

Washoe County  
Local Emergency Planning Committee (LEPC)  
General Membership Meeting  
Agenda

**THURSDAY ~ OCTOBER 20, 2011 ~ 9:00 A.M.**  
**REGIONAL EMERGENCY OPERATIONS CENTER**  
**5195 SPECTRUM BOULEVARD**  
**RENO, NEVADA 89521**

**PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:** Regional Emergency Operations Center, 5195 Spectrum Boulevard, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; Washoe County Administrative Office, 1001 East Ninth Street, Reno, Nevada. This agenda is also posted on the Washoe County website at: <http://www.washoelepc.com/>

The LEPC may consider items on the agenda out of order.

The LEPC may combine two or more agenda items for consideration.

The LEPC may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** - Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the LEPC meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The LEPC conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The LEPC can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the LEPC. However, responses from LEPC to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the LEPC will consider, LEPC may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future LEPC meeting agenda. The LEPC may do this either during the Public Comment item or during the following item: “**LEPC MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, 48-hours before the meeting.

1. **CALL TO ORDER AND ROLL CALL** - (Non-action item)
2. **APPROVAL OF MINUTES** – August 18, 2011 (For possible action)
3. **PUBLIC COMMENTS** (Non-action item) *Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the LEPC agenda. At the discretion of the chair or a majority of the members present during a meeting, the LEPC may also hear public comment during individual agenda items, with such comment likewise limited to three (3) minutes per person.*
4. **TREASURER’S REPORT** (For possible action) – *A review, discussion and possible action to accept Revenue and Payables reports. Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management / LEPC Secretary Treasurer*
5. **GRANT OPPORTUNITIES** (For possible action) – *Information and discussion of upcoming and /or existing LEPC grants. Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management / LEPC Secretary Treasurer*

6. **OFFICER ELECTIONS** (For possible action) – *Approval of nominations and vote for annual LEPC Officer positions; Nominees to make brief presentation on LEPC contribution - Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management / LEPC Secretary Treasurer*
7. **APPOINT NEW GRANTS & FINANCE SUBCOMMITTEE CHAIRMAN** (For possible action) – Seeking nominations and approve vote for a Grants & Finance Subcommittee Chairman – Chris Smith, LEPC Chairman
8. **LEPC PARTICIPATION IN THE 2011 SHAKE-OUT EARTHQUAKE DRILL** (Non-action item) *The Great Nevada Shakeout drill is scheduled for 10:20 a.m. The LEPC will discuss and participate in the drill as to what may happen during a major earthquake and practice as a group on how to protect ourselves.*
9. **LEPC REGIONAL HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN** (For Possible Action) – *A review, discussion and possible action of update to the LEPC Hazmat Plan – Aaron Kenneston, Emergency Manager – Washoe County Emergency Management*
10. **LEPC BYLAWS** (For possible action) – *A review, discussion and possible action of update to the LEPC Bylaws – Mary Kandaras, LEPC Legal Council – District Attorney’s Office*
11. **UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS** (Non-action item) – *A briefing of regional meetings, events, trainings and exercises. Aaron Kenneston, Emergency Manager – Washoe County Emergency Management*
12. **UPDATE FROM THE RADIOLOGICAL TASK FORCE** (Non-action item) – *A briefing on current radiological issues within the region. Scott Alquist, TMCC*
13. **UPDATE OF CITIZEN CORPS** (Non-action item) – *A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Lynda Sienko, WCSO or Designee*
14. **LEPC PRESENTATION** (Non-action item) – *The Washoe County Health District presentation will provide a brief overview of the roles and services of the various Divisions. The Divisions include: Administrative Health Services, Air Quality Management, Community & Clinical Health Services, Environmental Health Services, and Epidemiology & Public Health Preparedness – Randall Todd, DrPH*
15. **LEPC OFFICER, ALTERNATE AND/OR MEMBER ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item) - *No discussion among committee members will take*

*place on this item. The next regular meeting is scheduled at 9:00 a.m. December 15, 2011.*

**16. PUBLIC COMMENT** (Non-action item) - *Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the LEPC agenda. At the discretion of the chair or a majority of the members present during a meeting, the LEPC may also hear public comment during individual agenda items, with such comment likewise limited to three (3) minutes per person.*

**17. ADJOURNMENT** (For possible action)