



## Washoe County Open Space and Regional Parks Commission

### NOTICE OF MEETING AND AGENDA

Washoe County Commission Chambers

1001 E. 9<sup>th</sup> Street, Reno NV

November 19, 2025 ~ 1:30 p.m.

Washoe County  
Community Services  
Department  
1001 E 9<sup>th</sup> Street  
Reno, NV 89512  
Tel: (775) 328-3600  
Fax: (775) 328-6133

#### **Commissioners:**

Chris Baker  
Timothy Dake, **Vice-Chair**

Miles Gurtler

Sean Hill

Kevin Joell

Neal Jones, **Chair**

Tracy Kuczenski

Lisa Rode

Jennifer Uvira

#### **County Commission**

##### **Liaison:**

Mariluz Garcia

##### **Staff:**

Eric Crump, Director  
of Community  
Services Department  
Aaron Smith, Director  
of Operations,  
Community Services  
Department

Stephanie D'Arcy  
Parks Operations  
Superintendent

Chaz Lehman, Deputy  
District Attorney III

#### **Our Mission...**

To provide  
exceptional parks,  
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recreational  
opportunities while  
preserving our  
natural, historical and  
cultural resources

This meeting will also be accessible via ZOOM webinar. To attend via ZOOM, type zoom.us in your computer browser, click "Join a Meeting" on the ZOOM website, and enter this Meeting ID:

**898 2690 0042.** NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing +1 346 248 7799, entering the Meeting ID: **898 2690 0042** and pressing #.

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on YouTube at: <https://www.youtube.com/user/WashoeCountyTV>.

**Possible Changes to Agenda and Timing:** The Open Space and Regional Parks Commission may consider items on this agenda out of order, may combine two or more items for consideration, may remove items from the agenda, and may move items to the agenda of another later meeting at any time.

**Public Comment:** Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during individual action items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by attending the meeting via teleconference by logging into the ZOOM webinar and utilizing the "Raise Hand" feature during any public comment period. To provide public comment via telephone, press \*9 to "Raise Hand" and \*6 to mute/unmute. Additionally, members of the public may submit written comments via email to Brandon Roman at [broman@washoecounty.gov](mailto:broman@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00pm on the day prior to the meeting to the Commissioners prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed "(For Possible Action)" and should be about the specific item being considered by the Commission.

**Response to Public Comments:** The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda.

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The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “\*Commissioners’ Requests for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

**Forum Restrictions and Orderly Conduct of Business:** The Commission Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant or unduly repetitious statements, and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Posting of the Agenda:** Pursuant to NRS 241.020, please be advised that the agenda for the Open Space & Regional Park Commission Meeting has been posted at the Washoe County Administration Building (1001 E 9<sup>TH</sup> Street); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Parks and Open Space website at: [https://www.washoecounty.us/parks/board\\_committees/index.php](https://www.washoecounty.us/parks/board_committees/index.php).

**How to Get Copies of the Agenda and Supporting Materials:** Copies of this agenda and supporting materials for the items on the agenda provided to the Open Space and Regional Parks Commission may be obtained on the Washoe County Regional Parks and Open Space website at: [https://www.washoecounty.us/parks/board\\_committees/index.php](https://www.washoecounty.us/parks/board_committees/index.php) or by contacting Brandon Roman at [broman@washoecounty.gov](mailto:broman@washoecounty.gov). If you make a request, we can provide you with a link to the website, send you the material by email or prepare copies for you at no charge. Supporting material are available to the public at the same time they are available to the Commission. If materials are distributed at a meeting, they are available within one business day after the meeting.

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#### **Appeal Procedure for Discretionary Permits for Active Recreation Uses:**

Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at (775) 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Instructions for Providing Public Comment via Zoom/Telephone [Non-action item]
4. Public Comment: Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
5. Approval of the [Draft Minutes](#) for the Open Space and Regional Parks Commission Meeting of September 24, 2025. (For Possible Action)
6. Presentation of certificate of appreciation to Mr. Tim Torrell for dedicated service to Washoe County by Ranger Nick Steuer.
7. Presentation, discussion, and possible recommendation to Board of County Commissioners to approve an [easement deed](#) between Washoe County (grantor) and Truckee Meadows Water Authority (grantee), a joint powers authority entity created pursuant to a cooperative agreement among the cities of Reno, Nevada, Sparks, Nevada and Washoe County, Nevada, pursuant to NRS chapter 277, to support the installation of a 10-inch water main to eliminate the existing dead-end distribution system and create a looped system per NAC 445A.6712 via a permanent Water Facilities Easement totaling ± 1,933 square feet on Assessor Parcel Number (APN) 083-024-06, part of Lazy 5 Regional Park; for no charge pursuant to NRS 277.053. The

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project will benefit Lazy 5 Regional Park by creating a looped water system for redundancy during maintenance or emergency work. (For Possible Action).

8. Park Program of the Month - presentation on the May Museum including most recent and upcoming exhibitions and future plans by Curator, Wes Jahn.
9. Update on PROS Consulting's work to develop a Service Plan for the possible creation of a Park District.
10. Parks Reports:
  - [Park District](#) Report to include staffing, activities, upcoming events at Regional Parks and Open Space parks.
  - [May Center](#) Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum.
  - [Volunteer Report](#) to include volunteer projects, programs, and statistics.
  - [Park Planning](#) Report to include the highlights of current planning and construction projects, trails, interpretive features, natural resource management efforts, grants, State Question 1 and interjurisdictional/regional open space planning issues.
  - [Golf](#) Report to include updates on course conditions, rounds of play, financials, and current projects.
11. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships.
12. Commissioner Request for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas.) No discussion amongst Commissioners may occur during this item.
13. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
14. Adjournment

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