

**COMMUNITY HOMELESSNESS ADVISORY BOARD  
MEETING: MINUTES**

**19- 056C**

**Monday, June 3, 2019  
8:30 AM  
SPARKS CITY HALL COUNCIL CHAMBERS  
745 FOURTH STREET  
SPARKS, NV 89431**

**Kristopher Dahir, Chairman, Councilmember, Ward 5, City of Sparks  
Ed Lawson, Councilmember, Ward 2, City of Sparks  
Neoma Jardon, Councilmember, Ward 5, City of Reno  
Oscar Delgado, Councilmember, Ward 3, City of Reno  
Marsha Berkbigler, County Commissioner, District 1, Washoe County  
Bob Lucey, County Commissioner, District 2, Washoe County**

**Public Meeting Notice** — Meetings are open to the public and notice is given in accordance with NRS 241.020.

**Posting** — This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way	Alf Sorensen Community Center, 1400 Baring Blvd.
Sparks Legislative Bldg, 745 4th St.	Sparks Library, 1125 12th St.
Sparks Justice Court, 1675 E. Prater Way	Sparks Senior Center, 97 Richards Way
Sparks Recreation Center, 98 Richards Way	Reno City Hall (1 East First Street)
Washoe County Administrative Building (1001 East 9 <sup>th</sup> Street, Bldg. A)	
<a href="http://www.cityofsparks.us">www.cityofsparks.us</a> and <a href="http://www.nv.gov">www.nv.gov</a>	

**Supporting Documentation** — Documentation supporting agenda items is available on the city's website at [www.cityofsparks.us](http://www.cityofsparks.us) – City Services – CHAB Agenda and minutes and will be available for review at the CHAB meeting. For further information you may contact the liaison at (775) 353-2310.

**Order of Agenda** — Items on the agenda may be taken out of order; the Advisory Board may combine two or more agenda items for consideration; may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time per NRS 241.020 (2)(d)(6).

**Public Comment** — Persons desiring to address the Advisory Board shall first provide the liaison with a written request to speak so they may be recognized by the presiding officer. Each person addressing the Advisory Board shall approach the podium when called, give his/her name, and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(3). Public comment may address any agenda item or other public issue that the Advisory Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Board's scope of authority, not relevant to Board business, and that does not serve a governmental purpose, is not permitted.

**Restrictions on Public Comments** — All public comment remarks shall be addressed to the Board as a whole and not to any member thereof. No person, other than members of the Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board except through the presiding officer.

**Disruptive Conduct** — Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

**Accommodations** — The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per NRS 241.020(1). Please call the liaison at (775) 353-2310 at least three (3) business days before the meeting to make arrangements.

If you have questions, you may find additional information at [www.cityofsparks.us](http://www.cityofsparks.us) or call the Board liaison at (775) 353-2310.

June 3, 2019

**1. Call to order**

*Chairman Dahir called the meeting to order at 8:30 am*

**2. Roll call**

*All members were present except for Oscar Delgado*

**3. Pledge of allegiance**

**4. Public Comment**

*There was no public comment*

**5. Approval of the agenda (For Possible Action) – June 3, 2019**

*Neoma Jardon made the motion to approve the agenda.*

*Marsh Berkgigler seconded the motion.*

*The vote was unanimous for approval.*

**6. Approval of minutes of the May 6, 2019 meeting (For Possible Action)**

*Marsh Berkgigler made the motion to approve the minutes.*

*Neoma Jardon seconded the motion.*

*The vote was unanimous for approval.*

**General Business:**

**7. Election of Chair and Vice Chair for the Community Homelessness Advisory Board. Neil Krutz, Sparks City Manager. (For Possible Action)**

*There was a short discussion and Bob Lucey was unanimously voted to become the next Chair. Ed Lawson made the motion and it was seconded by Marsha Berkgigler.*

*The Vice-Chair was unanimously voted to be Neoma Jardon. Marsha Berkgigler made the motion and it was seconded by Bob Lucey.*

*The meetings will now be held at the Washoe County facility and the County will be in charge of the meetings.*

*No vote was needed.*

**8. Update, discussion, and possible action on CAC performance measures from the Volunteers of America, including youth services and project ReStart. Pat Cashell, Regional Director of Volunteers of America. (For Possible Action)**

*Pat Cashell and Juliana Glock reported out on the last month and brought data sheets for Family data and Men's and Women's data. There are over 1200 people that come to the campus per day but only 500 use the facility and get service. There are 160 males, 109 families, 50 females and 150 are in the overflow shelter.*

*Oscar Delgado arrived at 8:42.*

*It was pointed out that most of the other 700 people/day are there for the food service between 4-6 pm. Others are using some of the other facilities and resources that are available.*

*Ms. Berkgigler asked for clarification on the transition from housing back to the shelter.*

*Ms. Jardon asked for the data to also be shown in graph form to see trends from Record street, tiny homes and the NNAMHS campus.*

*Mr. Lucey asked for future reports to be more robust and have analysis attached to the reports.*

*There was no motion made.*

- 9. Update from and discussion with the Reno Area Alliance for the Homeless (RAAH), their role in the Continuum of Care (CoC), including a review of performance measures.** Kelly Marschall, Principal, Social Entrepreneurs, Inc. (For Possible Action)

*Ms. Marschall gave a presentation while using the slides.*

*The number of people that are homeless now have topped the number (934) counted during 2010, due to the recession. This is concerning as it indicates the lack of homes, places to rent available in the area.*

*Mr. Lawson requested more information and a meeting with Ms. Marschall.*

*Ms. Jardon wanted more information on why the numbers are spiking, besides the lack of housing.*

*Mr. Dahir wanted to know why our area is associated with Clark County. Ms. Marschall explained that Clark County adopted HMIS first so the other 2 regions adopted what Clark County did so we could have Statewide information going forward as well as use money for other projects in the other 2 regions.*

- 10. Update from and discussion with the Downtown Reno Business Improvement District Ambassador Program.** Alex Stettinski, Executive Director of the Downtown Reno Partnership (For Possible Action)

*This item was tabled until the July meeting.*

- 11. Update, discussion and possible action on the Community Triage Center (Wellcare)** Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno and Amber Howell, Director, Human Services Agency, Washoe County. (For Possible Action)

*Ms. Wiseman indicated that Wellcare is willing to move forward with the contract without the hospitals helping with funding. This may impact their uninsured and after care with discharge planning.*

*Ms. Howell stated that there used to be a statutory requirement between the 3 entities for one year and now the 3 entities pay with no statutory requirement.*

- 12. Update, discussion, and possible action on a law enforcement threat assessment of the CAC.** Sgt. Wade Clark, Reno Police Department (For Possible Action)

*Sgt. Clark reported that cameras have been installed at the facility. He also stated that they are giving out reflective items so facility users are more visible on the street. Outreach has been consistent throughout the area.*

*Ms. Berkbigler brought up panhandling. Sgt. Clark stated there isn't hard data to answer the question. There have been court cases concerning the issues and this is always a hard balancing act to curtail panhandling vs. 1<sup>st</sup> Amendment rights.*

*Mr. Lucey asked about the regional response. Sgt. Clark stated that it would be great to have all 3 jurisdictions (Reno, Sparks, Washoe County) be on the same page and have dedicated teams addressing the homeless issues.*

*Mr. Lucey also asked about moving the nutrition services. Sgt. Clark stated that other sites were being looked at. Ms. Jardon stated that the City of Reno was looking at a site for the nutrition center.*

*Ms. Jardon brought up discussions she had with NDOT as to how they handle camps along and under the freeways. They have switched from reactionary to preventative service. Sgt. Clark stated they have been in contact with NDOT and NHP.*

*There were discussions on the different ordinances throughout the region as to panhandling and it was suggested that this topic could be addressed in the future.*

- 13. Update, discussion and possible action on OrgCode Consulting, Inc.'s Visioning Session on the housing and homelessness system in Washoe County.** Elaine Wiseman, Manager,

*Ms. Wiseman confirmed that OrgCode will be doing a community training on best practices on sheltering on 6/27 which means the CAC will be virtually closed for the day (9-4pm). The training site has not been determined at this time.*

*The Visioning session will be on June 28 at the Evelyn Mount Northeast Community Center from 9-4. This is for community leaders to discover the next steps using the data from OrgCode.*

**14. Discussion and possible action on scheduling a CHAB meeting for July.** TBD (For Possible Action)

*The meeting will be held at the Washoe County facilities on July 8 in the commission chambers.*

*Bob Lucey made the motion to have the meeting on July 8.*

*Ed Lawson seconded the motion.*

*The vote was unanimous.*

## **End of General Business**

**15. Items for the next meeting** (For Possible Action)

- Update, discussion and possible direction on services provided at the CAC.
- Update, discussion and possible direction on the food service around the CAC.
- Update from and discussion with the Downtown Reno Business Improvement District Ambassador Program. Alex Stettinski, Executive Director of the Downtown Reno Partnership (For Possible Action)

**16. Comments from the CHAB members and liaisons**

*No comments*

**17. Public Comment** (This item is for public comment on any action item or for any general comment.)

*Amie Roukie from Wellcare*

*Lisa Moore from Housing 1<sup>st</sup>: Life Changes*

*Lisa Lee from Paths to Recovery*

*Jay Kokbett-Clausell, student at UNR*

*Jen Cassidy from Reno initiative*

**18. Adjournment**

*The meeting adjourned at 10:25*