



# Washoe County Open Space and Regional Parks Commission **NOTICE OF MEETING AND AGENDA**

Washoe County Commission Chambers  
1001 E. 9<sup>th</sup> Street, Reno NV  
Wednesday, May 22, 2024 ~ 1:30 p.m.

Washoe County  
Community Services  
Department  
1001 E 9<sup>th</sup> Street  
Reno, NV 89512  
Tel: (775) 328-3600  
Fax: (775) 328-6133

## Commissioners:

Michaelangelo Aranda  
Timothy Dake  
Miles Gurtler  
Sean Hill  
Kevin Joell, Chair  
Neal Jones  
Nicholas-Martin Kearney,  
Vice Chair  
Mark Neumann  
Lisa Rode

## County Commission Liaison:

Mariluz Garcia

## Staff:

Eric Crump, Director of  
Community Services  
Department

Aaron Smith, Director of  
Operations, Community  
Services Department

Colleen Wallace-Barnum  
Parks Operations  
Superintendent

Lindsay Liddell, Deputy  
District Attorney III

## Our Mission...

To provide exceptional  
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This meeting will also be accessible via ZOOM webinar. To attend via ZOOM, type zoom.us in your computer browser, click "Join a Meeting" on the ZOOM website, and enter this Meeting ID:

**898 2690 0042**. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing +1 346 248 7799, entering the Meeting ID: **898 2690 0042** and pressing #.

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on

YouTube at: <https://www.youtube.com/user/WashoeCountyTV>.

**Possible Changes to Agenda and Timing:** The Open Space and Regional Parks Commission may consider items on this agenda out of order, may combine two or more items for consideration, may remove items from the agenda, and may move items to the agenda of another later meeting at any time.

**Public Comment:** Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during individual action items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by attending the meeting via teleconference by logging into the ZOOM webinar and utilizing the "Raise Hand" feature during any public comment period. To provide public comment via telephone, press \*9 to "Raise Hand" and \*6 to mute/unmute. Additionally, members of the public may submit written comments via email to Brandon Roman at broman@washoecounty.gov. The County will make reasonable efforts to send all email comments received by 4:00pm on the day prior to the meeting to the Commissioners prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed "(For Possible Action)" and should be about the specific item being considered by the Commission.

**Response to Public Comments:** The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "\*Commissioner's Requests for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas)".



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**Forum Restrictions and Orderly Conduct of Business:** The Commission Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Posting of the Agenda:** Pursuant to NRS 241.020, please be advised that the agenda for the Open Space & Regional Park Commission Meeting has been posted at the Washoe County Administration Building (1001 E 9<sup>th</sup> Street); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Parks and Open Space website at: [https://www.washoecounty.us/parks/board\\_committees/index.php](https://www.washoecounty.us/parks/board_committees/index.php).

**How to Get Copies of the Agenda and Supporting Materials:** Copies of this agenda and supporting materials for the items on the agenda provided to the Open Space and Regional Parks Commission may be obtained on the Washoe County Regional Parks and Open Space website at: [https://www.washoecounty.us/parks/board\\_committees/index.php](https://www.washoecounty.us/parks/board_committees/index.php) or by contacting Brandon Roman at [broman@washoecounty.gov](mailto:broman@washoecounty.gov). If you make a request, we can provide you with a link to the website, send you the material by email or prepare copies for you at no charge. Supporting material are available to the public at the same item they are available to the Commission. If materials are distributed at a meeting, they are available within one business day after the meeting.

**Appeal Procedure for Discretionary Permits for Active Recreation Uses:** Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at (775) 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Reading of Zoom Instructions
4. Public Comment: Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the

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Commission as a whole. No discussion amongst Commissioners may occur during this item.

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5. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of May 22, 2024. (For Possible Action)
6. Approval of the [Draft Minutes](#) for the Open Space and Regional Parks Commission Meeting of January 24, 2024. (For Possible Action)
7. Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County.
8. Presentation, discussion, and possible recommendation to Board of County Commissioners to approve the following easement deeds between Washoe County and the City of Reno to support [Phase II Plumas Street Sidewalk Improvement Project](#): a temporary construction easement totaling ±32,284 square feet and a permanent public use easement totaling ±2,116 square feet on Assessor's Parcel Number (APN) 019-140-12, part of Washoe Golf Course; for no charge pursuant to NRS 277.053. The project will benefit the Washoe Golf Course by adding an accessible pedestrian route. (Commission District 1) (For Possible Action).
9. Presentation, discussion, and possible recommendation to Board of County Commissioners to approve an [Easement Exchange Agreement with Sunny Hills LLC](#) over Hidden Valley Regional Park Assessor's Parcel Number (APN) 051-330-01; to provide access to Sunny Hills Ranchos property Assessor's Parcel Number (APN) 016-840-11, 016-840-12, 016-840-13 and 016-840-14 in exchange for a Facilities Easement to Washoe County that supports the construction of a water tank and associated infrastructure at Hidden Valley Regional Park for the storage and distribution of treated effluent water from the South Truckee Meadows Water Reclamation Facility and; direct staff to apply for an NV State Park LWCF land conversion and Bureau of Land Management Reversionary Interest application for the proposed access parcel. (Commission District 4) (For Possible Action).
10. Presentation, discussion, and possible recommendation to direct staff, with the assistance of the District Attorney's Office, to begin stage two of the unsolicited proposal policy by completing all necessary documents including a ground lease and development agreement for the unsolicited proposal from Wendy W. Damonte, representing For Our Fans Foundation, a Nevada non-profit corporation, for a [soccer stadium and indoor training facility](#) at Washoe County's South Valleys Regional Park, which will be on up to 18 acres within APNs 142-011-13 and 142-011-02. (Commission District 2) (For Possible Action).
11. Presentation, discussion, and possible approval of the [policies and procedures](#) associated with the citation authority of park enforcement officers, due to begin July 1, 2024. (All Districts) (For Possible Action)

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12. Presentation, discussion, and possible recommendation to Board of County Commissioners to approve the [fine schedule](#) associated with the citation authority of park enforcement officers, due to begin July 1, 2024. (All Districts) (For Possible Action)
13. Parks Reports:
  - [Park District Report](#) to include staffing, activities, upcoming events at Regional Parks and Open Space parks.
  - [May Center Report](#) to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum.
  - [Volunteer Report](#) to include volunteer projects, programs, and statistics.
  - [Park Planning Report](#) to include the highlights of current planning and construction projects, trails, interpretive features, natural resource management efforts, grants, State Question 1 and interjurisdictional/regional open space planning issues.
  - [Golf Report](#) to include updates on course conditions, rounds of play, financials, and current projects.
14. Park/Program of the Month: Volunteer program and resolutions for both Sierra Nevada Job Corps and Washoe County Juvenile Services – Denise Evans and Celia Walker (For Possible Action)
15. Director’s Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships.
16. Commissioner Request for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas.) No discussion amongst Commissioners may occur during this item.
17. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
18. Adjournment