

WASHOE LOCAL EMERGENCY PLANNING COMMITTEE

Grants & Finance Subcommittee

MINUTES

Wednesday ~ August 12, 2009 ~ 9:00 A.M.
Washoe County Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ROLL CALL *

Chair called the meeting to order at 9:16 a.m. A quorum was not established and Chair Magenheimer closed the meeting.

Chair Magenheimer reconvened the meeting at 9:20 a.m. A quorum was established.

PRESENT: Jim Caughron – Washoe County Risk Management; Chris Magenheimer – North Lake Tahoe Fire Protection District; Aaron Kenneston – Washoe County Emergency Management; Trenton Johnson – Reno Police Department (for Scott Shaw); Eric Millette – Sparks Hazmat; Val Moser – Washoe County Sheriff's Office; and Eugene Spoon – Renown. Marshall Emerson – Washoe County Sheriff's Office, joined the meeting at 9:23 a.m. Chris Smith – Washoe County School District, joined the meeting at 9:31 a.m.

ABSENT: Tim Alameda – Reno Fire Department; Brian Allen – Sparks Police Department; Eileen Coulombe – Washoe County Health District; Steve Driscoll – Sparks Emergency Management; Tom Garrison – Sparks HazMat; Jim Gubbels – Regional Emergency Medical Services Authority; Bruce Hicks – North Lake Fire Protection District; Bob Knoll – Reno Fire Department; Chet Malewski – Truckee Meadows Water Authority; Mike Mieras – Washoe County School District; Alan Minor – Truckee Meadows Water Reclamation Facility; Dale Richardson – Washoe County School District; Bob Sack – Washoe County Health District; and Scott Shaw – Reno Police Department.

Mary Kandaras – Deputy District Attorney, was also present.

2. GRANTS AND FINANCE SUBCOMMITTEE – *Review, prioritize requests and recommend action to the General Membership of the Local Emergency Planning Committee on the 2010 State Emergency Response Commission (SERC), 2010 Hazardous Materials Emergency Preparedness (HMEP) Planning and Training Grant.*

Cathy Ludwig – Grants Administrator, provided an overview of the HMEP (Hazardous Materials Emergency Preparedness) Planning and Training grant. The total award by SERC (State Emergency Response Commission) is \$30,000.00 for training with an anticipated award of \$103,512.00 for planning. The priority of the Training funds is for attendance at the Silver State Safety & HazMat conference to be held in the Reno in November 2009. Ms. Ludwig noted that a total of \$2,800.00 in grant funds is being requested for training with \$2,600.00 being requested for the conference: City of Reno Attorney's Office – one (1) attendee; Regional HazMat Triad – six (6) attendees; and

* denotes NON action item

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Washoe County Health District – six (6) attendees. Ms. Ludwig noted that Joe Nishikida was present to speak about the \$200.00 training request for the BullEx Internet Interactive training system.

Joe Nishikida – Reno Fire Department, outlined the BullEx Internet Interactive training request noting that the intent is to seek funding for training out of the HMEP grant and then in a later HMEP grant request purchase \$6,000.00 of interactive training props, so that real time and counter responses training exercises can be conducted.

Marshall Emerson – Washoe County Sheriff's Office, joined the meeting at 9:23 a.m.

Mr. Nishikida explained how the training exercises would be conducted and described how the sensor reading would indicate the IDHL (Imminent Danger to Health and Life) level thus allowing participants to understand the level of protective clothing needed. Mr. Nishikida noted that props currently in use have extremely limited life spans (paper products) when exposed to certain conditions such as heat, water or other atmospheric conditions.

Ms. Ludwig noted that for the training equipment to be eligible for HMEP funding it must be associated with other HMEP funding. Should the application be approved in the first round of funding, then a subsequent request for equipment will be submitted at mid-cycle.

Chris Smith – Washoe County School District, joined the meeting at 9:31 a.m.

It was moved by Eugene Spoon, seconded by Emerson Marshall, to approve the Training requests, as submitted. MOTION CARRIED.

Ms. Ludwig then summarized the Interhospital Coordinating Council request to conduct a multi-facility hazmat decontamination exercise. Ms. Ludwig noted that the SERC guidelines require two competitive bids.

Eugene Spoon – representing the Interhospital Coordinating Committee, summarized the \$23,700.00 request and explained that he had attempted to secure three competitive bids to no avail. Mr. Spoon emphasized that the Interhospital Coordinating Committee is committed to conducting the exercise and believes that he can secure a second bid before the September 14, 2009, deadline. The intent of the exercise is to conduct a mass casualty evacuation plan at one or more hospitals at the same time. Mr. Spoon then detailed the scenarios that would require a mass evacuation of any single hospital that could result in the closure of a nursing unit.

Art Glass – Washoe County Sheriff's Office, provided an overview of the \$64,840.00 request to fund a field interoperability exercise for HazMat responses based on the needs analysis that was included in a previous grant request. Mr. Glass noted that the exercise will allow

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law enforcement, fire and others to network and identify and complement the skills and expertise each agency brings to an incident. Mr. Glass believes that this is an innovative and effective tool that allows the region to more fully integrate.

Ms. Ludwig noted that she was seeking additional guidance from SERC on how this particular application should be handled and pointed out the need to provide sole source justification for the grant or identify a second quote.

Mr. Glass then explained the cost per apparatus included in the request, including fixed wing and helicopter as well as the potential use of up to five fire engines for the Pyramid Lake exercise. Mr. Glass noted that each agency would fund their own back-fill costs.

During the discussion it was noted that an exercise of this magnitude would enable the community's resources to collaboration in areas not yet explored.

It was moved by Jim Caughron, seconded by Trent Johnson, to recommend that the Washoe Local Emergency Planning Committee approve the Planning requests in the amount of \$88,540.00 contingent on the receipt of a second complete bid or justification for sole sourcing the services on or before September 8, 2009. MOTION CARRIED.

It was moved by Jim Caughron, seconded by Chris Smith, to recommend that the Washoe Local Emergency Planning Committee approve the Interhospital Coordinating Council request of \$23,700.00 for a multi-facility regional hazmat-decontamination exercise. MOTION CARRIED.

3. PUBLIC COMMENTS *

There were no public comments.

4. ADJOURNMENT

Chair Magenheimer adjourned the meeting at 9:57 a.m.

* denotes NON action item