



AGENDA  
Washoe County Open Space and Regional Parks Commission  
ZOOM VIDEOCONFERENCE MEETING  
Tuesday, April 6, 2021  
2:30 p.m.

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Washoe County  
Community Services  
Department  
1001 E 9<sup>th</sup> Street  
Reno, NV 89512  
Tel: (775) 328-3600  
Fax: (775) 328-6133

**Commissioners:**  
Stephanie Chen – Chair  
Heidi Anderson  
Doug Doolittle  
Thomas Guinn  
Darla Lee  
Chris Nenzel  
Jennifer Oliver  
Greg Shorts – Vice Chair

**County Commission  
Liaison:**  
Kitty Jung

**Staff:**  
Dave Solaro, Assistant  
County Manager

Eric Crump, Operations  
Division Director

Colleen Wallace Barnum  
Parks Operations  
Superintendent

**Our Mission...**  
To provide exceptional  
parks, open space and  
recreational  
opportunities while  
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resources

Pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, this meeting will be held by ZOOM teleconference only. The ZOOM webinar may be accessed through the following link: <https://us02web.zoom.us/j/85453003937>. As an alternative to this link, you can join the ZOOM meeting by typing zoom.us in your computer browser, clicking "Join a Meeting" on the ZOOM website, and entering this Meeting ID: 854 5300 3937.

**The meeting will be televised live and replayed on Washoe Channel at:**  
<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and also on  
**Youtube at:** <https://www.youtube.com/user/WashoeCountyTV>.

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**Posting of Agenda; Location of Website.** Pursuant to NRS 241.020, the Agenda for the Open Space and Regional Parks Commission has been electronically posted at [https://www.washoecounty.us/parks/board\\_committees/index.php](https://www.washoecounty.us/parks/board_committees/index.php); and <https://notice.nv.gov>; Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended as of the date of posting this Agenda.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 328-3615 in advance so that arrangements may be conveniently made.

**Appeal Procedure for Discretionary Permits for Active Recreation Uses:** Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at (775) 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

Supporting materials are available by contacting Denise Evans at [devans@washoecounty.us](mailto:devans@washoecounty.us). Ms. Evans is the person designated by the Washoe County Open Space and Regional Parks Commission to respond to requests for supporting materials.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken.

Members of the public may submit public comment by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/85453003937>. As an alternative to this link, you can join the ZOOM meeting by typing zoom.us in your computer browser, clicking "Join a Meeting" on the ZOOM website, and entering this Meeting ID: 854 5300 3937. NOTE: This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted via email to [washoe311@washoecounty.us](mailto:washoe311@washoecounty.us) or by leaving a voice message at: (775) 954-4664. Voice messages received will either be broadcast into the Commission Chamber during the meeting or transcribed for



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entry into the record. The County will make reasonable efforts to include all comments received for public comment by email and voicemail into the record. Please try to provide comments by 4:00 p.m. on April 5, 2021.

The Commission Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Responses to Public Comments.** The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “\*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

1. Roll Call
2. Pledge of Allegiance
3. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of April 6, 2021 (For Possible Action)
5. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of [March 2, 2021](#) (For Possible Action)
6. Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County.
7. Eagle Scout Presentation
8. Presentation, discussion and possible recommendation to the Board of County Commissioners to approve a lease agreement between Washoe County and Great Basin Institute for the lease of the residence at Galena Creek Regional Park for consideration of in-kind services [in the approximate value of \$28,400] to the Community Services



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Department and for a term of 36 months commencing April 13, 2021 through April 12, 2024. (For Possible Action)

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9. Presentation, discussion and possible recommendation to the Board of County Commissioners to execute an amended easement agreement and amended easement deed between Washoe County and the Truckee Meadows Water Authority to change an existing access and water facilities easement from ±11,802 square feet to ±20,425 square feet, and to amend the terms of a temporary easement totaling ±23,588 square feet to allow for the construction, installation and maintenance of a temporary below-ground waterline on APN 534-521-01, part of Sugarloaf Peak Open Space [at the additional appraised value of \$1,485.00]. (For Possible Action)
10. Presentation on SB 73 of Nevada's 81st Legislative Session by Jaime Schroeder, Director, City of Reno Parks and Recreation
11. Presentation on Keep Truckee Meadows Beautiful's mission, impact, and partnership with Washoe County Parks by Matt Webber, KTMB Adopt-A-Spot Coordinator
12. Program/Park of the Month – Wilbur D. May Arboretum and Botanical Garden education programming presented by Laura Fraser, AmeriCorps volunteer
13. Parks Reports
  - [Park District Reports](#) to include staffing, activities, upcoming events at Regional Parks and Open Space parks
  - [May Center Report](#) to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum
  - [Volunteer Service Report](#) to include volunteer projects, programs and statistics
  - [Park Planning](#) report to include the highlights of current planning and construction projects, trails, interpretive features, natural resource management efforts, grants, State Question 1 and inter-jurisdictional/regional open space planning issues
  - [Golf Report](#) to include updates on course conditions, rounds of play, financials, and current projects
14. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships.
15. Commissioner's Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas.)
16. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
17. Adjournment

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

[www.washoecountyparks.com](http://www.washoecountyparks.com)