; Ord. No. 1600, § 24, 8-8-17, eff. 8-18-17.)

45.440 - Reserved.

Editor's note— Sec. 1 of Ord. No. 1514, adopted June 25, 2013, repealed § 45.440, which pertained to legal service program for seniors and derived from Ord. No. 1045.

45.445 - Nutrition program.

The division of senior services shall provide for the preparation, transport and provision of meals for eligible seniors at both the agency facility and through home delivery.

(Ord. No. 1045, § 8; Ord. No. 1600, § 25, 8-8-17, eff. 8-18-17)

45.450 - Representative payee program.

The division of senior services shall serve as representative payee and/or contract out for this service for social security and social security disability benefits on behalf of eligible seniors. The division of senior services shall establish a trust fund for said purpose, receive and disburse funds, and account for said funds in accordance with federal regulations.

(Ord. No. 1045, § 9; Ord. No. 1600, § 26, 8-8-17, eff. 8-18-17)

45.455 - Human services program.

The division of senior services, through social workers licensed by the state, shall provide support services to assist seniors in accessing or facilitating access to needed services, programs and benefits including, but not limited to, assessment/screening, advocacy, case management, outreach, information/referral, counseling and education.

(Ord. No. 1045, § 10; Ord. No. 1600, § 27, 8-8-17, eff. 8-18-17)

45.460 - Wellness program.

The division of senior services may, at the discretion of the board of county commissioners, provide a program to include active and passive recreational and exercise activities designed for seniors.

(Ord. No. 1045, § 11; Ord. No. 1600, § 28, 8-8-17, eff. 8-18-17)

45.465 - Eligibility for senior services.

Those residents of Washoe County who are 60 years of age and older, dependent upon the eligibility criteria determined by the county or funding source, may be eligible for certain senior services programs.

(Ord. No. 1045, § 12; Ord. No. 1600, § 28, 8-8-17, eff. 8-18-17)

45.470 - Facilities management.

The division of senior services shall manage such senior facilities as needed to provide services to seniors and to serve as focal points for community resource information.

(Ord. No. 1045, § 13; Ord. No. 1600, § 29, 8-8-17, eff. 8-18-17)

45.475 - Regulations, guidelines and standards.

The division of senior services may adopt regulations, guidelines and standards, and amend them as it may from time to time deem necessary, in order to effectuate the provisions of sections 45.400 to 45.490, inclusive. They shall be based upon the provisions of this ordinance, applicable local, state and federal laws, and the policies and standards as established and approved by the board of county commissioners.

(Ord. No. 1045, § 14; Ord. No. 1600, § 30, 8-8-17, eff. 8-18-17)

45.485 - Appeal of director or division director decision.

An appeal of a director's or division director's decision denying a request for service or privilege of the division of senior services facilities or programs may be made to and heard by the senior advisory board in accordance with procedures established by the division director or, if no division director is appointed, by the director of the human services agency.

(Ord. No. 1045, § 16; Ord. No. 1600, § 31, 8-8-17, eff. 8-18-17)

45.490 - Appeal to board of county commissioners.

A decision of the senior advisory board under section 45.485 is final unless appealed to the board of county commissioners within ten days of notification of the senior advisory board decision. An appeal before the board of county commissioners shall be on the record before the senior advisory board.

(Ord. No. 1045, § 17; Ord. No. 1600, § 32, 8-8-17, eff. 8-18-17)