

WASHOE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

General Membership Committee

MINUTES

Thursday ~ June 16, 2011 ~ 9:00 a.m.

Washoe County Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ROLL CALL *

Chair Smith called the meeting to order at 9:05 a.m. A quorum was established.

PRESENT: Scott Alquist – Truckee Meadows Community College; Julie Bender – Regional Public Safety Training Center; Beverly Buchanan – Reno Emergency Communications Center; Jim Caughron – Washoe County Risk Management; Eileen Coulombe – Washoe County Health District; Frank Freivalt – Sparks Fire Department; Dave Hunkup – Reno Sparks Indian Colony; Aaron Kenneston – Washoe County Emergency Management; Jon McRae – Nevada Division of Environmental Protection; Chris Magenheimer – North Lake Tahoe Fire Protection District; Chet Malewski – Truckee Meadows Water Authority; Chris Maples – Sparks Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Ron Percivalle – KTVN Channel 2; Jerry Preston – Washoe County Department of Water Resources; Rob Reeder – Regional Transportation Commission; Jim Reagan – NV Energy; Keith Sheridan – Ormat Technologies; Scott Smiley – Washoe County Department of Water Resources; Chris Smith – Washoe County School District; Chris Magenheimer – North Lake Tahoe Fire Protection District; Jeff Whitesides – Washoe County Health District; and Woody Wright – University of Nevada Reno.

ABSENT: Brian Allen – Sparks Police Department; Ed Atwell – University of Nevada, Reno; Stacey Akurosawa – Washoe County Health District; Jerry Baldrige – Washoe County Sheriff's Office; Debra Baron – Saint Mary's Regional Medical Center; Greg Befort – Regional Emergency Training Center; Ella Carthen – Reno Emergency Communications Center; Liz Clark – Reno Sparks Convention and Visitors Authority; Larry Cooley – Reno Sparks Indian Colony; Christina Conti – Washoe County Health District; Gary Cummings – Sierra Chemical; Diane Drinkwater – Washoe County District Attorney's Office; Marshall Emerson – Washoe County Sheriff's Office; Karli Epstein – American Red Cross; Ron Espalin – Sierra Chemical; Dave Evans – Nevada Division of Environmental Protection; Richard Gammick – Washoe County District Attorney's Office; Tom Garrison – Sparks Fire Department; Mike Greene – Sierra Fire Protection District; Craig Harrison – Washoe County Communications and Security; Jim Gubbels – Regional Emergency Medical Services Authority; John Helzer – Washoe County District Attorney's Office; Bruce Hicks – North Lake Tahoe Fire Protection District; Mark Katre – Reno Police Department; Steve Keefer – Sparks Police Department; Jeff Kinder – Nevada Division of Environmental Protection; Mike Kryzstof – Sierra Fire Protection District; Tim Kuzanek – Washoe County Sheriff's Office; Tim Leighton – Sierra Fire Protection District; Teresa Long – Washoe County Health District; Tammy Lopes – Reno Fire Department; John Madole – Associated General Contractors; Kariann Maitland – Reno Emergency Communications Center; Matt Marquez –

* denotes NON action item

Washoe Local Emergency Planning Committee – General Membership

DRAFT Minutes

June 16, 2011

Page 2 of 2

Sparks Police Department; Tom Martin – American Red Cross; Mike Mieras – Washoe County School District; Tanya Milelli – American Red Cross; Kenneth Miller – Pyramid Lake Paiute Tribe; Michael Munda – Renown; Joe Nishikida – Reno Fire Department; Brad Norman – Truckee Meadows Community College; Tim O'Brien – Reno Fire Department; Don Pelt – Pyramid Lake Paiute Tribe; John Potter – KTVN Channel 2; Phil Povey – Truckee Meadows Community College; Debbie Penrod – University of Nevada, Reno; Josh Reynolds – Truckee Meadows Community College; Jeanne Rucker – Washoe County Health District; Bob Sack – Washoe County Health District; Scott Shaw – Reno Police Department; John Slaughter – Washoe County Management Services; Klark Staffan – Regional Emergency Medical Services Authority; Dee Stueve – Associated General Contractors; Carlotta Taylor – Washoe County Health District; and Jim Wilson – Reno Sparks Convention and Visitors Authority.

A Deputy District Attorney was not present.

2. INTRODUCTION OF LEPC (Local Emergency Planning Committee) MEMBERS AND DISCUSSION OF ROLES *

Chair Smith asked that those present introduce themselves and the agency they represent.

Those present introduced themselves and their respective agencies.

Chair Smith noted that the diversity of the body allows the region to capitalize on each other capabilities and be better prepared to respond to emergency situations.

3. APPROVAL OF APRIL 21, 2011 LEPC (Local Emergency Planning Committee) GENERAL MEMBERSHIP MEETING MINUTES

It was moved by Jim Caughron, seconded by Rob Reeder, to approve the April 21, 2011, meeting minutes, as submitted. MOTION CARRIED.

4. Treasurer's Report – Review and acceptance of Homeland Security and SERC (State Emergency Response Commission) Grants – FFY (Federal Fiscal Year) 2010 and 2011

Cathy Ludwig – Grants Administrator, provided an overview of the 2011 SERC (State Emergency Response Commission) fourth quarter grant that will close on June 30, 2011. Mr. Ludwig noted that nearly all grant funds have been expended. The UWS (United We Stand) grant has been fully expended with most grant recipients reporting in a timely manner. The SERC Planning, Training, Equipment & Operations grant is underway and will also close June 30, 2011. The mid-cycle grant was recently received and must be fully expended no later than September 30, 2011. A full report on that grant will be made at a future meeting. FFY (Federal Fiscal Year) 2009 Homeland Security Mass Fatality grant is drawing to a close and should be completed within the next two (2) months. FFY 2009

* denotes NON action item

Washoe Local Emergency Planning Committee – General Membership

DRAFT Minutes

June 16, 2011

Page 3 of 3

SPARTAN (Prepared Schools and Ready Together Across Nevada) is moving forward with a recent conference in Las Vegas, Nevada earlier this week (June 13-18, 2011) that attracted 110 participants. FFY 2010 Continuity of Operations and Government Project grant is underway with a large portion of the grant funds already encumbered.

It was moved by Jim Caughron, seconded by Eileen Coulombe to accept the Treasurer's Report as presented. MOTION CARRIED.

5. GRANT OPPORTUNITIES * – Information and discussion of upcoming and/or existing LEPC (Local Emergency Planning Committee) grants.

There were no new grant opportunities reported.

6. APPROVAL OF THE STATE EMERGENCY RESPONSE COMMISSION (SERC), HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) TRAINING GRANT APPLICATIONS FOR ATTENDANCE TO THE FIRESHOWSRENO, LIMIT \$30,000.00

Cathy Ludwig - Grants Administrator, outlined the requested funding for the October 24 - 26, 2011, Reno Fire Shows: Washoe County Health District six (6) attendees - \$1,070.00; Sierra Fire Protection District ten (10) attendees - \$1,950.00; Reno Fire Department four (4) attendees - \$780.00 for a total grant of \$3,900.00.

It was moved by Jim Caughron, seconded by Chet Malewski, to approve the grant request for the October 24 through 26, 2011, Reno Fire Shows: Washoe County Health District six (6) attendees - \$1,070.00; Sierra Fire Protection District ten (10) attendees - \$1,950.00; Reno Fire Department four (4) attendees - \$780.00 for a total grant of \$3,900.00.

Chris Maples – Sparks Fire Department, questioned whether the Sparks Fire Department had been approved to send six (6) attendees to the Reno Fire Shows.

Ms. Ludwig stated she would research the matter and suggested that the motion be amended to include the Sparks Fire Department for six (6) attendees - \$1,070.00 and increase the total to \$5,070.00

Mr. Caughron amended the motion to include the Sparks Fire Department six (6) attendees - \$1,070.00 and increase the total grant to \$5,070.00. Mr. Malewski amended the second. MOTION CARRIED.

7. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS *

Aaron Kenneston – Regional Emergency Management, commented that Mike Pinacho of the Incline Village General Improvement District (IVGID) had announced his retirement. An

* denotes NON action item

Washoe Local Emergency Planning Committee – General Membership

DRAFT Minutes

June 16, 2011

Page 4 of 4

event is scheduled on Thursday June 30, 2011. Interested parties may contact 775-832-1100 for additional information. Mr. Kenneston then outlined upcoming training opportunities: July 30, 2011, COP (Continuity of Operations) workshop at the REOC (Regional Emergency Operations Center); July 19, 2011 National Guard Civil Support Team will conduct the Broken Axle exercise in Verdi (Nevada); August 18-19, 2011, COP Plan discussion and plan writing additional information is available at www.readywashoe.com; November 4, 2011 will focus on IT (Information Technology) in conjunction with private sector. In October 2011 a drill in the City of Sparks on the Reno Sparks Water Reclamation Facility focusing on damage to the facility. Additionally, on Wednesday, June 22, 2011, there will be a flood exercise that will also be available on WebEOC.

8. UPDATE FROM THE RADIOLOGICAL TASK FORCE *

Scott Alquist – Truckee Meadows Community College, provided an overview of the Task Force that began with a DEM (Division of Emergency Management) Grant on the transport of legacy nuclear waste from the Manhattan Project as well as other low level nuclear waste materials. Mr. Alquist noted that the high level waste repository at Yucca Mountain is not totally out of the question as a repository as there are several legal challenges underway.

Ron McLaughlin explained that he would help coordinate the July 14, 2011, (morning and afternoon exercises) tabletop exercises for law enforcement and EMS (Emergency Medical Services) personal. The August 17, 2011, tabletop exercise will focus on hospitals and coroner's office functions. Additionally there will be information available and discussion of available resources. The intent is to provide self-assessment and training on how to use available resources should there be an accident involving nuclear waste shipments across the region.

9. UPDATE OF CITIZEN CORPS *

Kaydie Paschall noted that CERT (Citizen Emergency Response Team) was discussing the possible inclusion of a CERT oriented class to high school curriculum for interested students. Currently Neighborhood Watch groups have started quarterly meetings due to the increased number of groups. Ms. Paschall noted that CERT had also participated in the Broken Wing exercise and that there are 23,000 participants in the Alert ID program. An upcoming event will coordinate with the BSA (Boy Scouts of America) and the American Red Cross to involve youth in CERT related activities. This particular event will tie several smaller events into a single event. The next meeting will be held at the REOC (Regional Emergency Operations Center) on Friday, June 17, 2011.

10. PRESENTATION BY THE NEVADA NATIONAL GUARD – ‘Nevada National Guard Domestic Operations Capabilities Brief’ *

Colonel Chris Kirkland – Nevada National Guard, narrated a PowerPoint® presentation (copy on file) on the Guard's Domestic Operations capability. Colonel Kirkland explained

* denotes NON action item

Washoe Local Emergency Planning Committee – General Membership

DRAFT Minutes

June 16, 2011

Page 5 of 5

that the National Guard can be activated to provide assistance to local governments under certain circumstance. Colonel Kirkland stated that the National Guard provides assistance to local agencies in areas such as air and surface transportation, crowd control, damage assessment, coordination and communications. Colonel Kirkland outlined the authorization process that starts with a request for assistance through the State of Nevada DEM (Division of Emergency Management) who will review and forward a request to the National Guard. At that point the National Guard conducts an internal review. Approval of such requests is usually within a matter of hours. Colonel Kirkland pointed out that the National Guard cannot deploy without specific authorization. Additionally, all local resources both public and private must be engaged before the National Guard can be activated.

There was a brief discussion about the assistance provided to Nye County due to a bus accident. While the National Guard does not have personnel on stand-by they can be activated such as occurred with the Nye County incident. It was explained that there may be some lag time depending on nature and location of an incident. In the Nye County incident critically injured persons were transported by air to Las Vegas (Nevada) for treatment. During the wild fire season personnel are placed on standby alert if weather conditions warrant. Typically, personnel placed on standby must be able to report to their base within thirty to sixty minutes of a call. Other discussion noted that there is an agreement in place with the Sacramento (California) team to provide assistance in Northern Nevada. Although most personnel are deployed using surface transportation air travel is used to cover greater distances in less time. As the discussion continued, it was suggested that an exercise be developed involving Army Corps and civil engineers on how to remove rubble from demolished building and how to gain safe access to severely damaged building.

11. LEPC (Local Emergency Planning Committee) OFFICERS', MEMBERS', ALTERNATES', AND STAFF COMMENTS – *This item is limited to announcements or topics/issues proposed for future workshops/agendas.*

There were no comments.

12. PUBLIC COMMENTS *

There were no public comments.

13. NEXT LEPC MEETING * ~ August 18, 2011 - Regional Emergency Operations Center (REOC)

The next meeting is scheduled on Thursday, August 18, 2011.

14. ADJOURNMENT

Chair Smith adjourned the meeting at 10:15 a.m.

* denotes NON action item