



Washoe County Local Emergency Planning Committee (LEPC)

Minutes

February 16, 2023 10:00 A.M.
Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/DETERMINATION OF QUORUM [Non-action item]

Chair Andy Ancho called the meeting to order at 10:00 a.m. A quorum was established.

PRESENT: Shawn Congden – SPD; Noah Boyer – WCS; Seana Baker – WCSD; Roy Anderson – WCSD; Andy Ancho - RFD; Kevin Jokubos – SFD; Jim Nelligan – NLTFPD; Joe Kammann – TMFPD; Ryan Rizzuto – TMFPD; Don Pelt – Pyramid Lake Paiute Tribe; Francisco Vega - HD; Gary Muro – DA; Nick Klaich – TRIAD; Kelly Echeverria – WCEM; Ciera Sampson – RS Indian Colony; Brian Taylor – REMSA; Andrea Esp – WCDH; Kent Choma – NNMCC; Brittany Nevin – VA; Rob Reeder – RTC; Jennifer Delaney - UNR; Scott Alquist – TMCC; Sara Skroch - RPSD; Joe Olaciregui – CERT; Terry Donshick – CERT; Ian Dasmann – TMWA; Elizabeth Paulsen – NV Energy; and Tim Hill - NV Energy.

ABSENT: Daniel Bond - RPD; Elizabeth Kunz – RPD; Jason Woodard - SPD; Clinte Bellamy - SPD; Bill Harvey - WCSD; Sierra Hooft - UNRPD; John Galicia – UNRPD; Michael Perry – WCSD; Aaron Wike – RFD; Chris Jones - SFD; Jim Kindness - SFD; Ryan Sommers – NLTFPD; Russell Barnum - NLTFPD; Chris Ketring – TMFPD; Cory Whitlock – RTAAF; Michelle Bays – DA; Chris Hicks – DA; Jessica Adams – WCEM; Gary Zaepfel – WC Tech Services; Chris Long – WC Tech Services; Shyanne Schull – WC Animal Services; Tammy Wines-Jennings – WC Animal Services; Paul Burton – REMSA; Todd Kerfoot – REMSA; Zeb Nomura – NNMCC; James Riley – VA; Angela Reich – RTC; Tracy Moore – RTAA; Wade Barnett – KOLO-TV; Ed Pearce - KOLO-TV; Matt Williams – UNR; Ben Davis – TMCC; Cody Shadle - RPSD; Daniel Thayer – RS Indian Colony; Lance Chantler – RS Indian Colony; Jonathan Prichard - Pyramid Lake Paiute Tribe; David Paulon – Pyramid Lake Paiute Tribe; Rebecca Knapp – RPSD; and Stephanie Daus - NV Energy.

Also present: Wade Carner- Legal and Francisco Ceballos - Secretary/Treasurer.

2. PUBLIC COMMENT –

There was no public comment.

3. Approval of December 15, 2022, General Membership Minutes – FOR POSSIBLE ACTION – Andy Ancho, Chair

It was moved by Brian Taylor, seconded by Kelly Echeverria to approve the minutes as written.

There was no public comment.

The motion passed unanimously.

4. Washoe County LEPC Grantee Allocation Expectations- A presentation on what is expected from Grantees of LEPC grants and current status of items - Francisco Ceballos, LEPC Secretary/Treasurer

Francisco Ceballos explained that he would talk about the different grants available from SERC to members. He began with the Operations, Planning, Training and Equipment (OPTE) grant, saying that there are \$30,000 dollars available and an additional \$4,000 that is used for LEPC operations and transcription services. The grant period is from July 1st through June 30th. The aim is to further response capabilities of first responders to hazardous material incidents.

The next grant is United We Stand (UWS). There are \$38,000 available and the grant performance period is July 1st to June 30th. These funds are to support preparedness to combat terrorism. This grant historically has been mostly used for equipment.

The Hazardous Materials Emergency Preparedness (HMEP) grant is federal funds and the statewide amounts are released by SERC. Applications are still open for Mid-Cycle '22. These funds must support prevention or response training in response to hazardous material incidents involving transportation.

Francisco explained that once a grant is awarded, it is up to the receiving entity to procure, keeping all receipts for reimbursement. If changes occur along the way, it is important to keep LEPC informed so PCRs can be applied for when needed. Organizations are in charge of maintaining and keeping track of all equipment procured through grant funds. Items received from grants need to be included or excluded from the LEPC Equipment Hazmat Plan Annex. This is to track equipment and materials received in the case of audits. Nevada LEPC is implementing a presentation component from each entity that received equipment from a LEPC grant.

Presentations will be at General Membership meetings. It should be no more than 15 minutes in length and can be a PowerPoint or a live video presenting the equipment. The goal is to keep the presentations short and easy for organizations. There will be an Excel spreadsheet shared with members showing items procured using LEPC funds dating from 2010. Presentations will begin in June.

Brian Taylor clarified that equipment that is considered obsolete or expired also needs to be accounted for. He said he is excited to see these presentations moving forward.

5. Secretary/Treasurers Report – Information on existing FY 23 Operations, Planning, Training, and Equipment (OPTE), FY 23 United We Stand (UWS), and FY 22 Hazardous Materials Emergency Preparedness (HMEP) MidCycle Grants. Information and upcoming grants, member information, and trainings. – Francisco Ceballos, LEPC Secretary/Treasurer

Francisco Ceballos said the current FY '23 OPTE balance is \$27,850.24. \$999.76 has been spent so far. Reno Fire Department has already received the USAR Task Force Kit and is waiting to receive the Mobile Air Supply System before processing reimbursement.

For FY '23 UWS both REMSA and TMFPD have ordered equipment and provided documentation for their purchases. Their reimbursements have cleared. The grant should be able to be closed by the end of the month.

FY '23 HMEP was approved by SERC and the next step is to take it to the Board of County Commissioners. These funds will be for the Reno-Tahoe Airport Authority Full-Scale Exercise.

In terms of HSGP grants, the FY '20 Program Assistant grant has \$15,060.63 remaining which will be used to purchase radios. He said currently they are waiting for a formal quote from the vendor. All the funds should be able to be used for that project before it closes at the end of March.

FY '21 COOP has \$56,903.03 remaining and ends this year as well. This will be used for table-top training exercises and other COOP trainings. The FY '21 Program Assistant grant funds have undergone a change because that position became a county position. A project change request was submitted to use these funds for a Situational Awareness and Communication Software. Negotiations are in progress with the vendor currently. FY '22 COOP can be used once FY '21 is completed. This should be on time to use funds before the end of the grant cycle. FY '22 Animal Trailers is being processed. The trailers have been purchased and should be available in about five months.

Kelly Echeverria added that for FY '21 COOP, the funds were originally for the REOC and CARES Campus as well as Las Vegas Paiute Tribe Health and Human Services. Unfortunately, the LV Paiute Tribe had to back out; LEPC is looking into incorporating Nevada Division of Emergency Management a year early. The FY '22 COOP is aimed at Humboldt County and another rural county.

Francisco continued saying the HMEP grant still has funding available. In the past LEPC has done Continuing Challenge using OPTE funds, however they have realized the importance of using those funds for equipment. He said if anyone is interested in attending Continuing Challenge on September 5-8, to let him know.

Francisco also explained that SERC sends out many emails and gave members the option of signing up to receive emails from SERC themselves by emailing Tammy Beauregard.

He said he learned from SERC that OPTE '23 comes out early March and UWS '23 in April. Francisco said they would like to get on top of applications. He said he is asking members to visit

washoelep.com to submit applications for OPTE '24 and UWS '24 by March 10th. This will allow the Grants and Finance committee enough time to approve applications in advance.

Andy Ancho thanked Francisco for his presentation and clarified that Continuing Challenge will be in Elk Grove.

6. Update on Regional Emergency Management Events – A briefing of regional meetings, events, trainings, and exercises. – Kelly Echeverria, Washoe County Emergency Manager

Kelly Echeverria explained that last Friday a company called Make Sunsets intended to release sulfur dioxide into the atmosphere this past Monday in the Northern Black Rock desert. However, they released the balloons from Rancho San Rafael park instead. The balloons had trackers and were intended to combat carbon dioxide with sulfur dioxide. The group did not communicate with Washoe County or the state and did not apply for permits. She said this to explain that this was not nefarious, despite what some people might be reporting. The REOC would like to work with this group in the future.

Emergency Management is meeting with vendors next week to create plans for Damage Assessment, Family Assistance Center, and Perimeter, the Situational Awareness tool. Mass Care Plan in reaching phase two which will include shelter studies and evacuation studies. Kelly said she would be reaching out about that.

She explained that she finished the Integrated Preparedness Plan after meeting with members in December. She will be sending out the plan later today. Kelly explained that there is a lot happening in March.

7. Update on the Radiological Task Force – A briefing on current radiological issues within the region –Scott Alquist, Truckee Meadows Community College (TMCC)

Scott Alquist said that it is quiet on the radiological front. He said he learned that Amentum, the prime contractor for WIPP (Waste Isolate Pilot Plant), just took over de-militarizing efforts at Hawthorne.

8. Update of Washoe County Citizen Corps – A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Olaciregui, Washoe County Sheriff's Office (WCSO) or Designee

Joe Olaciregui explained that Washoe County Citizen Corps has assisted UNR with basketball games so there was a better flow of traffic. For upcoming events, there is the Western Sage Sheriffs Conference in March, an Academy coming in April, and the Biggest Little Easter Egg Hunt. He explained that they are working on their Comms Plan to integrate with other agencies. They are working on purchasing more equipment with the funds available.

9. Update on State Emergency Response Commission – A briefing on grants status and State Emergency Response Commission (SERC) happenings – Tami Beauregard or designee

Francisco Ceballos explained that Tami was not able to attend the meeting today, but sent over some updates for him to share. OPTE '24 is released at the beginning of March, UWS '24 at the beginning of April, and both have a three-week turnaround. SERC is reviewing LEPCs compliance in the Planning and Training Sub-Committee.

10. Training Review – Briefing on trainings that have occurred in the past 2 months and requests for future trainings. Upcoming Trainings. – Andy Ancho, LEPC Chair

Andy Ancho said there are quite a few things coming up. March 1st there is the CURRIE table-top exercise. April 12th RTAA is doing their table-top exercise in preparation for their tri-annual exercise on May 24th. There is also an Anthrax exercise on May 10th.

Brian Taylor added that UNR is having an exercise/training just before the full-scale exercise in May which includes the School of Medicine and Nursing.

Scott Alquist clarified the date of the CURRIE exercise. Andy said March 1st.

Noah Boyer added that the DHS Bombing Preparedness Awareness class is April 5th at the training center. All four bomb squads are teaching the curriculum. He said it is a good base-line training.

Jennifer Delaney said that UNR is also hosting a training and exercise on March 20th for the Nevada State of Higher Education. There is an ICS 402 training in the morning and a table-top in the afternoon. This is invite-only for higher education.

Andrea Esp said they are holding Radiological Decon training for area hospitals on April 6th.

Brian Taylor added that there is a Hospital Evacuation Training at Incline mid-March. TMFPD is involved.

11. LEPC Chairperson/ Board member announcements/items and selection of topics for future meetings – No discussion among committee members will take place on this item. The next regular meeting is scheduled on April 20, 2023, at 10:00 a.m.

There was no comment.

12. Public Comment –

There was no public comment.

13. Andy Ancho adjourned meeting at 10:37am.