

Washoe Local Emergency Planning Committee

Grants & Finance Subcommittee Meeting

Thursday ~ February 14, 2013 ~ 9:00 A.M.
REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA

1. **CALL TO ORDER AND ROLL CALL** - (Non-action item)

Chair Stickney called the meeting to order at 9:00 a.m.

PRESENT: Michelle Gitmed – Reno Police Department; Eric Millette – Sparks Fire Department; Eileen Stickney – Washoe County Health District; Teresa Long – Washoe County Health District; Tracy Moore – Washoe County School District; Sandy Munns – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Tim O'Connor – Washoe County Sheriff's Office. Aaron Kenneston – Washoe County Emergency Management, joined the meeting at 9:03 a.m.

ABSENT: Brian Allen – Sparks Police Department; Jim Gubbels - Regional Emergency Medical Services Authority; Bruce Hicks – North Lake Tahoe Fire Protection District; Chris Magenheimer – North Lake Tahoe Fire Protection District; Chet Malewski – Truckee Meadows Water Authority; and Joe Nishikida – Reno Fire Department.

Mary Kandaras – Deputy District Attorney, was also present.

Mitch Nowicki – REMSA (Regional Emergency Medical Services Authority), commented that he should be listed as the Alternate with Jim Gubbels remaining as the primary member for both the Grants and Finance Subcommittee and the General Membership meeting on April 21, 2013, and that he would provide an email to that effect to Cathy Ludwig – Grants Coordinator.

2. **PUBLIC COMMENTS** (Non-action item)

There were no public comments.

3. **GRANT APPLICATION APPROVAL** (For possible action) - *Prioritization and approval by the LEPC (Local Emergency Planning Committee) Grants & Finance Subcommittee membership on the 2014 State Emergency Response Commission (SERC), Planning, Training, Equipment and Operations grant application submissions from LEPC disciplines.*

Chair Stickney opened the agenda item.

Cathy Ludwig – Grants Coordinator, provided an overview the two spreadsheets outlining previous equipment purchases funded with SERC (State Emergency Response Commission) funds. Ms. Ludwig noted that the list is based on information dating back to 2005 and is categorized by type, quantity and cost of equipment as well as purchasing agency.

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Aaron Kenneston – Washoe County Emergency Management, joined the meeting at 9:03 a.m.

Ms. Ludwig noted that she had been asked for this type of information previously and that she would appreciate any suggestions on how best to present the information. For example, should all SCBA (Self Contained Breathing Apparatus) 30, 45 and 60 minutes units be combined as a single group or left as individual categories. Ms. Ludwig then noted that the second spreadsheet outlined purchases made using UWS (United We Stand) funds since about 2007 and again asked for input on how best to categorize equipment.

Ms. Ludwig then outlined the 2014 Planning, Training, Equipment and Operations Grant and pointed out that the three (3) applications total \$39,469.92 had been submitted. The grant is limited to not more than \$30,000.00 for Planning, Training, and Equipment with an additional \$4,000.00 for Operations equally divided between LEPC operations and transcription of meeting minutes by Robert Cox Enterprises.

TMFPD (Truckee Meadows Fire Protection District)

Eric Millette outlined the request and noted that the additional equipment would bring Sierra Fire equipment in line with other regional fire agencies. Mr. Millette stated that TMFPD Fire Chief Charles Moore would sign the contract.

Reno Fire Department – TRIAD Team

Eric Millette commented that he would reduce the request to a single Mini-RAE 3000 monitor if REMSA (Regional Emergency Medical Services Authority) was willing to reduce their request for Masimo Rad 57 Co-Oximeters from four (4) to three (3) thereby bringing the total grant request to under the \$30,000.00 maximum grant request. Mr. Millette then explained the difference between the 4-gas and 5-gas monitors and the MiniRAE 3000 monitor. The 5-gas monitor also monitors hydrogen cyanide and uses a different type of detection technology than the MiniRAE 3000, which uses PID (Photo Ionization Detector).

REMSA (Regional Emergency Medical Services Authority)

Mitch Nowicki – REMSA, stated he would reduce the request from four (4) to three (3) Masimo Rad 57 Co-Oximeters.

Eric Millette suggested that the TMFPD request be amended to have two (2) Calibration Gas and use the remaining grant fund of \$323.08 and that TMFPD would absorb the remaining cost.

It was moved by Eric Millette, seconded by Sandy Munns, to recommend that the Washoe Local Emergency Planning Committee (LEPC) approve the 2014 SERC (State Emergency Response Commission) Grant Request for Planning, Training, Equipment

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and Operations as follows: 1) Truckee Meadows Fire Protection District: three (3) 4-gas monitors at \$1,084.64, total \$3,253.92, two (2) 5-gas monitors at \$1,345.00, total \$2,690.00 and two (2) calibration gas at \$380.00 for a total of \$760.00 of which Truckee Meadows Fire will cover the remaining cost of \$56.92, total request \$6,647.00; 2) Reno Fire Department TRIAD Team one (1) MiniRAE 3000 monitor total \$3,013.00; and 3) Regional Emergency Medical Services Authority for three (3) Masimo Rad 57 Co-Oximeters at \$6,790.00 each total \$20,340.00;: for a total grant request of \$30,000.00 MOTION CARRIED.

Operations Grant

Ms. Ludwig noted that \$2,000.00 of the grant would be used for LEPC operations and \$2,000.00 for transcription services provided by Robert Cox Enterprises, for a total grant of \$4,000.00.

It was moved by Sandy Munns, seconded by Eric Millette, to recommend that the Washoe Local Emergency Planning Committee approve the \$4,000.00 Operations Grant of \$4,000.00; with \$2,000.00 for LEPC operations and \$2,000.00 for transcription services provided by Robert Cox Enterprises. MOTION CARRIED.

4. PUBLIC COMMENT (Non-action item)

There were no public comments.

5. ADJOURNMENT (Non-action Item)

Chair Stickney adjourned the meeting at 9:16 a.m.