



Local Emergency Planning Committee (LEPC)

Executive Committee Meeting

Minutes

December 4, 2020, 10:00 A.M.

Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ DETERMINATION OF QUORUM

Chair Moore called the meeting to order at 10:05 a.m. A quorum was established.

PRESENT: Vice Chair Brian Taylor – REMSA; Chair Eric Millette – SFD; Roy Anderson – WCSD

ABSENT: None

Also Present: Wade Carner- Legal; Kelly Echeverria– WCEM; Aaron Kenneston – WCEM; and Gayle Sherman – Galena Property Associates LLC

2. PUBLIC COMMENT –

There was no public comment.

3. APPROVAL OF SEPTEMBER 24, 2020 EXECUTIVE COMMITTEE MEETING MINUTES – (FOR POSSIBLE ACTION) –

It was moved by Brian Taylor, seconded by Roy Anderson to approve the minutes as written.

There was no public comment.

The motion passed unanimously.

4. LEPC HAZMAT PLAN UPDATE - Galena Property Associates, LLC provides an overview of the regional Hazmat Plan update –

Secretary Echeverria noted the updates to the plan and the draft for the updated plan has been sent out to all LEPC members. Secretary Echeverria noted the updated plan is set to be presented at the general membership meeting on December 17th. Chair Millette noted another meeting will be held with Gayle and Ron that afternoon for more updates and finalizations. Gayle Sherman added the resources list is still needed

specifically the RAD watches. Chair Millette noted Brian is getting updated count of Operational and Awareness trained personnel for plan information.

5. LEPC BYLAWS REVIEW/UPDATE – FOR POSSIBLE ACTION – A Review of the LEPC Bylaws and possible action thereon. –

Aaron Kenneston noted there have been no new recommendations for bylaws updates.

It was moved by Brian Taylor, seconded by Chairman Millette to approve the bylaws as written.

There was no public comment.

The motion passed unanimously.

6. LEPC OUTLOOK FOR 2021 - FOR POSSIBLE ACTION – A review of the opportunities available to engage LEPC Members and possible action thereon. Goals for the coming year. –

Secretary Echeverria suggested holding meetings virtually going forward. Chair Millette suggested increasing involvement in general meetings. Brian suggested members who received equipment from LEPC grants continue to present during meetings to increase involvement. Chair Millette suggested a member present during upcoming December 17th meeting. Secretary Echeverria noted a replacement for her position as Secretary/Treasurer has not been selected yet but will likely be an item for approval in January meeting.

7. LEPC GM AGENDA REVIEW - FOR POSSIBLE ACTION – A review and approval of the agenda for the next General Membership Meeting. –

Secretary Echeverria noted future review of items needed for compliance and the updated plan. Secretary Echeverria and Brian expressed importance of having all members present for December 17th meeting for plan approval. Chair Millette suggested to agendize all points that are needed for approval. Wade clarified all items can be voted as a “block item.”

8. LEPC MEMBERSHIP REVIEW (FOR POSSIBLE ACTION) – A review of members unable to attend and possible actions regarding absences. –

Secretary Echeverria noted she has reached out to Senator Julia Ratti to join LEPC. Roy Anderson asked for clarification of recourse when members are unable to attend.

9. LEPC CHAIRMAN/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS –

All members thanked Aaron for years of work in LEPC and wished him well in future retirement. Brian Taylor recommended an agenda item be added to address Aaron's retirement.

10. PUBLIC COMMENT –

There was no public comment.

11. Chair Millette adjourned meeting at 10:42am.