



**Joint/Concurrent Meeting of  
 City of Reno Recreation and Parks  
 Commission (Reno RPC)  
 City of Sparks Parks and Recreation  
 Commission (Sparks PRC)  
 Washoe County Open Space and Regional  
 Parks Commission (Washoe County OSRPC)  
 Tuesday, April 25, 2023 6:00 PM  
 1001 E 9<sup>th</sup> Street, Building B  
 Health Department Conference Rooms A&B  
 Reno, NV 89512**

**\*\*DRAFT MINUTES\*\***

**Public Meeting Notice** – Meetings are open to the public and notice is given in accordance with [NRS 241.020](#).

Zoom link: <https://us02web.zoom.us/j/87544542721>

Webinar ID: 875 4454 2721

In-Person: 1001 E. 9<sup>th</sup> Street, Building B, Health Department Conference Rooms A&B, Reno, NV 89512

**Posting** – This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way [www.cityofsparks.us](http://www.cityofsparks.us) <https://notice.nv.gov/>  
 Parks Administrative Office, 98 Richards Way

**Supporting Documentation** – Supporting documents for this agenda are available on the city’s website at [www.cityofsparks.us](http://www.cityofsparks.us) and will be available for review at the Parks & Recreation Commission meeting. For further information you may contact the Board Clerk at (775) 353-7817

**Order of Agenda** – Items on the agenda may be taken out of order; the Commission may combine two or more agenda items for consideration; may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time per [NRS 241.020 \(3\)\(d\)\(6\) and \(7\)](#).

**Public Comment** – Persons desiring to address the Commission shall first provide the Board Clerk with a written request to speak so they may be recognized by the presiding officer. Each person addressing the Commission shall approach the podium when called, give his/her name, and shall limit the time of their presentation to **three (3) minutes** per [NRS 241.020\(3\)\(d\)\(3\)](#). Public comment may address any agenda item or other public issue that the Commission has the authority to effectuate or exercise control over. Public comment on matters beyond the Commission’s scope of authority, not relevant to Commission business, and that does not serve a governmental purpose, is not permitted. You may also submit Public Comment by sending an email to [epate@cityofsparks.us](mailto:epate@cityofsparks.us) no later than 12:00 pm the business day before the scheduled meeting. Please type “Public Comment” in the subject line and the item number you wish to comment on. The email will not be read aloud at the meeting but will be admitted into record.

**Restrictions on Public Comments** – All public comment remarks shall be addressed to the Commission as a whole

and not to any member thereof. No person, other than members of the Commission and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Commission except through the presiding officer.

**Disruptive Conduct** – Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

**Accommodations** – The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per [NRS 241.020\(1\)](#). Please call the Board Clerk's office at (775) 353-7817 at two (2) business days before the meeting to make arrangements.

If you have questions, you may find additional information at [www.cityofsparks.us](http://www.cityofsparks.us) or call the Board Clerk at (775) 353-7817

**1. Call to Order**

The meeting was called to order at 6:01 p.m.

**2. Roll Call**

**City of Reno Recreation and Parks Commission**

Present: Craig Bronzan, Michael Ginsburg, Emily Lande, Mac Rossi, Jerry Wager  
Absent: Susan Burkhamer, David Pritchett, Karla Werninghaus, Austin Youngblood

**Sparks Parks and Recreation Commission**

Present: Lisa Bonie, Sheena Harvey, Megan Mentzer, Jill Short  
Absent: Terry Frugoli, Matthew Robinson, Andrea Tavener

**Washoe County Open Space and Regional Parks Commission**

Present: Stephanie Chen (Zoom), Nicholas-Martin Kearney (Zoom), Kevin Joell, Timothy Dake, Doug Doolittle, Miles Gurtler, Mariluz Garcia  
Absent: Maxwell DiNatale, Lisa Rode, Omer Rains

**3. Public Comment**

**3.1. This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.**

Brad Betker – Reno Youth Sports Association

**4. Approval of the Agenda (For Possible Action)**

**4.1. Approval of the Agenda. (For Possible Action)**

Agendas are approved at each Joint Parks and Recreation Commission meeting.

**Motion:** I move to approve the agenda as submitted.

**Moved By:** Commissioner Wager

**Seconded By:** Commissioner Short

**Yes:** Commissioners Bronzan, Ginsburg, Lande, Rossi, Wagner, Bonie, Harvey, Mentzer, Short, Chen, Kearney, Joell, Dake, Doolittle, Gurtler, Garcia

**No:**

**Abstain:**

**Vote:** Motion passed unanimously 16-0

**5. Approval of the Minutes (For Possible Action)**

**5.1. Approval of the minutes for February 5, 2019. (For Possible Action)**

Minutes are approved as each joint Parks and Recreation Commission meeting.

**Motion:** I move to approve the minutes for the February 5, 2019 meeting.

**Moved By:** Commissioner Ginsburg

**Seconded By:** Commissioner Doolittle

**Yes:** Commissioners Bronzan, Ginsburg, Lande, Rossi, Wagner, Bonie, Harvey, Mentzer, Short, Chen, Kearney, Joell, Dake, Doolittle, Gurtler, Garcia

**No:**

**Abstain:**

**Vote:** Motion passed unanimously 16-0

**6. Announcements, Presentations, Recognition and Items of Special Interest. (No Action will be taken)**

**6.1. Updates and discussion of major park projects or park additions from the Reno RPC, Sparks PRC, and Washoe County OSRPC.**

Reno Parks and Recreation Director Nath Ulyot informed the commissioners that their Parks and Recreation and Open Space plan is nearing completion and will hopefully be completed in the next three months. He also provided a brief update on a few facility projects currently underway. Reno Parks Manager Matt Brezina highlighted the twelve capital improvement projects currently started or in the planning phase, with six projects set to be completed by August 2023.

Sparks Parks Development Coordinator Brandon Miles highlighted Sparks larger park projects that have recently been completed or are currently underway. Some of these included the Jack Reviglio Memorial Park, the Marina All Abilities Playground, the Forecourt project in front of the Nugget Event Center, and the recently completed Fitness Court at the Larry D. Johnson Community Center.

Washoe County Park Operations Superintendent Colleen Wallace Barnum gave the commissioners an update on the changes within her department since the last joint meeting. Some of these updates included adopting the county's 20-year park master plan in October 2019, Bowers Mansion and pool restorations and expansions, a new full-time trails program coordinator position, and expanded the maintenance staff by 2.75 full time equivalents. This is the first increase in park maintenance staff since 2008.

**6.2. Presentation and discussion on the process to establish a potential park district.**

Julee Conway and Alicia Reban provided the Commissions with a presentation on what a park district was, what benefits it could provide the area, and the necessary next steps to move forward in the information-gathering process. The presentation will be emailed to the Directors to distribute to their respective commissions.

**7. General Business Items (For Possible Action)**

None.

**8. Comments**

**8.1. Comments from the Public**

**This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.**

Iris Jehle – She informed the commissioners that the park district concept is in the One Truckee River management plan that was unanimously approved by City of Sparks, City of Reno and Washoe County in 2016.

Jay Howard – Truckee Meadows Trails and Truckee Meadows Parks Foundation provided comments supporting moving forward with a potential parks district.

Donna Clontz from Reno spoke in support of the potential park district. She also brought Older Americans Month brochures to share with the commissioners.

Mark Newmann a Washoe County resident from Sun Valley informed the commission that the Sun Valley residents voted and passed a monthly fee of \$3.50 to maintain the Sun Valley parks.

**8.2. Comments from the Commission**

Commissioner Doolittle wanted to compliment the staff on the reports provided to the Commission and Julee Conway for the presentation.

Commissioner Kevin Joell thanked the commissioners and the staff for the work done to provided services to the public.

**9. Adjournment**

The meeting was adjourned at 7:55 p.m.

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Kevin Joell, Washoe County Chair

ATTEST:

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Emily Pate, Board Clerk

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