



Washoe County Local Emergency Planning Committee (LEPC)

General Membership Meeting Agenda

February 18, 2021, 10:00 A.M.

5195 Spectrum Blvd

Reno, NV 89512

+1 775-325-0620 United States, Reno (Toll)

Conference ID: 252 100 038#



Page 1 of 2

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

In Person and Online Viewing. Effective November 25, 2020, the public will be allowed at the Regional Emergency Operations Center, not to exceed 25% of capacity at any given time and subject to the Governor's current directive as it relates to the mask mandate and social distancing. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 035), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the agenda posted online to determine whether in-person attendance has been suspended by the Governor or Board. This meeting will be held with limited in person attendance and via teleconference at the number and conference ID stated above at the top of this agenda.

Accessibility. The Regional Emergency Operations Center is accessible to the disabled. If you require special arrangements for the meeting, call the Office of Emergency Management, (775) 337-5859, 24 hours prior to the meeting.

Public comment and time limits. Public comments are welcomed during the Public Comment period for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Public comment on action items must pertain to the action item being considered. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Committee Meeting. Persons may not allocate unused time to other speakers.

Forum restrictions and orderly conduct of business. The Washoe County LEPC is a community based organization that assists in preparing for emergencies related to hazardous materials. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to public comments. The Washoe County LEPC can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Committee. However, responses from Washoe County LEPC members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Washoe County LEPC will consider, Washoe County LEPC members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or ask that a matter be addressed on a future meeting or district forum. Washoe County LEPC members may do this either during the public comment item or during the following item: "LEPC CHAIRMAN/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS"

Posting locations. Pursuant to NRS 241.020, this Agenda has been posted at the Washoe County Administration Building (1001 E. Ninth Street, Bldg. A); Washoe County Emergency Management (5195 Spectrum Boulevard), Reno City Hall (One East First St.), Sparks City Hall (431 Prater Way), and online at notice.nv.gov and www.washoecountylepc.com.

Support documentation. Support documentation for the items on the agenda is available to members of the public at the Washoe County Emergency Management Office (5195 Spectrum Boulevard, Reno, Nevada), Kelly Echeverria, Secretary/Treasurer (775) 337-5859.

AGENDA

Page 2 of 2

1. **Call to Order/ Determination of Quorum**
2. **Public Comment** – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. The Committee will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Committee as a whole. Comments are to be addressed to the Committee as a whole.
3. **Approval of December 17, 2020 General Membership Minutes – FOR POSSIBLE ACTION** – Eric Millette, LEPC Chair
4. **Appointment of Secretary/Treasurer – FOR POSSIBLE ACTION** – Appointment of Megan Sullivan to LEPC Secretary/Treasurer position – Eric Millette, LEPC Chair
5. **Secretary Treasurer Secretary/Treasurers Report** – Information on existing and upcoming LEPC grants, member information, and trainings. – Megan Sullivan, LEPC Secretary/Treasurer
6. **Approval of 2020 LEPC Membership Form – FOR POSSIBLE ACTION** -- Approval of the Nevada State Emergency Response Commission (SERC) membership form completed and submitted to SERC. SERC is a state entity comprised of members appointed by the governor and representing the various state and local government organizations, private industry, and the general public. SERC's chief function is to protect the citizens of Nevada from the negative effects of hazardous materials. SERC also supervises the activities of the various LEPCs around the state. The SERC membership form is completed periodically and [EXPLAIN WHAT THE FORM DOES]. – Kelly Echeverria
7. **Update on Regional Emergency Management Events** - A briefing of regional meetings, events, trainings and exercises – Kelly Echeverria
8. **Update on the Radiological Task Force** - A briefing on current radiological issues within the region - Scott Alquist, TMCC
9. **Update of Washoe County Citizen Corps** - A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Oleciregui, WCSO or Designee
10. **Update on State Emergency Response Commission** – A briefing on grants status and SERC happenings, including but not limited to [STATE BRIEF SUMMARY OR LIST OF KNOWN ITEMS THAT WILL BE DISCUSSED] – Christina Wilson or designee
11. **Training Review** – Briefing on upcoming trainings and trainings that have occurred in the past 2 months and requests for information about future trainings. – Eric Millette, LEPC Chair
12. **LEPC chairman/board member announcements/items and selection of topics for future meetings** – This item is limited to announcements and proposed items to be included on future agendas. No discussion among committee members will take place on this item. The next regular meeting is scheduled at 10:00 a.m. April 15, 2021.

13. Public Comment – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. The Committee will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be addressed to the Committee as a whole.

14. ADJOURNMENT