

MINUTES OF THE WASHOE COUNTY SENIOR SERVICES ADVISORY BOARD MEETING

February 4, 2015

Washoe County Senior Center, 1155 E. 9th Street, Reno, Nevada 89512
Game Room

1. CALL TO ORDER - Meeting was called to order at 3:04 p.m. – by the Chairman of the Board, Dr. Larry Weiss.

2. ROLL CALL - Dr. Larry Weiss asked for roll call; Lisa Bonilla took the roll. There was a quorum present.

WASHOE COUNTY SENIOR SERVICES ADVISORY BOARD PRESENT:

<u>PRESENT</u>		<u>ABSENT</u>
Dr. Larry Weiss	Gary Whitfield	*Diane France
Dennis Chin	Jeanne Herman	*Donna Clontz
Connie McMullen	Jill Andrea	*Karen Davis
Clinton Smith	Marsy Kupfersmith	*Victoria Edmondson
Ed Lawson	Wayne Alexander	

*Excused absence

WASHOE COUNTY STAFF PRESENT

Grady Tarbutton
Lisa Bonilla

3. PUBLIC COMMENT – No public comment.

4. APPROVAL OF THE AGENDA OF THE February 4, 2015 ADVISORY BOARD AGENDA – Dennis Chin motions the approval of the agenda as it stands. Gary Whitfield seconds the motion. Motion passed unanimously.

5. APPROVAL OF THE MINUTES OF THE December 3, 2015, ADVISORY BOARD MEETING- Wayne Alexander motions the approval of the minutes as presented. Dennis Chin seconds the motion. Motion passed unanimously.

6. Accept the resignation of Jill Andrea as appointed at-large Advisory Board Member, and recommend the appointment of Marsy Kupfersmith to fill the vacancy in accord with the Advisory Board by-laws. Grady clarifies that according to the by-laws, if there is a vacancy on the board, the first person to be considered to fill the position is one of the alternate members. Clinton Smith motions the approval of the resignation of Jill Andrea and the recommendation of the appointment of Marsy Kupfersmith to fill the vacancy as at-large Advisory Board Member. Jill Andrea had some additional comments. Gary Whitfield seconds the motion. Motion passed unanimously.

7. *Presentation by Washoe County Senior Services Licensed Social Worker (LSW) staff on the types of services provided including a profile of clients. Presenter, Dawn Costa LSW, Washoe County Senior Services. Dawn presented three cases which are in her current caseload to identify the types of services Washoe County Senior Services provides and the impact it not only has on the individual client but the community.

8. Discussion on the recruitment process for the Associate Members and their roles, and including a discussion on advertising, “meet and greet” events and promotion in the City of Reno and Washoe County Senior Services newsletter. Due to the absence of Donna Clontz, this agenda item is to be deferred until the next meeting.

9. *City of Reno Staff Report – Darryl Feemster. – Darryl Feemster was not present for the meeting. Marsy Kupfersmith filled in and gave an update on the Senior Winter Games. The attendance of the opening ceremonies was higher than anticipated. There have also been more participants in the games than the previous year.

10. *Directors Updates – Grady Tarbutton

- a. Updated Advisory Board Manual Table of Contents** – Members will be receiving an updated version of the Advisory Board Manual. Currently the table of contents has been updated to reflect the changes and additions that will be made.
- b. Advisory Board Membership** – With Jill leaving, there will be a vacancy in the alternate position as Marsy will be moving into Jill’s position. There was someone recruited for the District 5 position but unfortunately, that person had to resign. Karen Davis’s terms expires in 2016. Grady suggests waiting to do the recruitments for each position until after Karen’s term ends in order to increase the number of applicants by promoting multiple district openings.
- c. Recognition of Jill Andrea** – See agenda item 6.
- d. Budget update** – Grady provided an overview of the Department’s FY 2014-15 year to date budget, including Department expenditure and revenue totals, and broken out for each Division. . The total number of “Meals on Wheels” and Congregate meals has increased from 212,000 (FY 2012-13), to 285,000 meals (FY 2013-14) to a projected 335,000 meals (FY 2014-15) There was a 35% increase in the number of meals (congregate and home delivered meals) between 2013 and 2014. Additional funds to pay for the meals comes from the Older Americans Act Title IIIc1 (Congregate) and IIIc2 (Home delivered meals), the Nutrition Services Incentive Program (NSIP) and County Indigent fund (NRS 428). The Indigent Fund pays for the entire second home delivered meal program Part of the Department’s FY 2015-16 budget proposals includes expanding services and reaching out more to the community. The BCC has listed “senior services” as one of its 6 priorities for 2016-18, which will include other departments that handle senior issues as well. Senior Services also has a state contract with Medicaid for the Adult Day Health program. The revenue increased due to Medicaid match, making it sustainable.

- e. **Older Americans Month Update** – Opening Ceremonies will be Friday May 1st take place at Washoe County Senior Services on 9th street. There were 60 events last year and the goal is to have 75 this year. There were 450 participants for the opening ceremonies and the goal is to match this year. There is also a need to find best approach to advertising our services and events. The program will be provided once is it completed. The deadline for agencies who would like to do a workshop at any of the Washoe County Senior Centers or Neil Road for City of Reno will be available once it is established. Jill Andrea suggests reaching out to other senior facilities not congregate meal sites.
- f. **Master Plan update**— The Master Plan has been utilized to develop our business plan for the 2016 budget proposal. This includes additional positions for social services, Aging and Disability Resource Center, and Daybreak.
- g. **Human Services Agency update** –It is still planned that Senior Services will be part of Social Services. The code change has to be read twice before the BCC, in order for the change to take place. The draft version will be reviewed by the Department before it is submitted to the BCC.
- h. **Primer (briefing) for the Board prior to the Legislative session** – Grady told the Board that Monday, February 9, 2015, is senior day at the legislature. There was general discussion regarding issues that the aging population is facing.
- i. **Update on Senior Service program waitlists (standing item)** – Grady went over the wait list update from December’s meeting. Once there is a new update available from Social Services, it will be distributed to the board.
- j. **ADRC Date Base update (standing item)** –
- k. **ADSD Grant update**—
- l. **General Update** – WCSS is currently looking for locations in Spanish Springs and Washoe Valley to open two congregate meal sites in FY 2015-16, bringing the total to thirteen. . Washoe County Senior Services is also looking into a partnership with the Pyramid Lake Paiute Tribe to provide “Meals on Wheels” and in-home care. Lisa Bonilla has been going to other centers to expand information and referral, including provided applications and helping clients find benefits.

11. Member Items – Connie told the Board that Baldini’s wants to have the Christmas gathering again. The Senior Fest received approval to continue. There is a proposal to move to a larger location for safety reasons.

12. Discussion of agenda items for the next Board meeting – Dennis Chin would like a presentation from the Senior Law Project of NLS.

13. Public Comment – No public comments made.

14. Adjournment – Dennis Chin motioned to adjourn the meeting. Wayne Alexander seconds the motion. Motion passed unanimously.