

**APPEAL INFORMATION**

Any party dissatisfied with the Court’s decision may appeal it. If it is a Small Claims action the appeal must be filed within five judicial days after the decision date (excluding court date, weekends and holidays). If it is a “Justice Court” civil action, the appeal must be filed no later than twenty straight days after service of Notice of Entry of Judgment. If it is on a decision for a formal eviction taken through Justice Court, such as an Unlawful Detainer, the appeal must be filed within ten judicial days following the decision. (Justice Court Rule 72B, 98, N.R.S. 40.380)

The appealing party must file a formal Notice of Appeal with the Court. If the party wishing to appeal a decision is not familiar with the preparation of that pleading, there are forms available at the court. Civil clerks can not give any assistance in the preparation of this pleading.

At the time the appeal is filed with the court, the appellant is also responsible to pay fees as outlined below. All fees are made payable to the Reno Justice Court.

- For filing a notice of appeal, and appeal bond.....\$25.00
- For preparation and transmittal of transcript and papers on an appeal.....\$25.00\*
- For issuing supersedeas bond to a writ designed to enforce a judgment order of the court.....\$25.00\*
- \*One charge only may be made if papers are filed at the same time.**
- For the District Court fee on appeal.....\$211.00
- Appeal Bond.....\$250.00

The appeal bond is a \$250.00 cost bond, which must be posted at the time the appeal is filed.

Proceedings will not be stayed even after an appeal has been filed unless a supersedeas bond has been posted. Usually, this bond will be for the amount of judgment, any costs, plus interest as applicable for one year for Small Claims or Justice Court civil action. If the case being appealed is for a formal eviction and it is being appealed by the tenant, the supersedeas bond will be set by the deciding judge.

All fees must be paid for in **CASH** or with a check on an **ATTORNEYS’ TRUST ACCOUNT ONLY**.

*\*\*\*Pursuant to JCRCF Rule 74 a transcription of the proceedings is required for the appeal process. Reno Justice Court will provide an audio recording of the proceedings; however you must make arrangements with a transcriptionist to have an original and 2 copies of the recording transcribed. If you would like an audio recording of the proceedings, you must file a Request for Audio Copy of Proceedings with the Court. The cost for the recording is \$35.00, due at the time the request is filed\*\*\**