

**JUSTICE COURT
INCLINE VILLAGE – CRYSTAL BAY
NORTH LAKE TAHOE
WASHOE COUNTY, NEVADA**



**E. ALAN TIRAS
JUDGE**

INCLINE JUSTICE COURT CIVIL FILING FEES

Effective 8-1-19

*Includes a \$21.00 fee required by Chapter 4 of the Nevada Revised Statutes.

	<u>FEE</u>
<u>SMALL CLAIMS:</u>	
Under \$1,000.00.....	\$ 66.00*
From \$1,000.01 to \$2,500.00.....	\$ 86.00*
From \$2,500.01 to \$5,000.00.....	\$106.00*
From \$5,000.01 to \$7,500.00.....	\$146.00*
From \$7,500.01 to \$10,000.00.....	\$196.00*
<u>CIVIL CASES:</u>	
From \$2,500.00 and Under	\$ 71.00*
From \$2,500.01 to \$5,000.00.....	\$121.00*
From \$5,000.01 to \$10,000.00.....	\$196.00*
From \$10,000.01 to \$15,000.00.....	\$271.00*
Civil Action involving Unlawful Detainer	\$246.00*
Confession of Judgment.....	\$ 71.00*
In all other civil actions.....	\$ 71.00*
<u>EVICITION FEES:</u>	
Notice of Eviction	\$ 71.00*
Affidavit of Landlord (With pre-served Notice).....	\$ 71.00*
Eviction Order.....	\$ 25.00
Affidavit of Tenant	\$ 71.00*
<u>OTHER CIVIL MATTERS:</u>	
Executions (Civil or Small Claims)	\$ 25.00
Claim of Exemption from Execution (First Pleading).....	\$ 33.00
Claim of Exemption from Execution (Second Pleading).....	\$ 15.00
Issuance of Writ of Restitution	\$ 75.00
Abstract of Judgment (Civil or Small Claims)	\$ 25.00
Interventions	\$ 25.00
Stipulation for Entry of Judgment (Civil).....	\$ 50.00
Judgment by Confession (Civil)	\$ 71.00*
Petition for Sealing of Records	\$ 71.00*
Counter Claims	\$ 71.00*
Answer or Denial (Civil)	\$ 71.00*
Defendant's First Pleading.....	\$ 71.00*
Add'l Defendant Appearing Separately Answer or First Pleading.....	\$ 46.00*

NRS 4.060 Fee Schedule

Page - 2-

Bond Fees	\$ 50.00
Filing Appeal to District Court	\$ 50.00
(Includes preparation and transmittal of transcript and papers on appeal)	
Order for Supplementary Proceedings.....	\$ 25.00
Order to Show Cause	\$ 25.00
Administrative Fee for Issuance of Bench Warrant (Civil).....	\$ 125.00
Renewal of Judgment (NRS17.214)	\$ 25.00
Transfer Fee from Small Claims to Justice Court	\$ 125.00
Motion to Set Aside Default Judgment	
(1 st Pleading) 4.060C	\$ 71.00*
(2 nd Pleading) 4.060C.....	\$ 46.00*
Motion to Set Aside Dismissal 4.060C.....	\$ 46.00*
Motion to Contest Personal Property Lien.....	\$ 71.00
Motion to Stay or Vacate Eviction Order	
First Pleading	\$ 71.00*
Second Pleading.....	\$ 46.00*
Demand for Jury Trial.....	\$ 200.00
Issuing Supersedeas Writ/Bond	\$ 25.00

STALKING and HARASSMENT FEES

Issuance of Stalking/Harassment in the Workplace.....	\$125.00*
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COPY FEES / DOCUMENT FEES

Digital Video Disc Fee (Recording of Hearing)	\$ 35.00
Copies (per page)	\$.50
Exemplified Copies	\$ 25.00
Certified Copies	\$ 3.00
Exemplified Copy with Certified Copy of Judgment.....	\$ 28.00
Record Search – Minimum Fee	\$ 5.00
Additional Record Search Per Year Per Name).....	\$ 1.00

MISCELLANEOUS FEES

Community Work Service Signup Fee	\$ 25.00
For Periodic Payment of Fines, Fees and Assessments in a Criminal or Citation Matter	
For Cases Not Exceeding \$500.00.....	\$ 25.00
For Cases Not Exceeding \$1,000.00.....	\$ 50.00
For Cases Exceeding \$1,000.00.....	\$ 100.00
Failure to Appear Fee.....	\$ 50.00
Miscellaneous Fees Ordered by Judge (Correction Fees, Collection Fees, Inconvenience, Warrants, Processing, Traffic School and similar miscellaneous fee)	
	\$ 10.00 to \$500.00

MARRIAGE FEES

For Celebrating a Marriage and Returning the Certificate to the County Recorder
..... \$ 75.00

Payments

Please note that courts in the State of Nevada do not send notices of appearance regarding court dates. Your court date is stated on your citation. The court requests you wait a period of two weeks from the time you have received your citation before making a payment online in order to allow internal processing on your case. If your ticket is past its court date, you are responsible for additional fees. If you fail to pay, your ticket will be treated as outstanding by the court; and you will remain responsible for those unpaid fees. The court will issue warrants, suspend driver licenses, and/or report unpaid fees to collection agencies.

If you are making an online payment for either a traffic citation or a criminal case and a warrant for your arrest has been issued for a failure to appear, failure to pay fine, failure to complete sentencing requirements or for any other reason, your payment will be rejected during the court's normal operating hours. You must contact the court staff to resolve any outstanding warrants. PLEASE BE ADVISED THAT PAYING ONLINE FOR CASES THAT HAVE ALREADY GONE TO WARRANT WILL NOT PREVENT YOU FROM BEING ARRESTED.

Further, if you make a payment online to Incline Justice for a matter filed in another court's jurisdiction, you are responsible for any pending actions arising from the court of jurisdiction for failure to pay timely. It is not the responsibility of Incline Justice Court to process payments for other agencies. Your payment will be rejected with no notice to you. PLEASE INSPECT YOUR CITATION CAREFULLY TO ENSURE YOU ARE PAYING THE CORRECT COURT.

PAYMENT PROCESS

The Court accepts personal checks, cash, money orders, cashier checks and traveller's checks. The Court does not accept third-party checks.

In addition to the payment types described above, the Court can now accept, through GovPayNet and Chase Bank, credit and debit cards as described below.

Each person making a payment in person shall receive a receipt. Mailed payments will receive a receipt only if it has been requested. If you make a payment, make sure you keep your receipt as it is proof of the payment.

Personal checks and credit and/or debit cards are accepted with proof of valid identification.

A Returned check will result in a non-sufficient funds fee will of \$30 will be charged along with the possibility of a warrant being issued for the maker's arrest.

CREDIT CARD PAYMENTS

Incline Justice Court is pleased to be able to accept credit card payments through GovPayNet for all payments other than Citations. This service is offered as a convenience to the public.

GovPayNet does assess a service charge of 3.5% to 7% depending on the payment amount. This service charge is paid directly to GovPayNet and is not received by the Court.

PAYMENTS ON CITATIONS

Please allow up to 30 days from the violation date for the Court to receive the citation. If you have not previously entered a plea, a disposition of guilty will be recorded and the court case will be closed. A separate \$5.00 convenience fee is applied to all Citation online transactions. The convenience fee is retained by the processing company – Chase Bank. If you are unable to complete an online transaction, please contact the Court for further instructions.

It is recommended that you save your copy of the receipt for your records.