



To: Audit Committee Members

From: Katelyn Kleidosty, Internal Audit Manager
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Date: June 13, 2024

Subject: Fraud Tips Received by Internal Audit and Follow-Up

Summary of Complaints Reported and Follow-Up

A complaint was received by the Internal Audit Division on March 11, 2024, from a member of the public regarding identify theft. This complaint was not under the purview of the Washoe County Internal Audit Division and the complainant was advised to contact the Federal Trade Commission (FTC). The Internal Audit Division provided the website for the complainant to use.

A complaint was received by the Internal Audit Division on March 11, 2024, from a member of the public regarding a business in Washoe County not having the proper work permits for employees. This complaint was not under the purview of the Washoe County Internal Audit Division and was forwarded to the Washoe County Sheriff's Office.

A complaint was received by the Internal Audit Division on April 16, 2024, from a member of the public regarding another person falsified income for government aid, falsified employment, and child abuse/custodial violations. This complaint was not under the purview of the Washoe County Internal Audit Division and was forwarded to the Human Services Agency.

A complaint was received by the Internal Audit Division on April 16, 2024, from a member of the public regarding stolen mail resulting in a loss of \$2,000. This complaint was not under the purview of the Washoe County Internal Audit Division. The complainant was advised to file a police report with the local police department.

A complaint was received by the Internal Audit Division on April 16, 2024, from a member of the public regarding wire fraud of their personal funds. This complaint was not under the purview of the Washoe County Internal Audit Division. The complainant was advised to file a police report with the local police department.

A complaint was received by the Internal Audit Division on May 2, 2024, from a County employee regarding the conflicting employment of another County employee. This complaint was forwarded to the Human Resources department to investigate.

A complaint was received by the Internal Audit Division on May 6, 2024, from a County employee regarding a missing money bag. The Internal Audit Division is working with the department's Human Resources division to investigate and improve internal controls to prevent this from reoccurring. A follow-up will be provided when more information is available.

A complaint was received by the Internal Audit Division on May 7, 2024, from a County employee regarding another County employee is conducting personal business while working on County time and is not available for employees to access during business hours. This complaint was forwarded to the Human Resources department to investigate.

A complaint was received by the Internal Audit Division on May 16, 2024, from a member of the public regarding potential identity theft, scams, and fraudulent court filings. The information provided by the complainant was very vague. This complaint was not under the purview of the Washoe County Internal Audit Division and was forwarded to the Washoe County Sheriff's Office, who determined the report should be filed with the Sparks Police Department or the courthouse.

A complaint was received by the Internal Audit Division on May 16, 2024, from a County employee regarding potential timecard fraud from another County employee. The Internal Audit Division provided the Human Resources Department with assistance in the investigation. The findings from the Internal Audit Division review were provided to the Human Resources Department and the division manager on May 23, 2024.