



# Washoe County Local Emergency Planning Committee (LEPC)

Grants and Finance Committee

DRAFT of Minutes

January 27, 2022, 11:00 A.M.

Regional Emergency Operations Center  
5195 Spectrum Boulevard, Reno, Nevada

## 1. CALL TO ORDER/ DETERMINATION OF QUORUM (Non-action item)

Chair Brian Taylor called the meeting to order at 11:03 a.m. A quorum was established:

**PRESENT:** Marc Bello – WCSO; Roy Anderson - WCSO; Andy Ancho – RFD; Elizabeth Kunz – RPD; Kelly Echeverria – WCEM; Brian Taylor – REMSA; Eric Millette – SFD; Dale Carnes - RTAA; Nick Klaich - TMFPD; Ryan Rizzuto - TMFPD; and Shyanne Schull – WCRAS

**ABSENT:** Tracy Moore – WCSO; Jon McNamara – RFD; Ian Dasmann – TMWA; Jim Nelligan – NLTFPD; and Jason Woodard - SPD

Also present: Michael Large

## 2. PUBLIC COMMENT –

There was no public comment.

## 3. APPROVAL OF NOVEMBER 18, 2021 GRANTS & FINANCE COMMITTEE MEETING MINUTES [FOR POSSIBLE ACTION] – Brian Taylor

*It was moved by Eric Millette, seconded by Elizabeth Kuntz to approve the minutes as written.*

There was no public comment.

*The motion passed unanimously.*

**4. GRANT APPLICATION REVIEW AND APPROVAL [FOR POSSIBLE ACTION] – Prioritization and approval by the LEPC Grants and Finance Subcommittee on Hazardous Materials Emergency Preparedness (HMEP) grant application submissions from LEPC disciplines. Approved applications will be submitted to SERC. – Kelly Echeverria, WCEM Staff as LEPC Secretary\Treasurer**

Kelly Echeverria said they have received one application for the HMEP grant from Reno Fire for overtime and backfill related to the CBRNE exercise. This was for \$14,483.88. The application is within the guidelines of SERC but needs to be approved by the LEPC Grants and Finance Committee before being sent to SERC and seeking approval from General Membership.

*It was moved by Eric Millette, seconded by Roy Anderson to approve the Reno Fire application for the HMEP grant.*

Eric Millette added the intention to add to the HMEP grant for Continuing Challenge for LEPC members. His hope is for about 30 members to attend. This will be for approval at a future meeting. Brian Taylor explained that the grant is currently open so there will be ongoing discussion of applications.

*The motion passed unanimously.*

#### **5. PLAN FOR 2022 GRANT APPLICATIONS – Review timeline laid out by SERC – Kelly Echeverria, WCEM Staff as LEPC Secretary\Treasurer**

Kelly explained that SERC does not yet have dates available for grant applications. She suggested having applications due before the next Grants and Finance meeting so they can be discussed and approved as soon as possible. Kelly said that this would be by March 11th. Brian Taylor and Kelly explained that the grants will include OPTE and UWS.

Eric Millette added that OPTE is for hazardous materials training and equipment grants and is relatively open. The UWS grant however needs to have a terrorism nexus for approval. Kelly explained that the applications for LEPC are available currently on the website.

#### **6. REVIEW OF CURRENT LEPC GRANTS AND FINANCES – Status of active grants and acceptance of awards – Kelly Echeverria, LEPC Secretary\Treasurer**

Kelly Echeverria said that 2021 grants are closed. UWS was a \$32,000 grant and so far \$1,773.94 has been spent. OPTE was a \$29,000 grant and so far they have spent \$10,714. Homeland Security grants have a program assistant position that works on the FY20. This is a \$92,000 grant and \$54,202.76 is remaining. The FY21 program assistant grant will not be expended until FY20 is complete. COOP was \$188,473.79; \$117,167.41 has been spent. LEPC is working with TMCC and CSN on those plans. They have accepted an FY21 COOP grant and will be building out an RFP for that grant. They are working with the Las Vegas Paiute Tribe Health and Human Services as well as the CARES Campus in Reno.

Brian Taylor asked for the final date to receive materials for those that have already been ordered. Kelly explained that the deadline goes through June 30, 2022. If funds are not likely to be used by then, an extension application will need to be submitted.

**7. COMMITTEE MEMBER AND STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS. No discussion among Committee members will take place on this item.**

Eric Millette asked that the HMEP grant for Continuing Challenge be put out from the committee for anyone who would like to attend. He asked that attendance numbers be given to Brian Taylor. He added that the conference is Sept. 6-9th. Eric said he can assist in writing the grant.

Brian shared that Andy Ancho will be presenting on TRIAD in the next GM meeting and encouraged other members who have received grants to consider presenting as well in future meetings.

**8. PUBLIC COMMENT –**

There was no public comment.

**9.** Brian Taylor adjourned meeting at 11:23am.