

The attached document was submitted to the  
**Washoe County Board of Commissioners** during  
the meeting held on July 8, 2019.  
by Washoe County Sheriff  
for Agenda Item No. 7  
and included here pursuant to NRS 241.020(8).



**WASHOE COUNTY SHERIFF'S OFFICE / RENO POLICE DEPARTMENT  
JOINT SITE ASSESSMENT**

**COMMUNITY ASSISTANCE CENTER  
(RECORD STREET SHELTER)**



**Date of Compilation:**

June 4, 2019

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**Sources:**

WCSO SWAT Assessment Notes compiled by Sergeants Kyler and Mosley.  
Community Assistance Center Enforcement Policies and Procedures  
Reno Police Department – Volunteers of America, Reno NV, Employee Training  
Calls for Service – Community Assistance Center



WCSO SWAT Observations / Vulnerabilities

- 335 Record Street – Project Restart (Floors 1 and 2)
  - Occupancy: 25 mental health subjects
  - Subjects must check in with staff upon arrival.
  - Room 104 contains medication. Only certain employees have keycard access.
  - Camera room is on the second floor (not labeled). Keycard access is required.
  - Floor two serves as a medical facility.
- 335 Record Street – Family Shelter (Floor 3 and Rooftop Playground)
  - Occupancy: 27 families in 27 individual apartments on the third floor. Can accommodate 109 people (approximately 4 persons per family). Six apartments are maternity.
  - Subjects must be granted access to the elevator by staff
    - **Vulnerability** – Once in the elevator, subjects have access to the rooftop.
- 315 Record Street – Men’s Shelter
  - Occupancy: 160 beds and 66 in the Dayroom
  - Subjects must be allowed in through a locked door.
    - **Vulnerability** – Subjects have held the door for unregistered subjects during busy times of the day.
  - Room 224 is the property room. All bags are searched (unknown how thorough). Property is held behind two locked doors.
  - **Vulnerability** – No cameras in the stairwell.
  - **Vulnerability** – Maintenance has the only keys to the roof.
- 315 Record Street – Women’s Shelter
  - Occupancy: 50 beds and 30 in the Dayroom
  - Full camera coverage except in the restroom and dorm.
- Exterior
  - Veranda
    - Outdoor common area with approximately 60-70 subjects coming and going.
    - Only subjects with beds or accessing services may be on the veranda.
  - Parking Lot
    - Guard shack and security table controlling access to the facility.
    - Gate to prevent unauthorized vehicles and manned table to check in subjects at the pedestrian gate.
    - Daily feeding for people who do not have beds or access to the facility services. Approximately 200-400 people attend the daily feeding, dependent upon the time of the month.
      - **Vulnerability** – All subjects must wait in line outside of the facility gate until food service. This is the most volatile time due to the number of people who are present and do not receive services.
- Security personnel
  - Allied Security (armed) staff three guards from 15:00-00:00 daily.





- Volunteers of America provide “Outreach Monitors” 24 hours per day.
  - Two “Outreach Monitors” from 06:00-14:00
  - Four “Outreach Monitors” from 14:00-22:00
  - Two “Outreach Monitors” from 22:00-06:00

### **Enforcement Policies and Procedures**

It is the policy of the Community Assistance Center (CAC) to strictly enforce rules that ensure the safety and welfare of its clients, volunteers, visitors, and staff.

The following violations and consequences have been agreed upon by the stakeholders at the CAC. The list is not all encompassing and staff reserves the right to enforce other violations as they arise. Independent agencies reserve the right to enforce their own program rules.

Offenses are listed by Class A, B, and C. Examples of each offense are listed below along with the corresponding consequences.

It is required that all CAC staff and security abide by the enforcement policies and procedures below.

- Class A: Loitering for long periods of time with no services being sought, aggressive behavior (non-physical), offensive language directed towards others, unwanted sexual advances (non-physical), solicitation, non-compliance with basic health, safety, and sanitation rules.
  - 1<sup>st</sup> Offense – Warning
  - 2<sup>nd</sup> Offense – 24 hour ban from CAC property
  - 3<sup>rd</sup> Offense – 1 week ban from CAC property
  - Repeat offenses after the 3<sup>rd</sup> offense will result in an additional week ban per offense.
- Class B: Physical threatening (posturing, lunging, and attempted physical contact), refusal to leave property (with law enforcement involvement), possession of alcohol or drugs, possession of a weapon (excluding a firearm), public urination or defecation.
  - 1<sup>st</sup> Offense – 24 hour ban from CAC property
  - 2<sup>nd</sup> Offense – 1 week ban from CAC property
  - 3<sup>rd</sup> Offense – 1 month ban from CAC property
  - Repeat offenses after the 3<sup>rd</sup> offense will result in an additional month ban per offense.
- Class C: Violence or physical harm inflicted on another person, possession of a firearm, unwanted sexual touching, selling drugs or alcohol on campus, damaging/defacing property, theft.
  - 1<sup>st</sup> Offense – 3 month ban from CAC property
  - 2<sup>nd</sup> Offense – 6 month ban from CAC property



- Repeat offenses after the 2<sup>nd</sup> offense will result in an additional 6 month offense.

### **Reno Municipal Court Code Common Crimes**

- Sec. 8.08.010. Assault.
  - Intentionally placing another person in reasonable apprehension of immediate bodily harm is an assault and any person convicted thereof shall be punished for a misdemeanor.
- Sec. 8.08.020. Battery.
  - Any willful and unlawful use of force or violence upon the person of another is a battery and any person convicted thereof shall be punished as provided in this Code.
- Sec. 8.08.010.B. Domestic Battery.
  - A person who's committed a battery upon his spouse, former spouse, any other person to whom he is related by blood or marriage, a person with whom he is or was actually residing, a person with whom he has had or is having a dating relationship, a person with whom he has a child in common, the minor child of any of those persons or his minor child is a violation of domestic battery.
- Sec. 8.10.010. Trespassing
  - (a) Every person who goes upon the land or into any building of another with intent to vex or annoy the owner or occupant thereof, or to commit any unlawful act, or willfully goes or remains upon any land or in any building after having been warned by the owner or occupant thereof not to trespass, is guilty of a misdemeanor. If the premises were at the time open to the public, the warning must have been given within the previous six months.
  - (b) Every owner or other occupant of any land shall be deemed to have given a sufficient warning against trespassing, within the meaning of this section, who posts in a conspicuous manner on each side thereof, upon or near the boundary at intervals of not more than 700 feet, signs, legibly printed or painted in the English language, warning persons not to trespass, or who fences the area.
  - (c) It is a prima facie evidence of trespass for any person to be found on private or public property which is posted or fenced as provided in subsection (b) without lawful business with the owner or occupant of the property.
  - (d) An entry-man on land under the laws of the United States is an owner within the meaning of this section.
  - (e) As used in this section, "fence" means a barrier sufficient to indicate an intent to restrict the area to human ingress, including, but not limited to, a wall, hedge or chain link or wire mesh fence.
- Sec. 8.10.020. Destruction of Property.
  - It shall be unlawful for any person within the city to willfully, unlawfully and maliciously destroy, burn, cut or otherwise injure any goods, chattels or property of any description whatever belonging to another.
- Sec. 8.10.040. Petit Larceny.





- It is unlawful for any person to take or carry away the property of another with the intent to deprive the owner of his property therein, in any value less than \$650.00 and for his conviction therefore, he shall be fined in an amount not more than \$1,000.00 and/or be incarcerated not more than six months. In addition to any other penalty, the court shall order the person to pay restitution.
- Sec. 8.12.018. Urinating/Defecating in Public Prohibited.
  - No person shall urinate or defecate in or upon any street, sidewalk, alley, plaza, park, beach, public building or publicly maintained facility, or in any place open to the public or exposed to public view. This section shall not apply to urinating or defecating in any restroom or other facility designed for the sanitary disposal of human waste.
- Sec. 8.12.020. Disturbing the Peace
  - It is unlawful for any person to commit a breach of the peace. Such breach shall consist of:
    - (a) Fighting or challenging to fight; or
    - (b) Conduct or words calculated to provoke violence or a violation of the law by the person to whom the conduct or words are addressed; or
    - (c) Making annoying, lewd, malicious or threatening telephone calls; or
    - (d) Willfully and unreasonably subjecting a person or neighborhood to any noise which is likely to disturb the peace of persons of reasonable and ordinary sensibilities.

**Calls for Service**

Calls for Service for Record Street Shelter and surrounding area for January 2018 through March 2019.

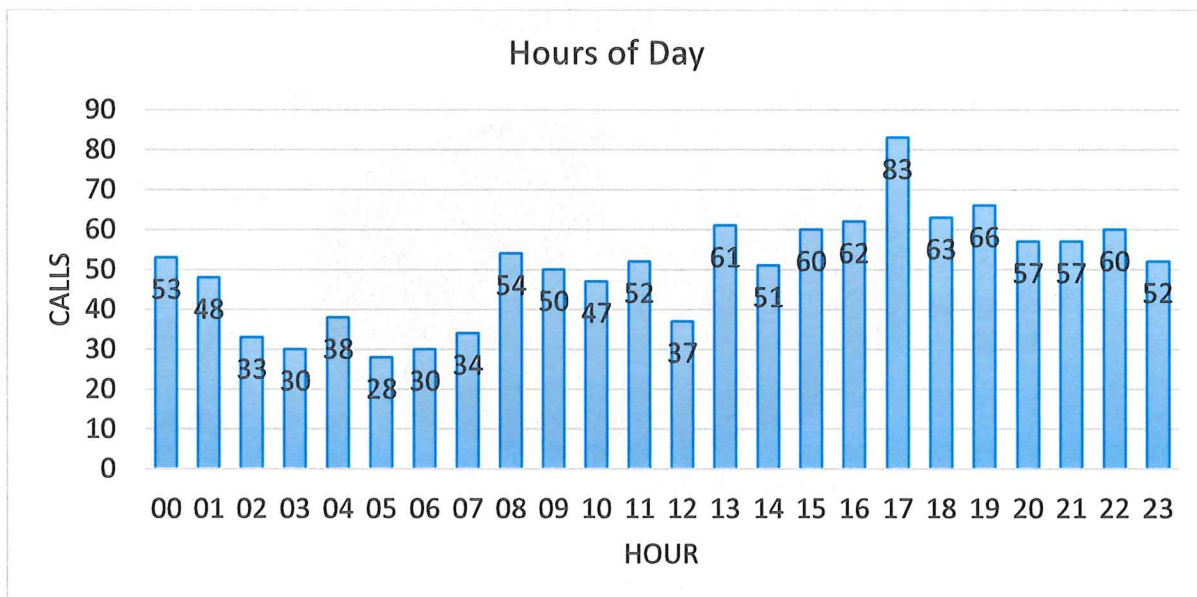
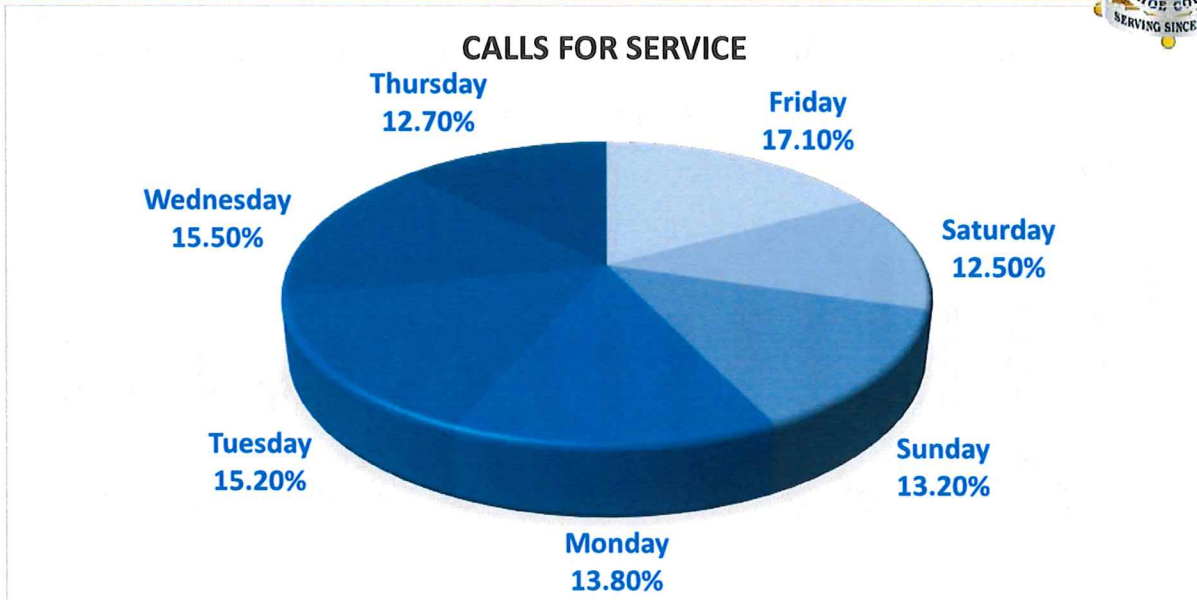
Call for Service Type	315 Record	335 Record	355 Record	CAC	E 4 <sup>th</sup> / Record	Mens Drop in Center	Record/ E 4 <sup>th</sup>	Reno Sparks Gospel Mission	Vols. of America	West Care	Womens Shelter
1021					1						
1DOWN	7		2		5		1	1		4	
911C							1				
AB	101	20	12		7	1	2	2			
ACC	1	1									
ACCNI	4	1	1								
ADW	11	2	1		1			1			
ATL		1	1		1						
BDW	4	1									
BOMB	1										
BURGV	2										
C5					1						
CHILD	1										
DISTR	20	6	3		4	1		2		1	
DOA	4										
DOP	4							1			
DRUNK	19	5	2	1	1		2				
DUI	1										
EMBEZZ	1										
FAMDST	23	9	6		7		1	1		1	2



FIGHT	56	11	8		11		4	1			
FOOT	4										
FRAUD	3	1									
GTA	2										
GTAR					1						
GUN	2										
JUVPRB	1	1									
KIDNAP	2										
LARC	27	7	3				1				1
MISSP	6	7									1
NARC	1	1	1		2						
OTHER	3	5	2								
PKGPRB	1				2						
PP	1	1	1								
PROP	6	5	1								
PS	10	1								1	
ROB	5	1	1								
RUN	2		2								
SEX	21	4	3								
STALLV							1				
SUSPC	5	4			1						1
SUSPP	14	2	2		3		2	1			
SUSPV	1				1						
TRBUNK	24	20	5		5	2	4		1		
TRSPAS	1										
UNWANT	463	15	28		7	1		5		5	1
VEHCK	1				1						
TOTAL	866	132	85	1	62	5	19	15	1	12	7

Calls for Service





Specified calls for Service for Record Street Shelter and surrounding area for January 2018 through March 2019.

Call for Service Type	315 Record	335 Record	355 Record	CAC	E 4 <sup>th</sup> / Record	Mens Drop in Center	Record/ E 4 <sup>th</sup>	Reno Sparks Gospel Mission	Vols. of America	West Care	Womens Shelter
AREACK	186	40	3	14	4	3	1				1
ASSIGN	51	12	2	9	1			2			
BUSCK	7		2		1						1
FLWUP	126	19	5		3	3		1		4	2
WELFCK	52	16	2		3	1	1	2	1		
<b>TOTAL</b>	<b>422</b>	<b>87</b>	<b>14</b>	<b>23</b>	<b>12</b>	<b>7</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>4</b>	<b>4</b>





Select CFS Types: Follow-up, Area Check, Business Check, Welfare Check and Assignment

