WASHOE COUNTY
ADMINISTRATIVE HEARING OFFICE

Please Legibly Print All Information

1001 East Ninth Street, Bldg A, Room #A201
Reno, Nevada 89512
Phone: (775) 328-2001
AHO@washoecounty.us

REQUEST FOR ADMINISTRATIVE HEARING

Today's Date: _____

Violation Number: _____

I appeal and request an administrative hearing on the administrative enforcement case noted above. For later use by the assigned Administrative Hearing Officer, the following provides the basis for my appeal (continue on the back of this page or attach additional pages if needed):

_____

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If you are found to be in violation of Washoe County regulations, you will be assessed a $50 administrative hearing fee in addition to any other fine the Administrative Hearing Officer orders. Unless ordered otherwise by the Hearing Officer, this fee is payable at the conclusion of the hearing.

Printed Name: _____

Daytime phone: _____ E-mail Address: _____

Address: _____

Signature: _____

DATE AND TIME OF ADMINISTRATIVE HEARING

Administrative Hearing Date and Time: _____.

Administrative Hearings are conducted at the Washoe County Sparks Justice Court, Hearing Room, located at 1675 E. Prater Way, Suite #107, Sparks, NV 89434. Please arrive no later than 10 minutes prior to the hearing time. Hearings begin at the scheduled time.